



WOODLAND PARK
CITY ABOVE THE CLOUDS

September 2019 City Manager's Report City of Woodland Park 220 W. South Ave

Dear Woodland Park Residents,

Following approval of the City's Strategic Plan at the end of August, City Council conducted five budget goals and objectives meetings and provided direction to City staff to complete the 2020 draft Budget. This draft budget will be posted to the City's website on October 15th and the annual budget hearing will begin on November 21st.

The Parks Department began the planning process for the 2020 Recreation Activities Guide. Programs were finalized with eight new classes; Figure Skating, Pickleball Tournament, Kickball Tournament, Soul Fitness in Memorial Park, Healthy Cooking Classes, Youth Art Classes and Camps and Dive in Movies.

Of note, the Ute Pass Cultural Center continues to improve revenues by 73% over 2018 and the Woodland Aquatic Center saw an increase in total passes from 939 to 963 at this point last year in September.

The Planning Department and City staff took part in the placemaking signage subcommittee which completed a comprehensive parking signage plan. Fourteen signs will be located along US 24 (pending CDOT approval) and twelve new signs installed on local side streets. The goal is to provide a uniform and recognizable message to help direct travelers to the various public parking lots and points of interest in downtown Woodland Park. The signs were funded by a \$7,000 grant from OEDIT to help implement the placemaking strategies. Installation is planned to begin on November 4th just in time for the holiday shopping season.

The Police Department assisted the Woodland Park High School with their Homecoming celebration on September 20th. Highway 24 was closed for a short period of time, with officers directing traffic for the parade and bonfire. The Department saw 2853 calls for service in September for a total of 24,973 calls for service at this point in the year.

The Parks, Buildings, and Grounds crew continued installation of the camera system at Memorial Park. They also refurbished the Centennial cabin front deck and a new drainage system on the north side of the Aquatic center. The streets department focused on striping roadways, pot hole repairs and trimming trees in preparation for the upcoming snow season.

The Wastewater Division experienced several confined space entry's at the Divide Treatment Plant to repair the Plant's actuator that failed due to a broken wire within the cable. The actuator controls the opening of the weir on the decanter, which lets water into the influent reactor.

The Water Division has issued 19 single family taps so far in September 2019, whereas the City had issued 31 family taps at this time last year and a total of 39 for 2018. The City Council approved 2019 Base SFR Water Tap Allotment is 60.

Sincerely,

Darrin K. Tangeman, ICMA-CM

City Manager

City of Woodland Park, Colorado



Parks and Recreation, Cultural and Aquatic Center

September began the planning process for the 2020 Recreation Activities Guide. Programs were finalized with eight new classes; Figure Skating, Pickleball Tournament, Kickball Tournament, Soul Fitness in Memorial Park, Healthy Cooking Classes, Youth Art Classes and Camps and Dive in Movies.

- Youth Soccer League held their first games on September 4. The league is scheduled through October 19.
- Youth Basketball League, 3-4 grade boys and girls and 5-6 grade girls, registration deadline was September 16. A coaches meeting is planned for October 2 with practices scheduled to start October 8.
- Memorial Park hosted 18 event reservations in September.
- The Ute Pass Cultural Center hosted three notable events: two weddings and receptions and Oktoberfest; hosted a lighting demonstration for the main room and signed a one year lease with Refreshing Word Church.
- A kiosk area was created in the entry of UPCC, pamphlet racks were installed and Nixplay advertising software installed for the television.
- A Finders Fee Contract was developed for any vendors referred by the UPCC for events held at the UPCC.
- Woodland Aquatic Center was closed September 8-September 14 for an annual maintenance. Both pools were completely drained and scrubbed, pool decks power washed, media filters changed, all drains pulled and cleaned, cabanas and locker rooms deep cleaned, slide sanded, washed and re-caulked, Gizmo & Gadgets repainted, duct work in Lap Pool re-painted, front entry and offices cleaned and all interior windows cleaned.

Program Participants	2019	2018
Friday Night Creative Chill	16	NA
Fitness Punch Card	4	7
Namaste Yoga	22	30
Body Sculpt	24	19
TaeKwonDo	7	7
Learn to Swim	28	14
Private Lessons	2	2
Water Fitness	49	40
Silver Sneakers	171	241
Total	323	360

Youth Basketball	2019	2019	2018	2018
	# Part	Teams	# Part	Teams
3-4 grade COED	39	4	33	5
5-6 grade Girls	13	1	20	3
Total	52	5	53	8



Leisure Pool drained and scrubbed by

UPCC Revenue	2018	2019	Variance	Variance %
September	\$6,077.58	\$7,739.75	\$1,622.17	27.35%
January- September	\$26,083.08	\$45,345.87	\$19,262.79	73.85%
UPCC Expense	2018	2019	Variance	Variance %
Year to Date	\$ 73,400.14	\$ 90,527.41	\$ 17,127.27	23.33%

WAC Passes Sold	2019	2018
Daily Pass	896	756
3 Month Pass	1	2
Annual Pass	5	4
10 Punch Plunge Card	37	148
20 Punch Plunge Card	24	29
Total	963	939

Planning and Building Department

New Downtown Parking Signs



The Placemaking Signage Subcommittee has completed a comprehensive parking signage plan. Fourteen signs will be located along US24 (pending CDOT approval) and twelve new signs installed on local side streets. The goal is to provide a uniform and recognizable message to help direct travelers to the various public parking lots and points of interest in downtown Woodland Park. The City receive a \$7,000 grant from OEDIT to help implement the placemaking strategies. The sign design and fabrication is the work of Jeff Cahill, owner of QS&D. Installation is planned to begin on November 4th just in time for the holiday shopping season.

Planning Activity

Permit Type	September	September 2019	Total 2018	YTD 2019
DEVELOPMENT	4	0	36	27
SFR PERMITS	2	0	41	21
MFR PERMITS	0	0	0	0
MISC. ZONING	12	11	144	112
TEMPORARY USE PERMITS	0	1	43	40
SIGNS and BANNERS	6	8	74	61
HOME OCCUPATIONS	1	0	10	2
TOTAL	25	18	348	263
VALUATION OF PROJECTS	\$665,699	\$108,999	\$61,883,807	\$9,524,170

NOTE: Permit activity is counted for the month that the permit application is received.

Development Applications

NO NEW DEVELOPMENT CASES IN SEPTEMBER

Code Enforcement Activity

Type of Contact/Complaints	September 2018	September 2019	YTD 2019
NEW	14	17	177
REMAIN OPEN	5	11	33
CLOSED	9	6	144

Building Activity	September 2019 Plan Reviews	YTD 2019 Plan Reviews	September 2019 Inspections	YTD 2019	September 2019 Building	YTD 2019 Permits Issued	September 2019 Building Permit Valuation	YTD 2019 Building Permit Valuation
Single Family	2	18	77	843	1	20	\$440,000	\$8,219,884
Residential Alterations	6	37	165	1,115	64	469	\$236,791	\$2,256,203
New Commercial	0	1	13	242	1	11	\$34,000	\$640,518
Commercial Alterations	3	25	46	229	11	82	\$94,503	\$1,233,804
All Other	0	1	13	84	7	12	\$19,006	\$59,793
Totals	11	82	314	2,513	84	594	\$824,300	\$12,410,202

Police Department

WPPD assisted Woodland Park High School with their Homecoming celebration on September 20th. Highway 24 was closed for a short period of time, with officers directing traffic for the parade and bonfire.

Crime Statistics

New Cases	126
Misdemeanor Arrest	22
Adult Felony Arrest	5
Adult Drug Arrest	1
Juvenile Drug Arrest	1
Juvenile Felony Arrest	0
Marijuana Related	1

Traffic

Traffic Stops	253
Courtesy Warnings	145
Traffic Citations	108
Traffic Crashes	36
DUI (Alcohol)	4
DUID	0
DWAI	0

Sex Offenders

Registration EOM	12
Violent Sex Predators	0
Adults	11
Juveniles	1
New Registrants	0
Re-Registrants	6
De-Registrants	1

Woodland Park Middle School

Crimes Against Persons	1
Crimes Against Property	0
MAPS	2
Drugs/Alcohol	1
Traffic Citations	49

Woodland Park High School

Crimes Against Persons	2
Crimes Against Property	0
MAPS	3
Drugs/Alcohol	0
Weapons Call	0
Other	1

New Detective Cases

Investigated T/A	1
Assist Citizen Fire Arms- Donation	1
Agency Assist TCSO	1
Unlawful Use of Financial- Transactions	1
Child Abuse	1
Runaway Juvenile	1

Comments

Calls for Service	2853
Calls for Service YTD	24,973
Arrest	27
Arrest YTD	244
Cases	126
Cases YTD	1103



Victim's Advocate

Total New Cases	48
Gaming Related Cases	4
Court Hours	0
Service Hours	41



Community Activity

House Watches	101
Business Watches	359
Fingerprints	16
VIN Inspections	59
Community Action Reports	51

Teen Court

New Cases	2
Active Cases	9
Non Compliant	1
Marijuana Cases	0



Public Works

Summary: The Parks, Buildings, and Grounds crew continues to focus on installing a camera system at Memorial Park. They also refurbished the Centennial cabin deck and has installed a new drainage system on the north side of the Aquatic center. The streets department focused on striping roadways, pot hole repairs and are trimming trees in preparation for the upcoming snow season.

Streets

- Striping:
 - Fairview Avenue
 - Park Street
 - Rampart Range Road
 - Baldwin Street
 - Aspen Garden Way
 - Kelly's Road
 - County Road
- Removed dead animals from roadways, right of ways and culverts three (3) Deer
- Pot hole Repairs: Three (3)
 - Quinn Alley
- Swept: Two (2) days a week
 - City plow routes
 - Downtown along HWY 24
 - HWY 67 to city limits
- Tree Trimming
 - Hwy 67
 - Stoneridge
 - Boundary Street
 - South Street



Asphalt Repairs



The streets crew striping a crosswalk

Parks, Buildings & Ground

- Memorial park:
 - Installed security cameras and poles
- Centennial trailhead:
 - Refurbished deck and ramp
 - Repaired outdoor lights
- Cultural center:

Utilities

The Wastewater Department experienced several confined space entry's at the Divide Treatment Plant (see picture below). The Plant's actuator failed due to a broken wire within the cable. The actuator controls the opening of the weir on the decanter, which lets water into the influent reactor.

WATER TREATMENT

Water usage averaged 871,000 gpd in September, which is up 5 percent from last month and up 1 percent from the same month last year. For the month, raw water to treatment totaled **80.13 AF**. Sources of raw water were as follows (top right table). In September the City met its augmentation requirement and discharged an excess

	September 2019		2019 YTD		Last Year	
Local Junior Water Rights						
Loy Gulch	12.44 AF	15%	158.32 AF	27%	176.26 AF	26%
Westwood Lakes	0.00 AF	0%	0.00 AF	0%	0.44 AF	0%
North Well Field	22.23 AF	28%	219.99 AF	37%	212.29 AF	32%
Local Junior Water Subtotal	34.67 AF	43%	378.31 AF	64%	388.55 AF	58%
Transbasin Homestake						
Augmentation Water	45.46 AF	57%	213.59 AF	36%	279.43 AF	42%
Total Raw Water	80.13 AF	100%	591.90 AF	100%	667.98 AF	100%
Homestake Pumped	47.54 AF		240.00 AF		306.58 AF	

WASTEWATER TREATMENT

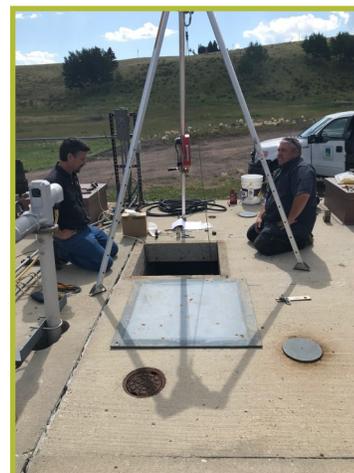
The average daily influent flow to the treatment plant was 0.673 MGD in September, which is 68% of plant capacity. The plant's 12-month moving average organic loading is 2587 lb. BOD/day, which is 59% of plant design capacity. The average of the effluent ammonia analyses for the month was below the detectable limit, compared to our discharge permit limit of 5.3 mg/l.

Field Services		
	September 2019	2019 YTD
Service Orders	215	1859
Utility Locates	146	1089
Water Breaks	1	7
Sewer Main Breaks & Backups	0	1

WATER TAPS

- At the same time last year the City had committed 31 SFR water taps. Last year's total was 39.
- 2019 Base SFR Water Tap Allotment: 60
- 2019 SFR Water Taps Available from Borrow Bank: 20
- 2019 Total SFR Water Taps Available: 80
- 2019 SFR Water Taps Unused: 61
- Commercial Water Taps in 2019: 2
- Estimated In-City Vacant Platted Lots: 376
- Water Tap Planning Number: 671
- Available Multi-Family Water Taps: 43
 - Sold in 2019: 0

2019 SFR Water Taps Sold	September	Jan 1—Sept 30, 2019
Inside	2	19
Outside	0	0
Total	2	19



Wastewater Department conducting a confined space entry