



# Annual Report to the Community For Year Ended December 31, 2015

**WOODLAND PARK**  
CITY ABOVE THE CLOUDS



FLEET MAINTENANCE BUILDING



CUTTING THE RIBBON



CELEBRATING!



THE STORY OF US



EXCAVATING THE POND



MOVING THE BAGGAGE BUILDING



LARGE GROUP PICNIC SHELTER



SITE PREP FOR SMALL PICNIC SHELTERS

## MEMORIAL PARK RENOVATION

**CITY GOVERNMENT**

The City government of Woodland Park, as provided by the City Charter, operates under the Council-Manager form of government. Pursuant to the Charter provisions and subject only to limitations imposed by the State Constitution, all

municipal responsibilities are vested in an elective Council that enacts local legislation, adopts budgets, determines policies and appoints the City Manager, who in turn executes the laws and administers the City government.

**CITY COUNCIL**

The Legislative affairs of the City are vested in the City Council consisting of six Councilmembers and the Mayor. On March 19, 2015, Phil Mella was appointed as a Councilmember to replace Gary Brovetto, who resigned.



Mayor Neil Levy    Mayor Pro-tem Carrol Harvey    Bob Carlsen    Noel Sawyer    Phil Mella    Ken Matthews    John Schafer

**ADMINISTRATION**

**David Buttery, City Manager**  
**Jessica Memmer, Deputy City Clerk**

**Suzanne Leclercq, City Clerk**

The City Manager is the administrative head of the municipal governmental functions and is responsible to the City Council for the proper administration and execution of City affairs.

The City Clerk is the Clerk of the Council and attends all meetings of the Council; keeps a permanent journal of the Council's proceedings; records in full all ordinances, motions, and resolutions; and is also the custodian of the City seal as well as all papers, documents and records pertaining to the City. In addition, the City Clerk's Office administers a variety of functions as outlined in the City's Charter and as directed by the City Manager. These functions include management of personnel services, risk management, records management, elections, ordinance codification, and licensing liquor establishments. The Clerk's Office has been preparing for the April Municipal Election in 2016.

**MUNICIPAL COURT**

**John T. Bruce, Presiding Municipal Judge**

**Elizabeth McClintock, Associate Municipal Judge**

**Karla Collins, Clerk of the Court**

**Philip G. Volpi, Prosecutor**

<b>2015 Cases</b>	<b>592</b>
•Traffic	470
•Juvenile	67
•Animal	16
•Misdemeanor	38
•Taxes/Licensing	1

<b>2015 Fines &amp; Fees Collected \$52,283.52</b>	
Traffic Fines	- \$ 37,627
Adult Deferred	- \$ 2,650
Juvenile Deferred	- \$ 300
Other Fines	- \$ 3,768
Court Costs	- \$ 6,120
Restitution	- \$ 418.52
Teen Court	- \$ 1,400

## **NORTH TELLER BUILD-A-GENERATION AND WOODLAND PARK TEEN CENTER**

**Karen Casey-Svetich, NTBAG Coordinator**  
**MaryLee Allen, Teen Center Program Supervisor**

**Kandy McDaniel, Teen Center Staff**  
**Veronica Hollingsworth, Teen Center Staff**

North Teller Build-a-Generation (NTBAG) is a community coalition that collaborates to strengthen youth. The Coalition has representatives from approximately 20 community sectors with similar missions to prevent unhealthy behaviors and to promote positive youth and family development.



***Old Fashioned 4<sup>th</sup> of July***

In 2015, NTBAG was a sponsor for KidsFest, and the Last Day of School celebration at the UPCC. NTBAG also coordinated the Old Fashioned 4<sup>th</sup> of July Celebration in collaboration with the Woodland Park Main Street. NTBAG supported Woodland Park High School with Rachel's Challenge resources, Red Ribbon Week throughout the District, and STUCO's DriveSmart Colorado's high school traffic safety challenge.

Preventing the early initiation of problem behaviors, such as drug and alcohol use, is one of the key priorities of the Coalition. The second area of focus is bringing hands-on opportunities during after-school activities, with the goal of bringing relevancy of learning to school work. All Coalition efforts have strong pro-social components which are essential to reducing and preventing youth risk behaviors.

One way that NTBAG directly carries out its work is through its Coordinator overseeing the Woodland Park Teen Center (TC) by providing out of school time programs for youth in grades six through 12. Aligning the TC's work with NTBAG's strategic action plan, some new programming was implemented in 2015 with a

multi-agency collaboration, and additional opportunities will take place in 2016.

NTBAG and the TC staff collaborated with the Community Partnership Family Resource Center in 2015, facilitating the Teen Boot CAMP (Confident Adolescents Maturing Positively), while the teens' parents participated in a parenting workshop. The TC staff continues to facilitate their Service Learning Program through Adopt a Spot and Recycling, in conjunction with Keep Woodland Park Beautiful.

The TC, Elevated in Motion, Guides-to-Go, the Catamount Center, Florissant Fossil Beds, and other entities worked collectively to pilot a summer series of outdoor educational opportunities. The TC staff work exceedingly hard to ensure that many positive, structured, and fun opportunities are offered each month. The TC won the Spirit Award at the Woodland Park Lighter Side of Christmas Parade.



***2015 Lighter Side of Christmas Parade***

2015 also brought new life to the TC's Teen Advisory Board (TAB), a group of 12 TC youth participants, who are learning life skills in organizing themselves, running meetings, and deciding on programming. The TAB group is adding volunteering to their capabilities for community activities and events. The Woodland Park community is very fortunate to have such wonderful youth to support in their development.

On average, there are more than 500 teen visits at the Teen Center each month. All programs and activities are directly supervised by a qualified TC staff, ensuring that the center is a fun, safe, and drug-free place for youth. Parents are encouraged to stop in and participate in activities.



**WOODLAND PARK**  
CITY ABOVE THE CLOUDS

## Office of Economic & Downtown Development

### 2015 Year in Review

Brian Fler – Executive Director

Carol Lindholm – Economic Development Specialist

Darlene Jensen – Main Street Coordinator

#### Downtown Development Authority

**Eagle Fire Lodge:** The DDA entered into a Redevelopment & Reimbursement agreement with Scott Downs in May of 2015 to support the expansion of the Lodge, which added five additional units.

**Trail Ridge Apartments:** The first building in the Trail Ridge Apartment complex opened in December of 2014. Buildings continued to go up throughout 2015 and it's expected that the final building will be completed in 2016. The buildings filled up with residents practically as soon as they were completed!

**Woodland Station:** The Board and the Executive Director continue to work diligently to create a logical process for the build-out of Woodland Station.

**DDA Foundation Review Committee:** A committee was formed to review the DDA Foundation Plan for possible updates. After a thorough review of the document, the changes that the committee considered were very minor. The committee recommended that it was prudent to leave the original document intact.

**DDA & Main Street Retreat:** The DDA and Main Street are interested in working together on common goals. In August, the Main Street and DDA Boards held a joint retreat on the subject of retail. Discussion included the findings of a Main Street Retail and Business Survey along with what products or services are not currently supplied here. Many other pertinent topics were discussed, such as traffic, the pedestrian experience, beautification and promotion.

#### Economic Development

**Main Street:** Main Street continued to be very busy and productive in 2015. The Board hired a part-time Main Street coordinator, Darlene Jensen, who started in May. In her first few months, Jensen obtained a mini-grant of \$5,000 from the CO Department of Local Affairs which was applied to "The Story of Us" historic mural. Main Street also received support from the Pikes Peak Regional Building Department. Main Street continues work on obtaining a 501(c)(3) nonprofit designation. Main Street was very active in the 4th of July festivities, the Farmers Market, Vino & Notes, and many other events. Main Street developed a quarterly newsletter; each edition features a local downtown business. This is a very active group which is making amazing strides in Main Street.

**Fleet Maintenance Building Grant:** Brian Fler took the lead in applying for a DOLA Energy and Mineral Impact Assistance grant for the new Fleet Maintenance Building. The grant was awarded in the amount of \$875,000.

**Pikes Peak Waterline Loop Grant:** Brian Fler obtained a Community Development Block Grant in the amount of \$435,019. The Waterline Loop was needed for the development of the Forest Ridge Senior Living facility near Pikes Peak Regional Hospital. This facility will not only serve our community, but also provides local jobs.

**Advertising & Promotion:** The department continued in its mission to promote Woodland Park to tourists, Colorado residents and prospective businesses using a wide variety of media including TV, online, Radio, print, direct mail, billboards and a variety of other methods.

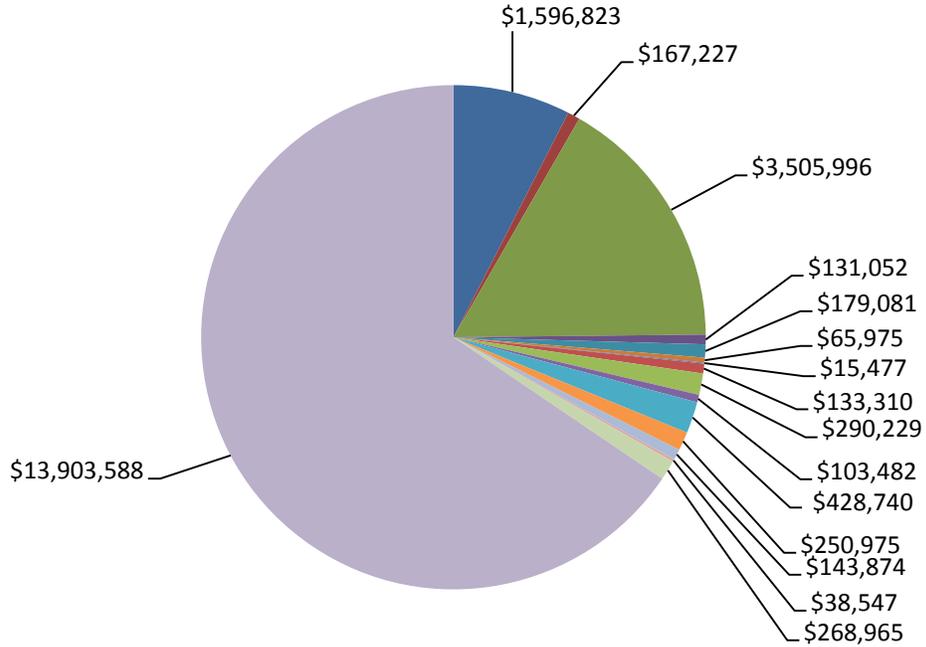
## FINANCE DEPARTMENT

**Wallie E. Dingwell, Finance Director/Treasurer**  
**Christie Huber, Customer Service Admin. Asst.**

**Barbara Owings, Payroll/HR Technician**  
**Cheryl McMahon, Finance Tech.-Sales Tax**

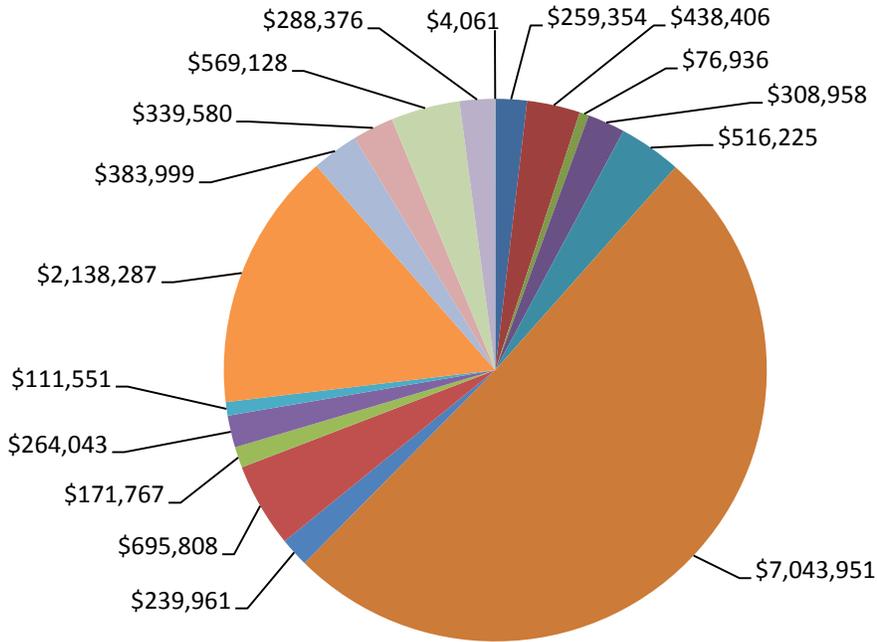
The Finance Department is responsible for all City financial and budgeting functions including revenue collection, debt and investment management, licensing, and assuring that payroll and bills are all paid accurately and in a timely manner.

**2015 General Fund Unaudited Revenues**  
**\$21,223,341**



- |  |  |
|--|--|
| ■ PROPERTY TAX (7.5%)                              | ■ SPECIFIC OWNERSHIP TAX (<1%)           |
| ■ 2% SALES TAX (16.5%)                             | ■ LODGING TAX (<1%)                      |
| ■ USE TAX/VEHICLES (<2%)                           | ■ USE TAX/BUILDINGS (<1%)                |
| ■ CIGARETTE TAX (<1%)                              | ■ SEVERANCE TAX (<1%)                    |
| ■ FRANCHISE TAX (1.4%)                             | ■ LICENSES & PERMITS (<1%)               |
| ■ INTERGOVERNMENTAL (2%)                           | ■ COURT, POLICE, PLANNING, CEMETERY (1%) |
| ■ PUBLIC WORKS, CULTURAL CENTER, PARKS & REC (<1%) | ■ FINES & FORFEITURES (<1%)              |
| ■ MISCELLANEOUS REVENUE (1%)                       | ■ OTHER FINANCING SOURCES (65.5%)        |

**2015 General Fund Unaudited Expenditures**  
**\$13,850,391**



- LEGISLATIVE (2%)                      ■ ADMINISTRATION (3%)                      ■ MUNICIPAL COURT (<1%)
- PLANNING (2%)                         ■ GENERAL SUPPORT (3.7%)                      ■ GENERAL CAPITAL (51%)
- FINANCE (1.7%)                         ■ PARKS, BUILDINGS & GROUNDS (5%)                      ■ INFORMATION SYSTEMS (1%)
- ECONOMIC DEVELOPMENT (2%)                      ■ CULTURAL CENTER (<1%)                      ■ POLICE OPERATIONS (15.5%)
- PUBLIC WORKS ADMINISTRATION (3%)                      ■ FLEET MAINTENANCE (2.5%)                      ■ STREET OPERATIONS (4%)
- PARKS & RECREATION (2%)                      ■ CEMETERY (<1%)

**FUND 410**  
**Street Capital Improvements Fund**

**William A. Alspach, PE, CPESC**  
**Director of Public Works**

**Wallie Dingwell**  
**Finance Director**

**Background:** The City of Woodland Park is responsible for the maintenance and rehabilitation of approximately 57 centerline miles or 114 lane miles of roads. A pavement condition survey and road needs analysis was conducted by Stantec Consulting Inc (Stantec) in 2007 and updated in 2012/2013 to provide the City with results to assist the City staff in maximizing the efficiency of the City's road maintenance and rehabilitation programs. The objectives of this Pavement Management Program are:

- To collect the pavement performance data to assess the current condition of the City's road network;
- To estimate the future condition of the pavement network and determine the maintenance and rehabilitation requirements over a 5 year period;
- To make recommendations for an ongoing pavement management program.

**2015 Re-surfacing Projects:** Projects this year included a combination of chip seal resurfacing and full depth reclamation. Major street resurfacing accomplished in 2015 included:

Full Depth Reclamation/Reconstruction:

- Parkview Rd.
- Parkview Pl.

Chip Seal Resurfacing:

- The City's chip sealing operations focused on the area bounded by US 24 to the north to the City limits on the south. Approximately 114,150 SY of 3/8" chip seal was applied to this network of streets.

Our plans for 2016 are to continue chip sealing with a focus on the Kings Crown and Majestic Parkway neighborhoods along with a few other select streets.

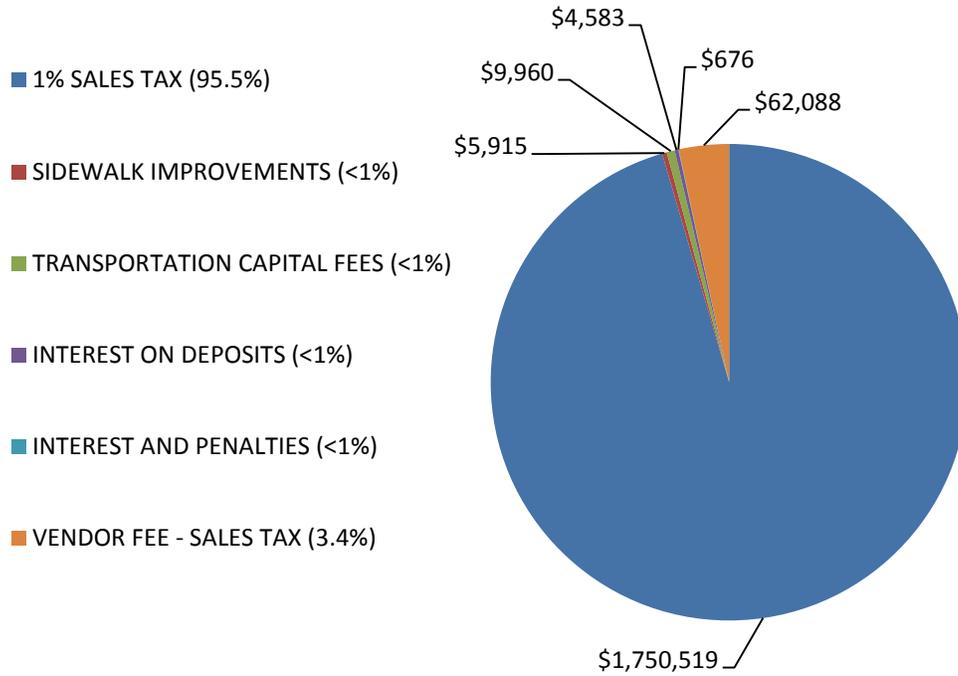


*2015 Full Depth Reclamation/Reconstruction operations on Parkview Rd.*

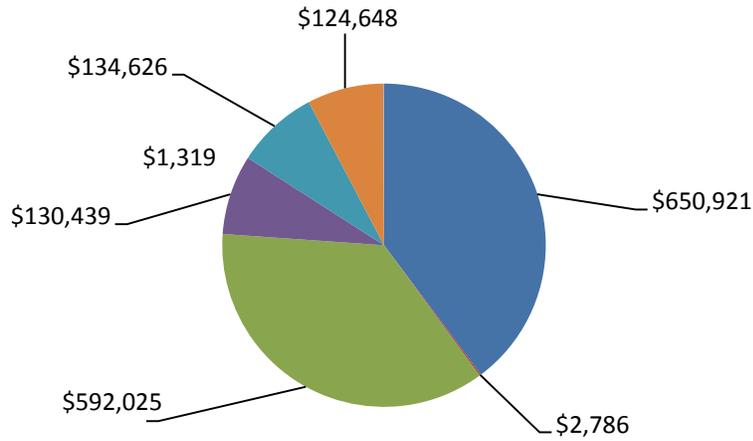


The 2015 Street Capital Improvements (410) Fund Revenues slightly exceeded Expenses mainly due to an increase in Sales Tax Revenues over the previous year. This resulted in an increase of about \$6,500 in the fund balance.

**2015 Street Capital Improvements Fund  
Unaudited Revenues  
\$1,833,741**



**2015 Street Capital Improvement Fund  
Unaudited Expenses  
\$1,827,204**



- STREET & RELATED IMPROVEMENTS (40%)
- PARKING LOT/DRAINAGE/SIDEWALK IMPVS (36%)
- CAPITAL PROJECTS (8%)
- TRANSFERS-DEBT SERVICE (<1%)
- TRAILS REPAIRS/MAINT (<1%)
- EQUIPMENT PURCHASES (8%)
- TRANSFERS - LABOR COSTS (7.6%)

## PUBLIC WORKS

**William A. Alspach, PE, CPESC, Director**  
**Suzanne Brown, Administrative Assistant**  
**Keith Wilcox, Construction Inspector**  
**Jeff Moreland, Streets Crew Chief**

**Mark Mackel, Fleet Maintenance Crew Chief**  
**Bruce Vanderpool, Parks, Buildings & Grounds Crew Chief**

The goal of the Public Works Department, which is comprised of Streets; Fleet Maintenance; Engineering Services; Parks, Buildings, and Grounds; and Capital Projects; is to provide and maintain for our citizens, infrastructure and recreational facilities that are safe, functional, and aesthetically pleasing.

### Capital Improvement Projects

2015 was an exciting year for the Public Works Department. The following list is a compilation of significant projects completed this year:

- Completed the new construction and renovation of the Fleet Maintenance Shop.
- Began construction of the Memorial Park Redevelopment Project.

### Engineering Projects

The following Engineering projects were accomplished in 2015:

- Completed the Citywide Stormwater Master Plan.
- Completed the design for creek channel stabilization along Fountain Creek behind the Safeway shopping center. Construction is scheduled to begin in 2016.
- Completed a traffic study of alternative routes and traffic circulation around the City. This project was funded in part by CDOT.
- Completed construction of improvements to the East Fork Fountain Creek storm sewer system.
- Continued design of the Woodland Aquatic Project.
- Completed the Preliminary Design of future improvements to SH 67 between Evergreen Heights Dr. and Kelley's Rd.

### Streets

The Streets Crew's significant accomplishments for the year include:

- Patched and repaired several areas throughout town (utilizing over 340 tons of asphalt) to support and prepare for the 2015 street re-surfacing project.
- Supported work to apply Chip Seal re-surfacing to 114,150 SY of City streets.
- Plowed and removed snow, spread approximately 1100 tons of sand, completed over 150,000 LF of crack sealing operations, repaired road shoulders and provided cemetery support.
- Conducted maintenance of drainage infrastructure (i.e. ditches, inlets, culverts, etc.) citywide.

### Parks, Buildings & Grounds

The Parks, Buildings and Grounds Crew's significant accomplishments for the year include:

- Support for the 4<sup>th</sup> and 5<sup>th</sup> of July events, along with a myriad of other community and special events.
- Provided support to several special events and tournaments at MWSC.
- Replaced the light poles at the MWSC Ice Rink.

### Fleet Maintenance

In 2015 the Fleet Maintenance Crew

- Administered the procurement of six new vehicles and or pieces of equipment.
- Disposed of five obsolete vehicles.
- Supported and managed the construction of the renovation of the Fleet Maintenance Shop.



## POLICE DEPARTMENT

**Miles De Young, Chief of Police**  
**James Halloran, Commander Patrol**  
**Christopher Adams, Commander Administration**  
**Ryan Holzwarth and Andy Leibbrand, Patrol Sgts**

**Beverly Hodges, Admin. Asst./Teen Court Cor.**  
**Jan McKamy, Victim Advocate Services**  
**Glen Jardon, Mike McDaniel, Detectives**  
**Jennifer Tobias, Communications Supervisor**

The Woodland Park Police Department's mission is to provide police services with integrity and a commitment to excellence, in partnership with our community.

### Communications

The Dispatch Center is the E911 center for Woodland Park and dispatches other public safety and City services. Dispatch maintains police records and participates in the National Incident Based Reporting System.

### Patrol

Patrol Officers are the foundation of policing. These officers provide the majority of the police services, arrest the most criminals, seize the most drugs, investigate most of the crimes, and protect us, our homes, and our businesses. The Patrol Section has seen significant increases in drugged driving with marijuana and other substances since Amendment 64 was approved. Long term results remain to be seen.



Patrol provides crime prevention services to private persons and businesses.

### Investigations

The two General Crimes Detectives, and the Metro Vice/Narcotics Detective comprise the Investigations section. Detectives investigate major crimes, pattern crimes, sex abuse, severe child abuse, financial fraud, and other cases assigned by the Chief of Police. They are also responsible for the registering/monitoring of sex offenders residing in our community. Detectives conduct Community Education Seminars throughout the year; work uniform patrol as needed; and coordinate cases with the District Attorney's Office, Colorado Bureau of Investigations, and other law enforcement agencies.

### School Resource Officers

The School Resource Officers (SRO) are vital members of the school's staff. SROs are a resource for school community, providing law enforcement and security. The officers educate children about the challenges of substance abuse and violence. Children can form personal relationships with officers. The SROs are also a vital part of the schools security planning group. Typical offenses investigated include thefts, assaults, traffic crimes, child abuse, truancy, and minor drug and alcohol offenses.

### Victim Assistance

The Woodland Park Police Department operates a countywide Victim Assistance Program, funded by the Fourth Judicial District Victims Assistance and Law Enforcement Board. This program provided aid in two-dozen categories of criminal cases in 2015, assisting 336 victims working through the complexities of the criminal justice system. They are expanding services in 2016 to focus on crimes against the elderly.

### Teen Court

Teen Court is a local diversion program operated by the Police Department in partnership with the Municipal Court. Typical offenses in 2015 involved marijuana, alcohol, tobacco, trespassing, curfew, theft, and criminal mischief. Our program will interrupt developing patterns of criminal behavior by promoting feelings of self-esteem, motivation for self-improvement and development, and a healthy attitude towards authority. The ideal outcome is that young people take responsibility for their actions, provide restitution to the victim and community, and give both the juvenile offender and community an active role in solving juvenile crime. All court roles, such as the prosecutors, defense attorneys, and jury consist of teens. A Woodland Park law enforcement officer presides over the courtroom as a judge. The Teen Court Coordinator is the acting Secretary for the State of Colorado Teen Court Association, and is involved with the CTCA Northern and Southern Region.

### Emergency Management

The Emergency Manager coordinates events requiring a major response from the City and/or its departments as well as multijurisdictional emergencies. In order to be ready for emergency responses, there is ongoing coordination with other agencies, cities and counties to improve our planning and capabilities. A number of events involved citizen groups, state and local law enforcement agencies, and volunteer organizations. The Emergency Operations Manual and all the Emergency Support Functions are in final draft. After final editing and approval it will be ready for publication.

<u>Statistics</u>	<b>2014</b>	<b>2015</b>
Calls	23,650	23,316
Cases	1,508	1,397
Arrests	453	426
Traffic Accidents	321	281

## **PARKS, RECREATION AND UTE PASS CULTURAL CENTER**

**Cindy Keating, Director**  
**Ryan Baade, Sports Coordinator**

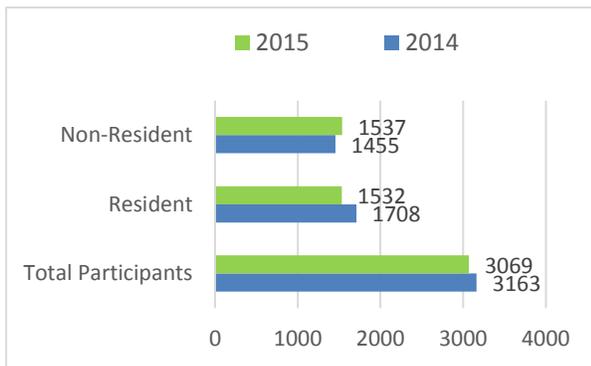
**Judy Bundy, Administrative Assistant**  
**Debbie Pinello, UPCC Facility Manager**

The Parks and Recreation Department continues to provide improved parks and recreation facilities and programs that enhance the quality of life for the community.

Several new programs were introduced this year; Drop In Indoor Pickleball, 3 v. 3 Basketball Tournament, Volleyball Tournament, COED Softball Tournament, COED Soccer Tournament, Boxing and Self Defense, Funky Fairy Tales, Stories Alive!, Come and Sing Along and Foreign Language . The free community events; Rockies Skills Challenge, Kids Bike Rodeo, Touch-A-Truck, NFL Punt, Pass and Kick, Denver Nuggets Skills Challenge and Winter Day with Santa continue to be successful free community special events.

Our youth sport leagues are beginning to show a slight increase in participation. These leagues are offered with the assistance of volunteer coaches. This year we worked with 108 volunteer coaches, 21 of these volunteers coached more than one team and/or league.

The parks and recreation programs maintained the program recovery rate of 100% of direct costs and 20% of indirect costs. A total of 3,069 people participated in organized recreation and leisure programs through the Parks and Recreation Department. Approximately 50% of our participants were City residents.



Online registration continues to increase from 9% in 2012 to 20% in 2015. The 80% considered “In-House” registrations include registrations taken over the phone.

The Parks and Recreation Advisory Board introduced the Adopt-A-Park Program this year.

Memorial Park, when completed, has been adopted by the Teen Center, Crestwood Park was adopted by the Senior Circle at Pikes Peak Regional Hospital and Crestwood Park neighbors and the tennis court area at Meadow Wood Sports Complex was adopted by the Pickleball Above the Clouds group. These groups will assist our crews with litter and trash removal and general maintenance.

A Colorado Lottery Starburst Award was presented to the City and Re-2 School District, recognizing the Gateway Elementary Playground and Multi-Purpose Athletic Turf Field Project that was partially funded with a Great Outdoor Colorado Grant in 2014.

CMS of Colorado Springs was awarded the bid for the construction of Memorial Park. Construction started in mid-July with clearing and site grading, pond drainage and grading and the relocation of the Clothes Closet to Bergstrom Park. Construction will continue through the winter and spring months, as weather permits. The project completion date is planned for June 2016.



Improvements made to the Ute Pass Cultural Center this year included new automatic paper towel dispensers in the men’s restroom, 3 new microphones and insulation was added to the stage and hallway adjacent to the stage.

## PLANNING AND BUILDING DEPARTMENT

**Sally W. Riley, AICP, Planning Director**  
**Lor Pellegrino, AICP, City Planner**

**David Burgess & Dorie Slaughter, Permit Techs**  
**Rick Cirka, Code Enforcement Official**



It's interesting to compare the activities in 2015 with the 2014 totals for plan review, building permits, inspections and valuation. Although the permit valuation was significantly less (\$51 vs \$16 Million),

the number of building permits increased by 5% to 624 permits. Eighteen (18) new single family homes were constructed and two commercial taps were purchased for the Teller County Waste office and maintenance building. The Trail Ridge Apartments are scheduled to complete development of 168 total units in 2016. As a result of the new residential construction, Woodland Park's population will increase to 8,074 residents in 2016.

SUBDIVISION ACTIVITY	LOTS	ACRES
Fairway Pines Filing No. 2D (Exemption Plat)	2	1.14
Top of Paradise Master Plan Extension (2015-2020)	175	198.5
Southwest Valley Subdivision Filing No. 1	2	1.83
Foster's Addition Filing No. 1R (Exemption Plat)	4	0.78
Valley View Subdivision	2	3.33
<b>TOTALS</b>	<b>185</b>	<b>205.58</b>

In addition to numerous construction activities, the Planning Department processed 15 ordinances including:

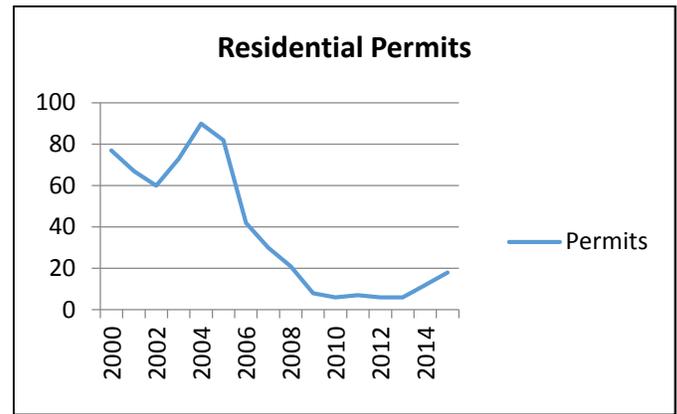
- Ordinance No. 1230 reducing the setback requirements for auto sales.
- Ordinance No. 1238 allowing Cort Wahl's CUP for specified commercial services in a portion of Block 6, Foster's Addition.
- Ordinance No. 1241 vacating lot line and easement between Lots 1 and 2, Green's Addition Filing No. 2.
- Ordinance No. 1242 vacating easement between Lots 5 and 6, Paradise Estates Filing No. 8.
- Ordinance No. 1243 revising minimum acreage and setbacks for assisted living facilities and allowing conditionally within multifamily residential districts.
- Ordinance No. 1245 amending the building and construction codes to be consistent with PPRBD.
- Ordinance No. 1246 allowing Potter CUP residential use in the Central Business District on Lots 9 & 10, Block 30, Steffa's Subdivision Filing No. 2.
- Ordinance No. 1248 allowing WP Community Church CUP for lodging use in the Community Commercial District on Lot 4, Jamestown Square.
- Ordinance No. 1249 vacating easements between Lot 4, Block 1, Cunningham's Subdivision and Lot 2, Lofthouse West.
- Ordinance No. 1253 allowing BSI CUP for Wholesale Trade and Distribution Establishment at Village Ter.
- Ordinance No. 1254 allowing WP Assisted Living Facility CUP for nursing home at Village Terrace.
- Ordinance No. 1255 vacating ROW of Village Ter.
- Ordinance No. 1256 vacating specific easements within Lots 1-4, The Village.
- Ordinance No. 1257 vacating easements between Lots 9 & 10, Paradise of Colorado Filing No. 2.
- Ordinance No. 1260 allowing time extension for Teller County Waste facility for completion of site work.

CITY PERMITS	2013	2014	2015
Zoning Development Permits	182	125	105
Single Family Residences	6	12	18
Multi-Family Permits	5	5	0
Signs (Permanent & Temporary)	71	63	88
Home Occupations	2	7	8
Subdivision (Prelim & Final Plats)	3	3	2
Subdivision (Exemption Plats)	1	3	2
Subdivision (Extensions)	0	1	1
Zoning and Rezoning Requests	1	2	0
Site Plan Reviews	4	3	2
Conditional Use Permits	9	8	6
Annexations	1	0	0
Temporary Use Permits	22	34	26
Building Variances and Appeals	0	0	3
Zoning Variances and Appeals	3	3	9
Vacations (ROW and Lot Lines)	1	2	7
Flood Hazard Permits	2	0	2
<b>TOTALS</b>	<b>313</b>	<b>271</b>	<b>279</b>



CODE ENFORCEMENT STATISTICS	TOTAL COMPLAINTS
Zoning Code Compliance Complaints	184
Debris/Erosion/Safety Hazard Complaints	5
Clutter/Junk Complaints	1
<b>TOTAL</b>	<b>190</b>

SITE PLAN REVIEW (SPR) & CONDITIONAL USE PERMITS (CUP)	TYPE
Woodland Station Lot 2 Mixed Use (withdrawn)	SPR
Village Terrace Assisted Living Facility	SPR
Wahl	CUP
Potter	CUP
Woodland Park Community Church Emergency Shelter	CUP
BSI Yeast Lab	CUP
Village Terrace Assisted Living Facility	CUP



The Woodland Park Traffic Circulation Study was published in November 2015 after two interactive public meetings and several stakeholder meetings. The study's goal was to identify feasible alternatives that improve traffic circulation and safety in and around Woodland Park, while enhancing access to businesses and other local destinations. Seven options were presented and evaluated with the Center Street/US24 pedestrian signal as the top priority. The HAWK signal is planned to be installed by CDOT in 2016.

Population Trends
1980 = 2,634
1990 = 4,610
2000 = 6,515
2010 = 7,200
2014 = 8,075
(2014 is a population estimate prepared by the State Demographer's Office.)

In 2015, the Planning Department had two staff changes: Lor Pellegrino was hired in March to fill the City Planner and Dorie Slaughter was hired in November to serve as the part-time Permit Technician.



WOODLAND PARK/PIKES PEAK REGIONAL BUILDING DEPARTMENT STATISTICS								
TYPE	2014 Plan Reviews	2015 Plan Reviews	2014 Inspections	2015 Inspections	2014 Building Permits Issued	2015 Building Permits Issued	2014 Building Permit Valuation	2015 Building Permit Valuation
Single Family	14	19	454	588	12	19	\$4,832,735	\$6,513,092
Residential Alterations	49	68	933	1,139	399	436	\$2,258,937	\$1,781,999
New Commercial	9	6	409	642	67	50	\$17,373,151	\$1,167,946
Commercial Alterations	26	30	327	467	105	96	\$26,589,773	\$6,409,616
All Other	8	7	39	103	9	23	\$217,102	\$259,445
<b>Totals</b>	<b>106</b>	<b>130</b>	<b>2,162</b>	<b>2,939</b>	<b>592</b>	<b>624</b>	<b>\$51,271,698</b>	<b>\$16,132,098</b>

## UTILITIES

**Kip Wiley, Utilities Director**  
**Barb Larsen, Utilities Technician**

**Larry Watters, Chief Water Operator**  
**Mike Louritt, Chief Wastewater Operator**  
**Rusty Anthony, Field Services Crew Chief**

The Woodland Park Utilities Department provides the community with a reliable supply of high quality drinking water and advanced wastewater treatment. The City Council is the governing body for Utilities with input provided by the Utilities Advisory Committee.

### Water Treatment

The City provides water to approximately 3,746 homes, businesses and institutions in our community. Water is also available in storage to meet the extra demands of events such as fires and water main breaks. Treatment plant capacity is 2 MGD, with 3 MGD capacity in emergencies. Treated water is stored in 5 steel tanks totaling 3.94 MG.

#### 2015 Water Facts

MGD = million gallons per day  
GPD = gallons per day

- 2015 average population served - 8,575
- Peak 7-day demand - 0.891 MGD (9/10 - 9/16)
- 2015 total raw water per capita - 81 GPD
- New 2015 residential water taps - 17
- New 2015 multi-family water taps - 0
- New 2015 commercial water taps - 2

### Water Conservation

Woodland Park water customers continue to do well in the area of water conservation. Conservation, combined with average snowfall in the winter of 2014 – 2015 and steady rainfall has resulted in more augmentation water in storage and a rise in local groundwater levels. But, while the near-term water situation looks good, our semi-arid climate means we're always just one dry winter away from our next water shortage, so we must always plan for future dry years. Water conservation practices must continue to be a way of life in Woodland Park.

### Water Resources

In 2015, 76% of the City's raw water came from local wells and springs; 24% was piped in from Woodland Park's transbasin water rights.

Limited future improvements are planned for the City's North Well Field near the golf course, increasing reliability for existing customers and providing water for moderate City growth toward a service population of 12,600.

### Field Services

The Field Services crew reads and repairs water meters, repairs water and sewer main breaks, installs and maintains fire hydrants, cleans sewers, locates underground utilities, and helps customers investigate high water use problems.

### Wastewater Treatment

The City's existing wastewater plant has been in service since September 1992. The plant provides adequate treatment to meet discharge limits, but is now loaded above its organic capacity at 119% of design.

Bonds are currently being secured to fund Phase 2 of a plant expansion which will increase the plant's organic loading capacity as well as provide several system improvements. The total projected cost is \$8.5M.



Construction is scheduled to begin in 2017 on a wastewater treatment plant expansion which will provide capacity to serve a population up to 14,100.

Phase 2 of the expansion will reuse the vast majority of the existing plant. All the tankage will be reused and all equipment, with the exception of the current disinfection and dewatering equipment, will be reused. Chlorination-dechlorination equipment will be replaced with ultraviolet light disinfection to reduce potential hazards to the receiving stream. Sludge solids will continue to be composted for reuse as a soil amendment.



**WOODLAND PARK**  
CITY ABOVE THE CLOUDS

City of Woodland Park

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This report was prepared for the community as required by the City of Woodland Park Home Rule Charter.  
Further departmentalized details can be obtained by contacting City Hall at 687-9246.