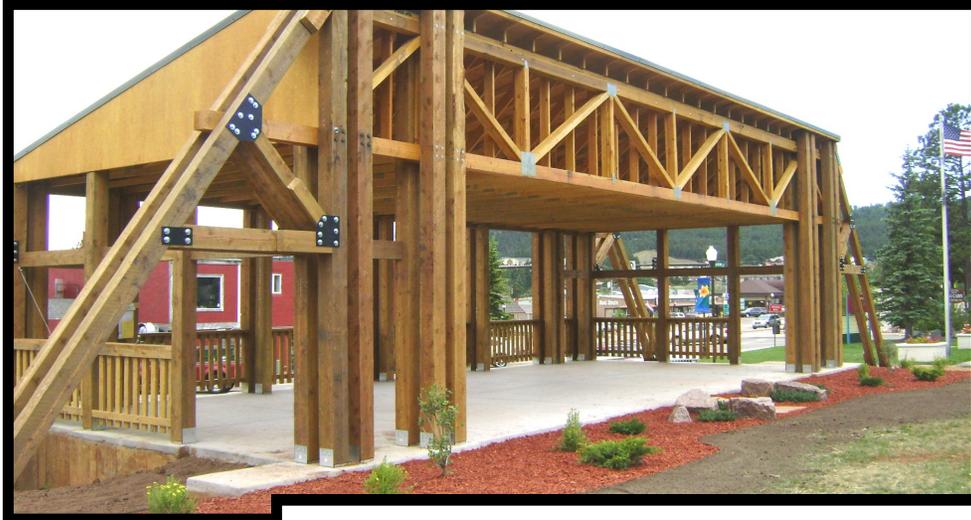


Annual Report to the Community



for the Year Ended December 31, 2010



Midland Pavilion



WOODLAND PARK
ELEVATE YOUR ATTITUDE

CITY OF WOODLAND PARK
CITY ABOVE THE CLOUDS

220 W. South Avenue
P.O. Box 9007
Woodland Park, CO 80866

Phone: 719-687-9246
Fax: 719-687-5232
www.city-woodlandpark.org

CITY GOVERNMENT

The City government of Woodland Park, as provided by the City Charter, operates under the Council-Manager form of government. Pursuant to the Charter provisions and subject only to limitations imposed by the State Constitution, all

municipal responsibilities are vested in an elective Council that enacts local legislation, adopts budgets, determines policies and appoints the City Manager, who in turn executes the laws and administers the City government.

CITY COUNCIL

The Legislative affairs of the City are vested in the City Council consisting of six (6) Councilmembers and the Mayor. On April 6, 2010, Steve Randolph was re-elected to a two-year term as Mayor. Eric Smith and Terry Harrison were re-elected to City Council seats, and David Turley was elected to serve a four-year term on City Council.



Steve Randolph
Mayor



Jon DeVaux
Mayor Pro-tem



Betty Clark-Wine



Terry Harrison



George Parkhurst



Eric Smith



David Turley

ADMINISTRATION

David Buttery, City Manager
Janell Sciacca, Deputy City Clerk

Cindy Morse, City Clerk / Asst. City Manager

The City Manager is the administrative head of the municipal governmental functions and is responsible to the City Council for the proper administration and execution of City affairs.

The City Clerk is the Clerk of the Council and attends all meetings of the Council; keeps a permanent journal of the Council's proceedings; records in full all ordinances, motions, and resolutions; and is also the custodian of the City seal as well as all papers, documents and records pertaining to the City. In addition, the City Clerk's Office administers a variety of functions as outlined in the City's Charter and as directed by the City Manager. These functions include management of personnel services, risk management, records management, elections, ordinance codification, and licensing of businesses, liquor establishments, and dogs. City Clerk Cindy Morse manages personnel services and risk management functions with the assistance of Human Resource and Payroll Technician Terry Hall. Janell Sciacca serves as Secretary to the City Council and City Manager.

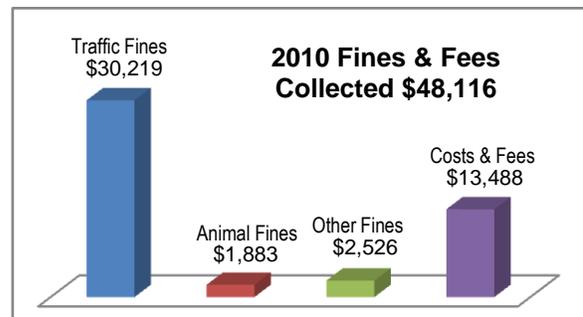
MUNICIPAL COURT

John T. Bruce, Presiding Municipal Judge
Janell Sciacca, Clerk of the Court
Denise Ackart, Deputy Court Clerk

Douglas P. Price, Associate Municipal Judge
Philip G. Volpi, Prosecutor

2010 Cases	519
•Traffic	339
•Juvenile	82
•Animal	45
•Misdemeanor	46
•Parking	4
•Taxes/Licensing	3

2 Trials to Court were held throughout the year.



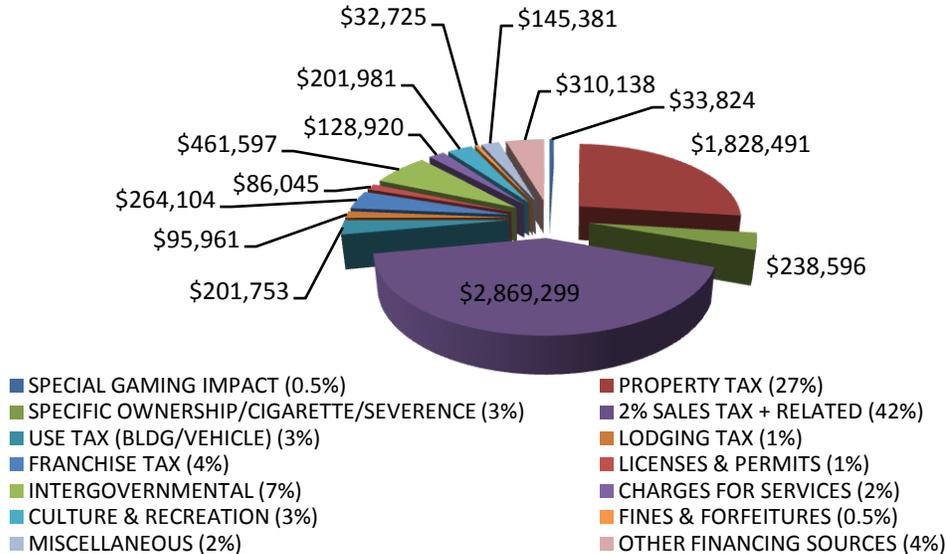
FINANCE DEPARTMENT

Kellie J. Case, Director / Treasurer
Nancy Miller, Customer Service Admin. Asst.
Teri Passafume, Utility Billing Technician

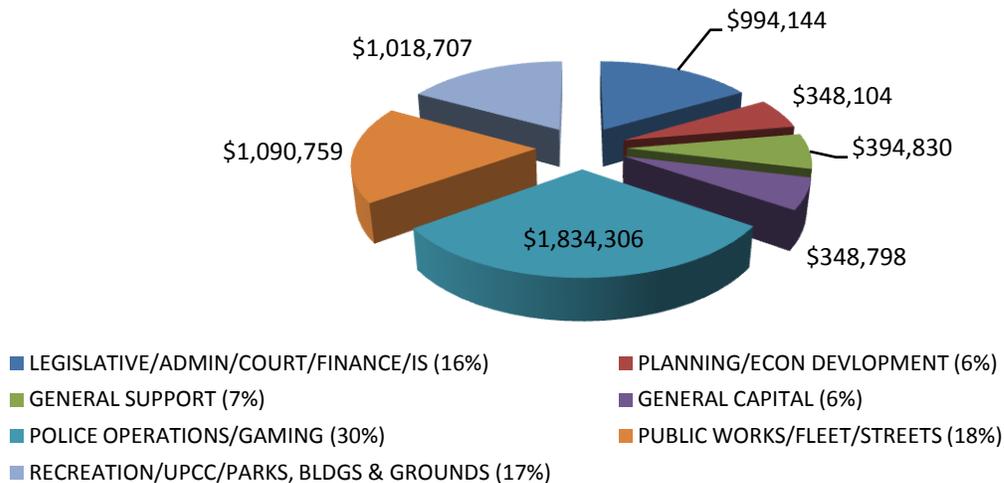
Terry Hall, Payroll/AP/HR Technician
Amy Lucas, Accounting/Finance Technician

The Finance Department is responsible for all City financial and budgeting functions including revenue collection, debt and investment management, licensing, water and wastewater billing, and assuring that payroll and bills are all paid accurately and in a timely manner.

2010 General Fund Unaudited Revenues **\$6,898,815**



2010 General Fund Unaudited Expenditures **\$6,029,648**



PARKS, RECREATION AND UTE PASS CULTURAL CENTER

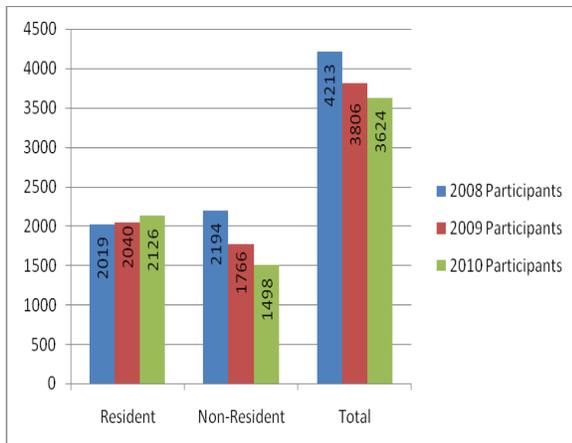
**Cindy Keating, Parks & Recreation Director
Polly Bruins, Sports Coordinator**

The Parks and Recreation Department continued improving parks and recreation facilities and programs to enhance the quality of life for the community.

In 2010, several new recreation programs were offered: Beginning Basic Middle Eastern Dance, Gentle Hatha Yoga, Photoshop for Photographers, Toddler Time: Music and Movement, Junior Master Gardening, Youth Spring Football, Free Kids Bike Rodeo and Oktoberfest Volksmarch. Partnerships were developed with Teller County Chiropractic to offer the Bike Rodeo and with the Woodland Park Chamber of Commerce to offer the Volksmarch. Both programs were successful with over 150 participants.



The parks and recreation programs were able to meet the recovery rate of 100% of direct costs and 20% of indirect costs. A total of 2,346 people participated in organized recreation and leisure programs through the Parks and Recreation Department. Approximately 59% are City residents and 41% are non-residents.



**Kelly Simpkins, Parks & Recreation Assist
Debbie Pinello, UPCC Facility Manager**

The Woodland Park Hockey Association (WPHA) was developed late in 2009 for the 2010 hockey season. In 2010, the WPHA was able to offer a successful hockey program while providing volunteers to help maintain the ice and making improvements to the Meadow Wood Sports Complex Ice Skating facility. Improvements made were the extension of electricity to the parking lot to accommodate the relocation of the warming huts.

Our annual Arbor Day Celebration was held on April 30 at Gateway Elementary. We partnered with the Gateway Junior Master Gardeners to cleanup existing gardens at the school and make paper mache' potting plants. Each Junior Master Gardener was given a Blue Spruce seedling to take home and plant with their family.



The Red Mountain Park Adventure Park planning process began in 2010. Spohn Ranch conducted two public meetings, May and August, for the design of the skate park. The BMX course will be designed in January 2011. This project is scheduled for completion by summer of 2011.

Crestwood Park received the Colorado Lottery Starburst Award for excellence in the use of Lottery Funds for park development.

Debbie continues to do an excellent job managing the Ute Pass Cultural Center. Improvements made to the facility include adding another security camera in Main Room, installing a motorized 100" screen above the stage and motion sensor light switches in the main bathrooms. Phase 1 of the Midland Pavilion was completed.

PLANNING DEPARTMENT

Sally W. Riley, AICP, Planning Director
Scott Woodford, City Planner

Maggie Weien, Administrative Assistant

2010 was the Year of the Reroof Permits. A significant hailstorm pounded the area on July 4th creating a massive need for new roofs, which need a reroof permit through the City. The Department processed 1,656 reroof permits in the last half of the year spread out over 131 roofing contractors.



One of the many reroof projects occurring in 2010

The highlight of the year, though, was the adoption of the Woodland Park Comprehensive Plan and the revised sign code. The staff has begun the implementation of both documents, including creating a work plan to begin tackling action items from the Comprehensive Plan. The Planning Commission was instrumental in the adoption process. Implementation of the new sign code has occurred by holding public workshops, revising application forms, creating easy to read, color brochures summarizing the new sign provisions, and ensuring that all signs in the community are permitted and legal.

In addition, the staff completed the following special projects and amendments to the Municipal Code:

- Streamlined the review of Home Daycare Facilities to eliminate the conditional use process.
- Streamlined the review of Restaurants by making them a Use by Right in CC Zone Districts.
- Drafted an ordinance regulating Medical Marijuana Dispensaries.
- Adoption of the 2003 International Fire Code.
- Reviewed and endorsed the Community Wildfire Protection Plan and began to implement the plan with review of possible code revisions and the creation of the Wildland Urban Interface report.
- Staffed Keep Woodland Park Beautiful community-wide clean-up and public education programs.
- The Historical Preservation Committee focused on Comprehensive Plan implementation, including heritage tourism.
- Joined resources with the Police Department to respond to various code enforcement complaints and violations. The Planning Department received and addressed 27 complaints in 2010.

- Processed 30+ Temporary Use Permits for outdoor vendors and special events and hosted an informational orientation for the applicants.

DEVELOPMENT PERMITS	2008	2009	2010
Zoning Development*	186	208	1857
Single Family Residences	13	8	5
Multi-Family Units	8	0	1
Signs (Permanent & Temporary)	50	39	90
Home Occupations	4	8	2
Subdivisions	2	0	4
Subdivision Exemption Plats	0	2	3
Subdivision Extensions	0	1	2
Zoning Requests	8	0	0
Site Plan Reviews	5	1	2
Conditional Use Permits	2	2	2
Annexations	0	0	0
Variances/Appeals	3	2	4
ROW/lot line/easement Vacations	4	2	2
Flood Hazard Development Permit	0	0	1
Historic Landmark	0	1	0
TOTALS	284	274	1,975

*Includes interior finishes, accessory buildings, garages, decks, fences, roofs, Temporary Use Permits, additions and commercial buildings.

2010 SUBDIVISION & SITE PLAN REVIEWS	LOTS	ACRES
Northwoods #6 Exemption Plat	2	0.79
Lake Addition #3 Exemption Plat	2	0.6
Lake Addition #3A Exemption Plat	2	.0385
Paradise Estates #11 Minor Subdivision	5	3.73
Paradise Lodge Market Pl. Subdivision	2	2.89
WP Church of Nazarene SPR	2	5.02
Mtn. Paradise Family Fun Center SPR	1	2.89

RESIDENTIAL STARTS		POPULATION	
1999	70	1980	2634
2000	77	1990	4610
2001	67	2000	6515
2002	60	2001*	7009
2003	73	2002*	7097
2004	90	2003*	7134
2005	82	2004*	7239
2006	42	2005*	7404
2007	30	2006*	7457
2008	21	2007*	7512
2009	8	2008*	7518
2010	6	2009*	7533

*Based on State Demographers estimate as of July 1st each year

The Planning Department is proud to serve our citizens in a professional and efficient manner. Our goal is to help build the best community in the Colorado Rocky Mountains.

POLICE DEPARTMENT

Robert J. Larson, Chief of Police
John Gomes, Deputy Chief of Police
Suzanne Leclercq, Teen Court Coordinator
Glen Jardon, Patrol Sergeant

James Halloran, Emergency Manager
Jan McKamy, Victim Services
Tom Kinney, Detective Sergeant
Amanda Ghysels, Dispatch Supervisor

The Woodland Park Police Department's mission is to provide police services with integrity and a commitment to excellence, in partnership with our community.

Dispatch

The Dispatch Center is the E911 center for Woodland Park and also dispatches other calls for public safety and city services. Dispatch maintains police records and participates in the National Incident Reporting System.

Patrol

When people think of the police, they usually have the uniformed patrol officer in mind. Patrol Officers are the people who are awake working when most of us are sleeping. Patrol officers provide the majority of the police services, arrest the most criminals, seize the most drugs, investigate most of the crimes, and protect us, our homes, and our businesses. Patrol provides crime



prevention services to private persons and businesses.

Investigations

This unit consists of a Sergeant, a General Crimes Detective and a Detective assigned to the Colorado Springs Police Metro Vice/Narcotics Unit. Its responsibility is to investigate major crimes, pattern crimes, sex abuse, severe child abuse, financial frauds cases, and other cases assigned by the Chief of Police. Although these cases are not as glamorous or fast paced as cases portrayed on TV or in the movies our detectives utilize many of the same techniques observed to solve crimes. It is responsible for the registering/monitoring of sex offenders residing in our community. Detectives conduct Community Education Seminars throughout the year, work Uniform Patrol as needed, and coordinate cases with the District Attorney's Office, Colorado Bureau of Investigations, and other law enforcement cases.

School Resource Officer

The School Resource Officer investigates crimes at all the schools in our community, assists with school security and teaches the DARE Program.

Victim Assistance

The Woodland Park Police Department operates a countywide Victim Assistance Program, funded by the

Fourth Judicial District Victims Assistance and Law Enforcement Board. This program provided aid in two-dozen categories of criminal cases in 2010 and assisted 393 victims in working through the complexities of the criminal justice system. Three volunteers contributed over 340 hours during the year responding on-scene and following up with victims on a myriad of personal safety issues.

Teen Court

The 2010 Teen Court continues to receive referrals from the Woodland Park Municipal Court. This year some of the offenses included possession of marijuana, possession of tobacco, assault, possession of alcohol, disorderly conduct, vandalism and theft. The majority of our volunteers were defendants who have completed their Teen Court responsibilities, and continue to donate their time. The Teen Court Coordinator worked with Middle School Professionals to create a similar school based program which is called Panther Panel. The Teen Court Coordinator along with three juveniles presented at a National Underage Drinking Conference in Salt Lake City, Utah. Teen Court Defendants are monitored for their activity until they graduate from High School. 95% of Teen Court Defendants do not reoffend.

Emergency Management

The Emergency Manager continually coordinates with other agencies, cities and counties to improve our planning and capabilities. 2010 saw the return of the veteran's motorcycle rally to Cripple Creek, CO. This meant the motorcycle parade from Woodland Park to Cripple Creek also returned. This was accomplished through coordination and manning from the State Patrol, Woodland Park and Cripple Creek Police Departments, the Teller county Sheriff's Department and a number of volunteers. The Emergency Manager was responsible for the events in Woodland Park and the coordination with these other agencies. A second radio console was added in the Dispatch Center, which was provided by the North East Teller County Fire Department and purchased with Homeland Security Grants. The Volunteer program established in 2009 logged in over 800 hours in 2010. One of the volunteers became a full time employee at the end of the year.

<u>Statistics</u>	2009	2010
Calls	20,138	26,639
Cases	1,214	1,269
Arrests	397	290
Traffic Accidents	233	232

PUBLIC WORKS

William Alspach, PE, Director
Denise Ackart, Administrative Assistant
Keith Wilcox, Construction Inspector
Jeff Moreland, Streets Crew Chief

Mark Mackel, Fleet Maintenance Crew Chief
Bruce Vanderpool, Parks, Buildings & Grounds Crew Chief

The goal of the Public Works Department, which is comprised of Streets; Fleet Maintenance; Engineering Services; Parks, Buildings, and Grounds; and Capital Projects; is to provide and maintain for our citizens, infrastructure and recreational facilities that are safe, functional, and aesthetically pleasing.

Capital Improvement Projects

2010 was once again an exciting year for the Public Works Department with a diverse list of accomplishments. The following projects were completed:

- Design & Construction of the Fairview Sidewalk project to connect US 24 and with Cavalier Park and the American Discovery Trail
- Street maintenance projects included pulverizing and repaving Majestic Parkway, Lorraine Ave. and a portion of Fairview St. near the Ute Pass Cultural center
- CDOT replaced the 80+ year old SH 67 bridge over Loy Creek with a three cell box culvert
- Supervised & supported construction of the Midland Pavilion

Engineering Projects

The following Engineering projects were accomplished in 2010:

- Completed design of the Red Mountain Adventure Park, Skate Park facility
- FEMA began the initial Environmental Assessment phase of the Pre-Disaster Hazard Mitigation Grant for Fountain Creek
- Rekindled the revisions of the City's Engineering Specifications anticipating review and approval by City Council early in 2011
- Completed the design for surface drainage improvements to the alley behind the post office
- Accomplished a structural and sufficiency analysis of the shade support system at the ice rink



Resurfacing Majestic Parkway

Streets

The Streets Crew's significant accomplishments for the year include:

- Managed the 2010 Streets resurfacing projects
- Provided flagging and material hauling services in support of the Majestic Parkway resurfacing project
- Constructed new concrete foundation bases for the state flags at Lions Park
- Snow removal, crack sealing, and cemetery support
- Continued to implement the City's sign inventory and replacement plan

Parks, Buildings & Grounds

The Parks, Buildings and Grounds Crew's significant accomplishments for the year include:

- Support to the Super Series Baseball tournament
- Upgrades to the ice rink facility doors & shade system
- Replaced the roof on the concession stand at Meadow Wood Sports Complex
- Supported a record number of special events
- Resurfaced a small portion of the Centennial Trail as pilot project

Fleet Maintenance

In 2010 the Fleet Maintenance Crew

- Administered the procurement and replacement of two new vehicles
- Disposed of seven obsolete vehicles
- Managed the conversion of a fire truck purchased from NETCFPD to a snow plow



New sidewalk along Fairview Street

UTILITIES

Jim Schultz, Utilities Director
Barb Larsen, Utilities Technician

Larry Watters, Chief Water Operator
Mike Louritt, Chief Wastewater Operator
Rusty Anthony, Field Services Crew Chief

The Woodland Park Utilities Department provides the community with a reliable supply of high quality drinking water and advanced wastewater treatment. The department has 15 employees. The City Council is the governing body for Utilities, with input provided by the Utilities Advisory Committee.

Water Treatment

The City provides water to approximately 3600 homes, businesses and institutions in our community. Water is also available in storage to meet the extra demands of events such as fires and water main breaks. Treatment plant capacity is 2 MGD, with 3 MGD capacity in emergencies. Treated water is stored in 5 steel tanks totaling 3.94 MG.

2010 Water Facts

MGD = million gallons per day
GPD = gallons per day

- 2010 average population served - 8,400
- Peak 7-day demand -
1.014 MGD (June 19-25)
- 2010 total raw water per capita - 82 GPD
- New 2010 residential water taps - 4
- New 2010 multi-family water taps - 1
- New 2010 commercial water taps - 0

Water Conservation

Precipitation over the last several years has eliminated any near-term water shortage. However, we must continue to plan for future dry years. Water customers are wisely continuing conservation practices initiated during the '02-'05 drought.

Fluoride in Woodland Park Water

No fluoride is added. Natural fluoride typically varies from 1.0 to 1.6 mg/l depending on the mix of water sources. The maximum allowed concentration of fluoride is 4.0 mg/l.

Field Services

The Field Services crew helps customers investigate high water use problems, repairs water main leaks, locates underground utilities, reads and repairs water meters, cleans sewers, and installs and maintains fire hydrants.

Water Resources

In 2010, 66% of the City's raw water came from local wells and springs; 34% was piped in from Woodland Park's transbasin water rights. Limited future improvements are planned for the City's North Well Field, near the golf course, increasing reliability for existing customers and providing water for moderate City growth toward a service population of 13,000. Two additional wells (11th and 12th) and a second intake on Trout Creek are planned.

Wastewater Treatment

Recent slow growth has allowed the City to postpone phase 2 of the wastewater plant expansion until after bonds for the existing plant are paid off in 2013. The City's existing plant is at 88% of capacity and has been in service 24/7 since September 1992. The plant provides advanced treatment to meet discharge limits.



Phase I of the wastewater plant expansion is now in service and the new screening and grit removal equipment provides improved protection for downstream processes.

The planned expansion will add filtration to further protect the receiving stream, Trout Creek, and to meet requirements for reuse on the neighboring golf course. The plant currently serves a population of about 8,700. The expanded plant will have capacity to serve about 14,000.

OFFICE OF ECONOMIC AND DOWNTOWN DEVELOPMENT

Beth Kosley, Director

The Woodland Park Office of Economic & Downtown Development Plan: Goals, Objectives and Actions

In 2009, Mayor Steve Randolph, Sharon Roshek, Michael Harper, Jim Ignatius and David Buttery joined the Director to identify and nominate potential members of an Economic Development Advisory Group. Fifteen members currently serve.

Through 2010, the Economic Advisory Group has met ad hoc, quarterly, to advance the goals of the economic development strategic plan (see more detail below). Discussion occurred once about forming a legal entity, but other matters took precedence. This will be re-visited in 2011. Meanwhile, grants from various private and public sources have been secured through the OED. To date, grants, sponsorships and donations have been sought and secured through OED/DDA totaling about \$195,000, to be applied to a variety of specific projects in support of goals in this plan.

Under the leadership of Chair Bob McMillan, a broad-based community marketing task force was formed to develop a unifying new brand and marketing plan. With the \$20,000 grant from CCV Gold Mine CO, BeCentro (Denver-based) was hired to guide the process. Brand completed and rolled out to City Council in June 2010. Eighteen community and business leaders served on the Task Force. OED organized a Holiday campaign, with emphasis on Woodland Park's "Tree-Cutting" appeal and cross promotions. While the new brand is being tweaked, new banners and wayfinding signage are under design. OED intends to complete the system in 2011.

Regarding Business Assistance, the following programs are used:

- Developed a system to track expansions, new prospects and retention of businesses. In 2010, assisted with five new business prospects, three retention and expansions, and several proposals for higher and better uses of existing property.
- Several meetings orchestrated between prospects and USDA, OEDIT staff for financing help. Referrals to real estate community about prospects seeking space, land (averaging about one per month).
- Initiated several meetings for businesses to resolve code issues.
- Committee is forming to support retreats and camps, and tech-based businesses, many operating out of home offices. One meeting was held at Nature Place on how to capitalize on

Suzanne Brown, Program Coordinator

myriad camps. Another held about forms of support needed by tech companies.

Regarding business interest-approximately one business prospect per month contacts OED. Some are matched to SCORE, SBDC, Workforce Center, UCCS Incubator. Some are matched to real estate community for space and/or land.

Continue monitoring USDA grants and others for community facilities and business assistance. Collaborating with Downtown Colorado Inc. on one such USDA project for technical assistance to business owners.

DOWNTOWN DEVELOPMENT ACTIVITIES

In 2009, DDA offered a mini-grant program for exterior renovations through its resources and a grant from CCV Gold Mine Company. Park State Bank then offered low interest loans and persuaded 23 owners to participate in Mainstreet Makeover.

In 2011, the Mainstreet Makeover 2 project will involve a grant award of \$100,000 to assist five property owners in energy savings projects; energy efficiency rehabilitation of various forms is the intent.

Regarding Woodland Station, DDA has engaged a commercial developer and a real estate firm to list and assist in master planning for Woodland Station. Woodland Station is being marketed outside the region by the brokerage firm through national affiliations. A user is negotiating for approximately 2 acres now.

Regarding downtown arts and cultural activities: Grant was received from Colorado Council for the Arts to create a new Woodland Park Section on Peak Radar, the regional on-line calendar for arts and cultural happenings; art banners created to promote arts groups. Also provide support to WP Arts Alliance and the Mountain Arts Council in their respective endeavors, Woodland Music Series and others. Pavilion was completed in 2010, Phase I.

With help from a City Council member, coordinated a meeting with new superintendent and new Challenger Center director. Agreed to a "trial run" by having WP schools conduct field trip to center while also bringing the Center's mobile unit to school. This has been scheduled.

Tightened up DDA spending, established budget and monthly financial reporting procedures, and sought reconciliation of TIF distribution issue.



City of Woodland Park
220 W. South Avenue, Woodland Park, CO 80863
(719) 687-9246 telephone ▪ (719) 687-5232 fax
www.city-woodlandpark.org

This report was prepared for the community as required by the City of Woodland Park Home Rule Charter. Further departmentalized details can be obtained by contacting City Hall at 687-9246.