



2005 ANNUAL REPORT TO THE COMMUNITY



FOR THE YEAR ENDED DECEMBER 31, 2005

CITY GOVERNMENT

The City government of Woodland Park, as provided by the City Charter, operates under the Council-Manager form of government. Pursuant to the Charter provisions and subject only to limitations imposed by the State Constitution, all

municipal responsibilities are vested in an elective Council that enacts local legislation, adopts budgets, determines policies and appoints the City Manager, who in turn executes the laws and administers the City government.

CITY COUNCIL



Seated L-R: Mayor Pro-Tem Phil Mella, Mayor Gary Crane, Jeff Baldwin
Standing L-R: Steve Randolph, Jon DeVaux, Terry Harrison, George Parkhurst

ADMINISTRATION

Mark Fitzgerald, City Manager
Janell Rice, Deputy City Clerk

The City Manager is the administrative head of the municipal governmental functions and is responsible to the City Council for the proper administration and execution of City affairs.

The City Clerk is the Clerk of the Council and attends all meetings of the Council; keeps a permanent journal of the Council's proceedings, and records in full, all ordinances, motions and resolutions; and is also the custodian of the City seal as well as all papers, documents and records pertaining to the City. In addition, the City Clerk's Office administers a variety of

Cindy Morse, City Clerk/Asst. City Manager

functions as outlined in the City's Charter, and as directed by the City Manager. These functions include management of personnel services, risk management, records management, elections, ordinance codification, and licensing of businesses, liquor establishments, and dogs. Personnel services and risk management functions are handled by City Clerk Cindy Morse and Human Resource / Payroll Technician Glenda Steuert. Janell Rice serves as Secretary to the City Council and City Manager.

MUNICIPAL COURT

John Bruce, Presiding Municipal Judge
Doug Price, Associate Municipal Judge
Phil Volpi, Prosecutor

The Municipal Court prosecuted 560 cases in 2005 including 100 juvenile, 56 criminal misdemeanor, 359 traffic, 40 animal, and 5 sales/use tax violations. Prosecution of all cases in the Municipal Court during 2005

Carolyn Steffl, Assistant Prosecutor
Janell Rice, Clerk of the Court
Pat Mancini, Court Clerk

resulted in \$38,103 in fines and costs being collected.

During 2005, only 10 court trials were conducted while there were no jury trials held.

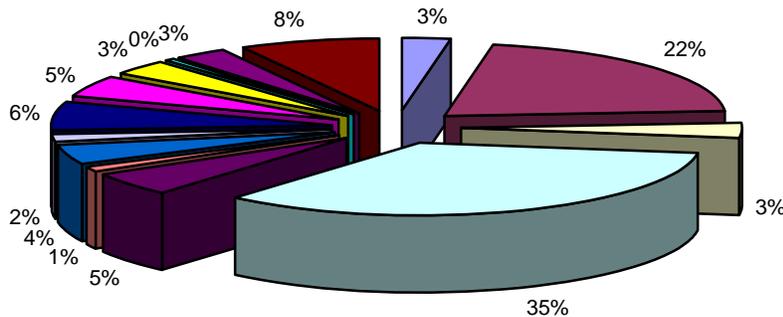
FINANCE DEPARTMENT

Kellie J. Case, Director/Treasurer
Barbara Schmidt, Administrative Clerk
Terri Huggins, Utility Billing Technician

Glenda Steuert, HR/Payroll Technician
Terry Hall, AP/Sales Tax Technician

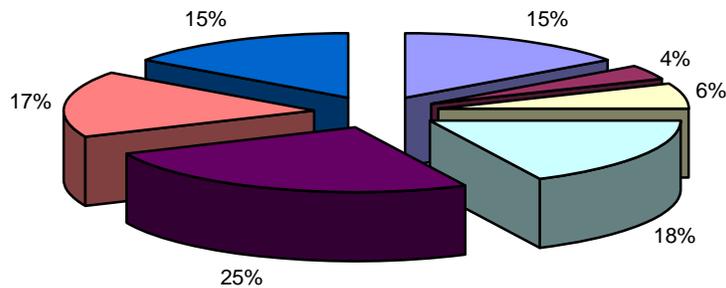
The Finance Department is responsible for all City financial and budgeting functions including revenue collection, debt & investment management, licensing, water and wastewater billing, and assuring that payroll and bills are all paid accurately and in a timely manner.

2005 GENERAL FUND UNAUDITED REVENUES
\$6,042,789



■ SPECIAL GAMING IMPACT (3%)	■ PROPERTY TAX (21%)
■ SPECIFIC OWNERSHIP/CIGARETTE/SEVERENCE (3%)	■ 2% SALES TAX (34%)
■ USE TAX (BLDG/VEHICLE) (5%)	■ LODGING TAX (1%)
■ FRANCHISE TAX (4%)	■ LICENSES & PERMITS (2%)
■ INTERGOVERNMENTAL (6%)	■ CHARGES FOR SERVICES (5%)
■ CULTURE & RECREATION (3%)	■ FINES & FORFEITURES (<1%)
■ MISCELLANEOUS (3%)	■ OTHER FINANCING SOURCES (8%)

2005 GENERAL FUND UNAUDITED EXPENDITURES
\$6,010,266



■ LEGISLATIVE/ADMIN/COURT/FINANCE/IS (15%)	■ PLANNING (4%)
■ GENERAL SUPPORT (6%)	■ GENERAL CAPITAL (18%)
■ POLICE OPERATIONS/GAMING (25%)	■ PUBLIC WORKS/FLEET/STREETS (17%)
■ RECREATION/UPCC/PARKS, BLDGS & GROUNDS (15%)	

PARKS, RECREATION AND UTE PASS CULTURAL CENTER

**Cindy Keating, Parks & Recreation Coordinator
Polly Bruins, Parks & Recreation Technician**

**Tricia Watson, Parks & Recreation Assistant
Debbie Pinello, UPCC Facility Manager**

The Parks and Recreation Department continued improving parks and recreation facilities and programs to enhance the quality of life for the public.

In 2005, several successful new recreation programs were offered: Pilates, Arts & Crafts, Cardio Tennis, Archery, Dog Obedience, Rocky Mountain Soccer Camp, 1–2 grade Basketball, Hunter Education and Lifeguard Training.

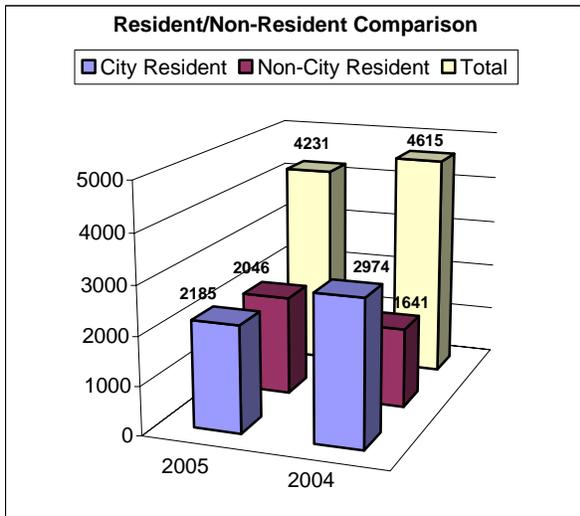
These programs were able to meet the recovery rate of 100% of direct costs and 20% of indirect costs. Over 4,200 people participated in organized recreation and leisure programs through the Recreation Department. Approximately 52% are City residents and 48% are non-residents.

to recognize our volunteers and show our appreciation.

The Meadow Wood Sports Complex Phase I Project, partially funded by a Great Outdoors Colorado Grant, began in 2005. The 300' synthetic turf baseball field was completed and the ribbon cutting and first pitch ceremony was held on November 12.



Mayor Gary Crane and City Manager Mark Fitzgerald participate in the first pitch ceremony along with Parks & Recreation Advisory Board members and GOCO representatives.



The Recreation Department and the Ute Pass Courier collaborated to published the new “Health, Fitness and Recreation” Guide. This new guide is distributed in the Ute Pass Courier Extra, which is mailed to every Teller County mailbox. The first publication was mailed on October 12, 2005 for programs that were offered November 2005 through March 2006.

The Parks and Recreation Advisory Board reviewed and made recommendations for Eagle Pines Filing 3, Walmart PUD, Wilderness Subdivision, Elk Grove Townhomes Filing 2 Final Plat, Whispering Pines MHP, Top of Paradise Filing 1 Preliminary Plat and Amended Master Plan, Thunderbird Village Revised PUD and Thunderbird Estates Filing 2 Final Plat. Neighborhood parks were prioritized and a workshop schedule was developed to review and update the concept plans in 2006.

Post season volunteer coaches meetings and appreciation dinners were held throughout the year. Coaches were encouraged to attend the meeting to give feedback on the season. This gave the Recreation Department the opportunity

Debbie Pinello continues to do an outstanding job managing the Ute Pass Cultural Center. Improvements made to the facility included a time lapse VCR for security, new kitchen fatigue mats, new wine cooler for the bar, new collapsing ladder for the bar, wireless headset for the office and new 2 source 4 Jr. Zoom Lights.

UTILITIES

Jim Schultz, Utilities Director
Barb Larsen, Utilities Technician

Larry Watters, Chief Water Operator
Mike Louritt, Chief Wastewater Operator
Bob Katcher, Field Services Crew Chief

The Woodland Park Utilities Department provides the community with a reliable supply of high quality drinking water and advanced wastewater treatment that protects receiving stream water quality. The City Council is the governing body for Utilities, with input provided by the Utilities Advisory Committee.

Water Treatment

The City provides water to approximately 3400 homes, businesses and institutions in our community. Additionally, water storage capacity is available in the City's reservoir and tanks to meet the extra demands of events such as fires and water main breaks.

Lead Precautions Encouraged

Testing in late 2003 indicated lead from soldered household piping was dissolving into the drinking water in some homes. The City has implemented a successful corrosion control strategy which testing has shown to meet state and federal standards. As an extra precaution, residents should still flush their water pipes before drawing drinking water, and should never use hot water for drinking or cooking.

2005 Water Facts

MGD = million gallons per day
GPD = gallons per day

- 2005 average population served - 8,100
- Peak 7-day water demand - 1.317 MGD
- 2005 total raw water per capita - 88 GPD
- New 2005 residential water taps - 74
- New 2005 multi-family water taps - 8
- New 2005 commercial water taps - 2

Water Conservation

The statewide drought eased in 2005 and increased water use occurred in Woodland Park. However, the City's per capita water demand was still less than the City's planning number and well below the state average. Long-term conservation is still needed.

Water Resources

In 2005, 67% of the City's raw water came from local wells and springs; 33% was piped in from Woodland Park's transbasin water rights. Two new wells were completed in the City's well field in the northwest part of the City. Continued

improvements will increase reliability for existing customers and provide water for moderate City growth.

Wastewater Treatment

The Woodland Park wastewater treatment plant is designed to treat up to 0.893 million gallons per day (MGD). Ammonia removal is a special requirement to protect Trout Creek as a cold-water fishery. After the main treatment processes, wastewater solids are dewatered, mixed with wood chips and composted. Peak monthly flow for 2005 was 0.645 MGD, or 72% of current capacity. Financial and engineering planning has begun for a plant expansion, but water conservation has allowed this to be postponed for several more years.



The new compost support building provides a higher level of compost curing and provides drier components for new compost piles.

The City's compost meets all standards for EPA's "unrestricted use" category. This compost makes a great soil amendment and is free to City residents. Call 687-6016.

Field Services

The Field Services crew helps customers investigate high water use problems, repairs water main leaks, locates underground utilities, reads and repairs water meters, cleans sewers and installs new fire hydrants.

POLICE DEPARTMENT

Robert J. Larson, Chief of Police
John Gomes, Deputy Chief of Police
Suzanne Leclercq, Teen Court Coordinator

Rawlin Sowell, Dispatch Supervisor / Officer
Jan McKamy, Victim Services
James Halloran, Detective Sergeant

The Woodland Park Police Department's mission is to provide police services with integrity and a commitment to excellence, in partnership with our community. The Department handled 25,970 calls for services, 1,668 cases, 440 traffic accidents, and made 640 arrests during the year of 2005.

emergent calls for police service and serves as brokerage for after hours City services. Dispatch maintains the police records management system and participates in the National Incident Based Reporting System.

INVESTIGATIONS

The Investigations Section handles pattern crimes, child abuse, frauds, and major crimes referred from Patrol. A detective is assigned to the Metro Narcotics Unit on the Methamphetamine Laboratory Investigations Team. In 2005 three (3) labs were found in Woodland Park. The Investigations Section also provides crime prevention and mitigation assistance to local businesses.

VICTIM ASSISTANCE

The Woodland Park Police Department operates a countywide Victim Assistance Program, funded by the Fourth Judicial District V.A.L.E. Board. This program provided aid in two-dozen categories of criminal cases in 2005 and assisted 602 victims in working through the complexities of the criminal justice system. Three volunteers contributed 275 hours during the year responding on-scene and following up with victims on a myriad of personal safety issues.

TEEN COURT

The Teen Court 2005 session received referrals from the Woodland Park Municipal Court for 44 Teens. The offenses of Teen Court vary. This year some of the offenses included possession of marijuana, tobacco, assault, alcohol, disorderly conduct, vandalism and theft. Teen Court consists of students involved in National Honor Society, Ladies Ensemble, Forensics, Glee Club, Student Government and various athletics. The majority of our volunteers were defendants who have completed their Teen Court responsibilities, and continue to volunteer. Teen Court is becoming proactive in Middle School, presenting mock sentencing hearings and discussing responsibility and accountability.



PATROL

When people think of the police, they usually have the uniformed patrol officer in mind. Patrol officers are the people who are awake working when most of us are sleeping. They are the people who have to patrol our streets when the storm is too bad for the rest of us to be out. Patrol officers provide the majority of the police services, arrest the most criminals, seize the most drugs, investigate most of the crimes, and protect us, our homes, and our businesses. Patrol provides crime prevention services to private persons.

DISPATCH

The Dispatch Center is the E 911 center for Woodland Park and is part of the El Paso Teller 911 system. Dispatch also handles non-

PUBLIC WORKS

David Buttery, Director
Pat Mancini, Administrative Assistant
Keith Wilcox, Construction Inspector
Clay Pinchock, Streets Crew Chief

Mark Mackel, Fleet Maintenance Crew Chief
Bruce Vanderpool, Parks, Buildings, & Grounds Crew Chief

The goal of the Public Works Department, which is comprised of Streets; Fleet Maintenance; Engineering Services; Parks, Buildings, & Grounds; and Capital Projects; is to provide and maintain for our citizens infrastructure and recreational facilities that are safe, functional, and aesthetically pleasing.

Streets

We completed a much needed crack sealing project, completing almost 95% of the City's streets. A new detention pond was built adjacent to the Meadow Wood Sports Complex to help accommodate run-off generated by it and new subdivisions.



Parks, Buildings, & Grounds

Our commitment to keeping our downtown pedestrian friendly and beautiful was further enhanced by the purchase of a new Green Machine Sweeper that is specifically designed to sweep sidewalks and small areas. This remarkably effective machine will help keep our sidewalks grit and hazard free. Its quiet and almost dustless operation makes it a friendly machine to our downtown businesses.



Capital Projects

The City has started the first phase of the Meadow Wood Sports Complex Project that will include five artificial turf baseball fields, four artificial turf soccer fields, parking, restrooms and tot play areas. The first baseball field with retaining wall and fence was completed and the clearing of trees to accommodate two soccer fields was started.

The City almost completed the long-awaited pedestrian underpass project, connecting Paradise Circle and the lodge with the Safeway complex.



Fleet Maintenance

Our multi-talented Fleet Mechanics continue to be the behind the scenes experts in keeping our fleet operational and safe. They maintain and repair the entire spectrum of equipment within the City, from weed eaters to road graders to heavy dump trucks.

Engineering Services

Our Construction Inspector continues monitoring the construction of single-family homes, as well as commercial projects. He continues to further his expertise by attending specially designed educational opportunities for construction inspectors. He has established relationships with counterparts in Teller County that are beneficial for both entities.

PLANNING DEPARTMENT

Joseph R. Napoleon, Planning Director
Sally W. Riley, AICP, City Planner

Maggie Weien, Administrative Assistant

DEVELOPMENT PERMITS	2003	2004	2005
Zoning Development*	157	235	274
Single Family Residences	70	90	74
Multi-Family Residences	0	0	13
Signs	48	43	36
Home Occupations	5	0	5
Subdivisions	9	10	12
Subdivision Exemption Plats			5
Subdivision Extensions			1
Zoning Requests	4	5	5
Site Plan Reviews	3	5	7
SPR/CUP Extensions			1
Annexations	3	2	1
Variances/Appeals	3	4	10
ROW Vacations			2
Conditional Use Permits	6	8	8

*Includes interior finishes, accessory buildings, garages, decks, fences, roofs, additions and commercial buildings.



On April 13, 2005 the City Council approved the Wal-Mart Center PUD and Preliminary Plat to construct a 160,000 square foot super center store at 19600 E. Hwy 24.

2005 SUBDIVISIONS-FINAL PLAT	LOTS	ACRES
Wilderness-Final Plat	32	19.06
Thunderbird Estates #2 Final Plat	4	3.10
Eagle Pines-Final Plat	10	6.34
RESIDENTIAL & COMMERCIAL LOT/TRACT TOTALS	46	28.5

2005 SUBDIVISIONS - PRELIMINARY PLAT	LOTS	ACRES
Top of Paradise SUB Preliminary Plat	58	54.81
Wal-Mart Center PUD Preliminary Plat	7	45.09
RESIDENTIAL & COMMERCIAL LOT/TRACT TOTALS	65	99.9

2005 SITE PLANS
Matthews Model Home: 200 Sun Dial Drive
Beth Vincent: 306 Chester Avenue
Family Dollar 406: Grace Avenue
Whispering Pines MHP: 311 E. Sheridan Avenue
Auto Zone: 1011 E. Hwy 24
Casa Grande Rest: 520 Manor Court
Triton EP, LLC: Lots 1,2 & 3 Fosters Addition
Bad Rock Automotive: 2701 Mountain Glen Court

RESIDENTIAL HOUSING STARTS	
1996	64
1997	52
1998	78
1999	78
2000	84
2001	77
2002	60
2003	69
2004	90
2005	74
Ten-Year Avg.	72.60

POPULATION	
1960	666
1970	1022
1980	2634
1990	4610
2000	6515
2001	6953
2002	7014
2003	7078
2004	7142
2005	7337

In 2005, the Planning Department experienced a 16% increase of Zoning Development Permits issued over 2004. In addition to the large number of permits and cases, the Department:

- Provided staff support to the Planning Commission, City Council, Board of Adjustment, Historic Preservation Committee, Ute Pass Historical Society, Downtown Development Authority, and Keep Woodland Park Beautiful Committee.
- Implemented municipal code changes relative to sidewalk signs and on-street parking improvements.
- Planning Director serves as a member of Colorado Community Revitalization Association Board of Directors.
- City Planner serves as a member of State Housing Round Table and the Teller County Housing Task Force.

It is the Planning Department's goal to provide optimum customer service pertaining to zoning, land use, and development.



City of Woodland Park
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www.city-woodlandpark.org

This report was prepared for the community as required by the City of Woodland Park Home Rule Charter. Further departmentalized details can be obtained by contacting City Hall at 687-9246.