



# City of Woodland Park Staff Report for City Council

Meeting Date: February 7, 2024

<u>Agenda Item</u>	<u>Department</u>	<u>Presenter</u>
5B	Finance	Aaron Vassalotti City Manager

**ITEM:**

January 2024 Statement of Expenditures

**BACKGROUND:**

The City Council receives and approves the Statement of Expenditures for each month.

**DISCUSSION:**

Please review the following and attached check registers in support of the Statement of Expenditures.

**Summary**

<u>January 2024</u>	
Accounts Payable Checks	563,005.01
Payroll Checks	509,689.24
US Bank	174,910.86
Vectra Visa credit card EFT	25,269.38
<b>Total</b>	<b>1,272,874.49</b>

The Elected Officials expenditures for January 2024 are attached as a separate report.

**STAFF RECOMMENDATION:**

Approve January 2024 Statement of Expenditures and authorize the Mayor to sign Warrants in payment thereof.

Bank Number: 1 / Name: VECTRA BANK COLORADO / Description: ACCOUNTS PAYABLE (719)687-9246

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
118031	CHK	A	AMERICAN DATA GROUP, INC. 2024 SOFTWARE SUPPORT	716 1349	1	5,482.00 5,482.00	0.00 0.00	5,482.00 5,482.00	01/04/2024		45145
118032	CHK	A	CASELLE INC 01/2024 CONTRACT 01/2024 CONTRACT 2024 SOURCE CODE ESCROW 2024 SOURCE CODE ESCROW	2356 129115 129115 129619 129619	4	713.00 513.00 513.00 200.00 200.00	0.00 0.00 0.00 0.00 0.00	713.00 333.45 179.55 70.00 130.00	01/04/2024		45145
118033	CHK	A	CIVICPLUS 2024 SOFTWARE LICENSING 2024 ACCT. MANAGEMENT	5189 278004 285772	2	8,777.79 4,977.79 3,800.00	0.00 0.00 0.00	8,777.79 4,977.79 3,800.00	01/04/2024		45145
118034	CHK	A	COLORADO ADVERTISING PRODUCTS 1099 FORMS & ENVELOPES	4602 7734	1	237.82 237.82	0.00 0.00	237.82 237.82	01/04/2024		45145
118035	CHK	A	GRANICUS LLC 2024 LICENSE	5448 175330	1	5,896.24 5,896.24	0.00 0.00	5,896.24 5,896.24	01/04/2024		45145
118036	CHK	A	KS STATEBANK KYOCERA COPIER - WAC KYOCERA COPIER - WAC	5217 57341-1-2024 57341-2-2024	2	755.96 377.98 377.98	0.00 0.00 0.00	755.96 377.98 377.98	01/04/2024		45145
118037	CHK	A	PIKES PEAK AREA COUNCIL 2024 MEMBERSHIP DUES	505 24DUESC015	1	4,426.00 4,426.00	0.00 0.00	4,426.00 4,426.00	01/04/2024		45145
118038	CHK	A	TDS BROADBAND LLC 01/24 CHARGES 01/24 CHARGES 01/24 CHARGES	5335 12252023 12252023A 12252023B	3	1,564.41 92.45 833.18 638.78	0.00 0.00 0.00 0.00	1,564.41 92.45 833.18 638.78	01/04/2024		45145
118039	CHK	A	TELLER COUNTY WASTE 01/2024 TRASH CHARGES 01/2024 TRASH CHARGES 01/2024 TRASH CHARGES 01/2024 TRASH CHARGES 01/2024 PORTABLE RESTROOMS	4158 12042023 12042023 12042023 12042023 58651	5	1,708.75 738.75 738.75 738.75 738.75 970.00	0.00 0.00 0.00 0.00 0.00 0.00	1,708.75 39.00 158.00 88.75 453.00 970.00	01/04/2024		45145
118040	CHK	A	UBEO BUSINESS SERVICES 01/24 FORMAT PRINTER	5490 4354113	1	107.80 107.80	0.00 0.00	107.80 107.80	01/04/2024		45145
118041	CHK	A	USDA FOREST SERVICE 2024 SPECIAL USES PERMIT	650 BF021209AE120	1	350.36 350.36	0.00 0.00	350.36 350.36	01/04/2024		45145
118079	CHK	A	AXON ENTERPRISE, INC. AXON TASER INSTALLMENT	5008 INUS216922	1	6,047.40 6,047.40	0.00 0.00	6,047.40 6,047.40	01/11/2024		45154
118080	CHK	A	BRIAN E. BUNDY ACCT SUPPORT SERVICES	5208 01052024	1	420.00 420.00	0.00 0.00	420.00 420.00	01/11/2024		45154
118081	CHK	A	CINTAS CORPORATION NO 2 UNIFORMS - FLEET	4977 4179063853	1	146.17 146.17	0.00 0.00	146.17 146.17	01/11/2024		45154
118082	CHK	A	CIRSA 1ST Q PROP/CASUALTY 2024 2024 EQUIP. BREAKDOWN	144 240394 240578	3	174,799.66 117,695.78 7,091.00	0.00 0.00 0.00	174,799.66 117,695.78 7,091.00	01/11/2024		45154

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Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
			1ST Q WORKERS COMP 2024	W24203		50,012.88	0.00	50,012.88			
118083	CHK	A	EVERBANK, N.A. 01/24 CONTRACT	5541 9844393	1	594.00 594.00	0.00 0.00	594.00 594.00	01/11/2024		45154
118084	CHK	A	GLASER GAS, INC. PROPANE - ZAMBONI	3244 107029	1	78.00 78.00	0.00 0.00	78.00 78.00	01/11/2024		45154
118085	CHK	A	GOTO COMMUNICATIONS, INC. 01/24 CHARGES	5410 IN7102562047	1	2,631.72 2,631.72	0.00 0.00	2,631.72 2,631.72	01/11/2024		45154
118086	CHK	A	KIMBERLY BURLESON CONFERENCE REIMBURSEMENT	1 01032024	1	3,836.00 3,836.00	0.00 0.00	3,836.00 3,836.00	01/11/2024		45154
118087	CHK	A	CARI DELL BROWN PERFORMANCE AT UPCC	1 11024	1	300.00 300.00	0.00 0.00	300.00 300.00	01/11/2024		45154
118088	CHK	A	FRED'S TOWING UTILITY REFUND	1 3035.04A	1	196.55 196.55	0.00 0.00	196.55 196.55	01/11/2024		45154
118089	CHK	A	CARTER REALTY UTILITY REFUND	1 3094.20	1	49.05 49.05	0.00 0.00	49.05 49.05	01/11/2024		45154
118090	CHK	A	FRED'S TOWING UTILITY REFUND	1 3820.19	1	36.70 36.70	0.00 0.00	36.70 36.70	01/11/2024		45154
118091	CHK	A	FRED'S TOWING UTILITY REFUND UTILITY REFUND UTILITY REFUND	1 4104.15 4104.15 4104.15	3	54.67 54.67 54.67 54.67	0.00 0.00 0.00 0.00	54.67 5.37 48.68 0.62	01/11/2024		45154
118092	CHK	A	BLAINE CURTIS UTILITY REFUND	1 583.05	1	62.87 62.87	0.00 0.00	62.87 62.87	01/11/2024		45154
118093	CHK	A	UTE PASS CONCRETE SAND & GRAVE UTILITY REFUND	1 5853.01	1	162.30 162.30	0.00 0.00	162.30 162.30	01/11/2024		45154
118094	CHK	A	MARGARET MCKINNEY UTILITY REFUND	1 6089.02	1	13.79 13.79	0.00 0.00	13.79 13.79	01/11/2024		45154
118095	CHK	A	MARY ANN SPERRY REFUND	1 64186227	1	55.00 55.00	0.00 0.00	55.00 55.00	01/11/2024		45154
118096	CHK	A	OTIS ELEVATOR COMPANY 2024 SERVICE CONTRACT-ELEVATOR	2706 100401407702	1	4,891.44 4,891.44	0.00 0.00	4,891.44 4,891.44	01/11/2024		45154
118097	CHK	A	PITNEY BOWES GLOBAL FINANCIAL POSTAGE METER LEASE	2479 3318414829	1	90.00 90.00	0.00 0.00	90.00 90.00	01/11/2024		45154
118098	CHK	A	QUADIENT, INC 01/24-04/24 SERVICE AGREEMENT	5209 60697149	1	105.00 105.00	0.00 0.00	105.00 105.00	01/11/2024		45154
118099	CHK	A	TELLER COUNTY WASTE 02/24 PORTABLE RESTROOMS	4158 60099	1	1,247.50 1,247.50	0.00 0.00	1,247.50 1,247.50	01/11/2024		45154
118135	CHK	A	ALLY RUSSO	5556	1	89.00	0.00	89.00	01/18/2024		45178

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			BARTENDING - UPCC	01112024		89.00	0.00	89.00			
118136	CHK	A	COLO DEPT OF PUBLIC HEALTH	1057	2	4,722.00	0.00	4,722.00	01/18/2024		45178
			07/23-06/24 ANNUAL FEE	WP241138216		4,538.00	0.00	4,538.00			
			PRE TREATMENT FEE	WP241138217		184.00	0.00	184.00			
118137	CHK	A	EMPLOYERS COUNCIL SERVICES, IN 5099		1	450.00	0.00	450.00	01/18/2024		45178
			LAW POSTER UPDATE	0000492024		450.00	0.00	450.00			
118138	CHK	A	ENVIROTECH SERVICES INC	5170	4	15,299.41	0.00	15,299.41	01/18/2024		45178
			ICE SLICER	CD202405508		3,860.87	0.00	3,860.87			
			ICE SLICER	CD202405509		3,851.68	0.00	3,851.68			
			ICE SLICER	CD202405510		3,827.15	0.00	3,827.15			
			ICE SLICER	CD202405511		3,759.71	0.00	3,759.71			
118139	CHK	A	GOVOS	5349	1	2,120.00	0.00	2,120.00	01/18/2024		45178
			01/24 MUNIREVS	INV-4315		2,120.00	0.00	2,120.00			
118140	CHK	A	IMAGE BEARERS CLEANING LLC	5082	1	7,739.98	0.00	7,739.98	01/18/2024		45178
			01/24 CLEANING	3568		7,739.98	0.00	7,739.98			
118141	CHK	A	KIMBALL MIDWEST	4046	1	31.26	0.00	31.26	01/18/2024		45178
			#32 SUPPLIES	101782273		31.26	0.00	31.26			
118142	CHK	A	MHC KENWORTH-COLORADO SPRINGS	2721	1	209,174.17	0.00	209,174.17	01/18/2024		45178
			2024 Kenworth +8800 Dump Truck	01162024		209,174.17	0.00	209,174.17			
118143	CHK	A	ZACH POPE	1	1	110.00	0.00	110.00	01/18/2024		45178
			REIMBURSEMENT FOR CDL PHYSICAL	01162024		110.00	0.00	110.00			
118144	CHK	A	RAMPART SURVEYS, LLC	1501	1	975.00	0.00	975.00	01/18/2024		45178
			LOY CREEK DAM MONITORING	6490		975.00	0.00	975.00			
118145	CHK	A	TDS BROADBAND LLC	5335	2	1,699.38	0.00	1,699.38	01/18/2024		45178
			02/2024 CHARGES	01062024		89.95	0.00	89.95			
			01/2024 CHARGES	12252023C		1,609.43	0.00	1,609.43			
118146	CHK	A	VERO BROADBAND,LLC	5423	4	12,000.81	0.00	12,000.81	01/18/2024		45178
			01/2024 CHARGES	01012024		12,000.81	0.00	1,330.00			
			01/2024 CHARGES	01012024		12,000.81	0.00	800.00			
			01/2024 CHARGES	01012024		12,000.81	0.00	800.00			
			01/2024 CHARGES	01012024		12,000.81	0.00	9,070.81			
118147	CHK	A	BURLAP BAG CLOTHING/BOOTS	1356	1	106.40	0.00	106.40	01/18/2024		45179
			UNIFORM - ROTH	23-11429A		106.40	0.00	106.40			
118148	CHK	A	CENTURYLINK	4342	2	424.64	0.00	424.64	01/18/2024		45179
			12/2023 CHARGES	12252023		424.64	0.00	276.94			
			12/2023 CHARGES	12252023		424.64	0.00	147.70			
118149	CHK	A	CIVICPLUS	5189	1	750.00	0.00	750.00	01/18/2024		45179
			VIRTUAL TRAINING	288939		750.00	0.00	750.00			
118150	CHK	A	COLO SPRINGS UTILITIES	1172	1	14,606.17	0.00	14,606.17	01/18/2024		45179
			4TH Q 2023 CONVEYANCE FEE	12312023		14,606.17	0.00	14,606.17			

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118151	CHK	A	DAVID A. LANGLEY ARCHITECTS City Hall Facade Design	3720 22-22-2368	1	2,105.00 2,105.00	0.00 0.00	2,105.00 2,105.00	01/18/2024		45179
118152	CHK	A	FOXWORTH - GALBRAITH LUMBER CO 12/23 CHARGES	96 12312023	1	411.41 411.41	0.00 0.00	411.41 411.41	01/18/2024		45179
118153	CHK	A	GALLS, LLC UNIFORM BELTS	5221 026644244	1	107.61 107.61	0.00 0.00	107.61 107.61	01/18/2024		45179
118154	CHK	A	HOME DEPOT CREDIT SERVICES 12/2023 CHARGES 12/2023 CHARGES 12/2023 CHARGES	1758 12292023 12292023 12292023	3	1,830.77 1,830.77 1,830.77 1,830.77	0.00 0.00 0.00 0.00	1,830.77 507.50 463.14 860.13	01/18/2024		45179
118155	CHK	A	HR GREEN FIBER & BROADBAND, LL Fiber Optic Concept Design Ser 167534 Fiber Optic Concept Design Ser 168895 Fiber Optic Concept Design Ser 169875 FIBER PROFESSIONAL SERVICES	5124 167534 168895 169875 169875A	4	11,114.49 2,162.00 4,104.25 2,999.75 1,848.49	0.00 0.00 0.00 0.00 0.00	11,114.49 2,162.00 4,104.25 2,999.75 1,848.49	01/18/2024		45179
118156	CHK	A	MIDWEST LABORATORIES, INC LABS	5507 1166916	1	440.00 440.00	0.00 0.00	440.00 440.00	01/18/2024		45179
118157	CHK	A	BE YOU HAIR LLC SALES TAX P&I REFUND	1 12312023	1	6.21 6.21	0.00 0.00	6.21 6.21	01/18/2024		45179
118158	CHK	A	CIERA HOMES INC USE TAX REFUND	1 013096	1	1,054.18 1,054.18	0.00 0.00	1,054.18 1,054.18	01/18/2024		45179
118159	CHK	A	O'REILLY AUTOMOTIVE STORES, IN 12/2023 CHARGES	4531 12282023	1	40.78 40.78	0.00 0.00	40.78 40.78	01/18/2024		45179
118160	CHK	A	QUADIENT FINANCE USA, INC 09/23 POSTAGE 11/2023 POSTAGE 12/2023 CHARGES	5204 09272023 11272023 12282023	3	1,618.49 505.28 554.40 558.81	0.00 0.00 0.00 0.00	1,618.49 505.28 554.40 558.81	01/18/2024		45179
118161	CHK	A	SIERRA HILGNER OFFICIAL - P&R	5302 12312023	1	110.00 110.00	0.00 0.00	110.00 110.00	01/18/2024		45179
118162	CHK	A	UPS STORE #1374 11/2023 CHARGES	416 11302023	1	102.83 102.83	0.00 0.00	102.83 102.83	01/18/2024		45179
118163	CHK	A	USA BLUEBOOK SUPPLIES - WWTP	5471 INV00156517A	1	195.70 195.70	0.00 0.00	195.70 195.70	01/18/2024		45179
118164	CHK	A	VIVID ENGINEERING GROUP 3R PUMP STATION	5171 D232598-1	1	7,786.25 7,786.25	0.00 0.00	7,786.25 7,786.25	01/18/2024		45179
118165	CHK	A	WASTE MANAGEMENT WOODLAND PARK DEER DISPOSAL	3004 0006399-2517-1	1	78.23 78.23	0.00 0.00	78.23 78.23	01/18/2024		45179
118166	CHK	A	WILSON & COMPANY, INC. 11/4-12/1 PROFESSIONAL SERVICE	5212 121950	1	4,298.75 4,298.75	0.00 0.00	4,298.75 4,298.75	01/18/2024		45179
118178	CHK	A	4 RIVERS EQUIPMENT	130	1	191.96	0.00	191.96	01/25/2024		45191

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			INSPECTION	1570074		191.96	0.00	191.96			
118179	CHK	A	ABSOLUTE SOFTWARE	5420	1	3,000.00	0.00	3,000.00	01/25/2024		45191
			LICENSE RENEWAL FEE	10071693		3,000.00	0.00	3,000.00			
118180	CHK	A	BOBCAT OF THE ROCKIES, LLC	3724	2	719.01	0.00	719.01	01/25/2024		45191
			PARTS	66154932		116.65	0.00	116.65			
			REPAIR	66155000		602.36	0.00	602.36			
118181	CHK	A	BRIAN E. BUNDY	5208	1	840.00	0.00	840.00	01/25/2024		45191
			ACCT. SUPPORT SERVICES	01192024		840.00	0.00	840.00			
118182	CHK	A	BURLAP BAG CLOTHING/BOOTS	1356	1	501.60	0.00	501.60	01/25/2024		45191
			UNIFORM - POPE	24-12879		501.60	0.00	501.60			
118183	CHK	A	CINTAS CORPORATION NO 2	4977	2	292.34	0.00	292.34	01/25/2024		45191
			UNIFORM - FLEET	4179891074		146.17	0.00	146.17			
			UNIFORMS - FLEET	4180606473		146.17	0.00	146.17			
118184	CHK	A	CIRSA	144	1	2,500.00	0.00	2,500.00	01/25/2024		45191
			DEDUCTIBLE PC6017951-1	232500		2,500.00	0.00	2,500.00			
118185	CHK	A	EMPLOYERS COUNCIL SERVICES, IN	5099	1	7,350.00	0.00	7,350.00	01/25/2024		45191
			2024 MEMBERSHIP DUES	0000490675		7,350.00	0.00	7,350.00			
118186	CHK	A	GALLS, LLC	5221	1	51.88	0.00	51.88	01/25/2024		45191
			UNIFORM - WPPD	026747026		51.88	0.00	51.88			
118187	CHK	A	GLASER GAS, INC.	3244	2	156.00	0.00	156.00	01/25/2024		45191
			PROPANE	107085		78.00	0.00	78.00			
			PROPANE - ZAMBONI	107149		78.00	0.00	78.00			
118188	CHK	A	GRACE JOHNSON	5156	1	605.00	0.00	605.00	01/25/2024		45191
			CONTRACT WORK	INV-2-WP		605.00	0.00	605.00			
118189	CHK	A	ISAAC JON PETTERSON	5559	1	2,800.00	0.00	2,800.00	01/25/2024		45191
			PATROL TRAINING COURSE	0001		2,800.00	0.00	2,800.00			
118190	CHK	A	MEBULBS	3794	1	997.41	0.00	997.41	01/25/2024		45191
			BULBS-F&G	44740152-01		997.41	0.00	997.41			
118191	CHK	A	BEN SCHMITT	1	1	102.53	0.00	102.53	01/25/2024		45191
			REIMBURSEMENT	01222024		102.53	0.00	102.53			
118192	CHK	A	CARTER REALTY	1	1	40.00	0.00	40.00	01/25/2024		45191
			UTILITY REFUND	4161.17		40.00	0.00	40.00			
118193	CHK	A	PAUL H. HALLER	5567	1	437.50	0.00	437.50	01/25/2024		45191
			LEGAL SVCS	01182024		437.50	0.00	437.50			
118194	CHK	A	PITNEY BOWES GLOBAL FINANCIAL	2479	1	90.00	0.00	90.00	01/25/2024		45191
			02/24 POSTAGE METER LEASE	3318591434		90.00	0.00	90.00			
118195	CHK	A	SLATERCOM LIGHTING SOLUTIONS	5547	1	2,176.00	0.00	2,176.00	01/25/2024		45191
			LED PANEL LIGHT	8581		2,176.00	0.00	2,176.00			

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118196	CHK	A	STANDARD INSURANCE COMPANY 01/24 STD & LTD	1091	1	2,335.17	0.00	2,335.17	01/25/2024		45191
				12182023		2,335.17	0.00	2,335.17			
118197	CHK	A	TAVCO SERVICES, INC Planning Dept Printer RPL	5557	1	9,700.00	0.00	9,700.00	01/25/2024		45191
				24011804		9,700.00	0.00	9,700.00			
118198	CHK	A	TRANSWEST TRUCK TRAILER RV BRAKE DRUM	5253	1	643.80	0.00	643.80	01/25/2024		45191
				008P207001		643.80	0.00	643.80			
118199	CHK	A	WHISLER INDUSTRIAL SUPPLY PARTS	682	1	37.94	0.00	37.94	01/25/2024		45191
				2501647-1		37.94	0.00	37.94			
REGISTER TOTALS			Checks: 86	Voids: 0		120	563,005.01	0.00	563,005.01		

Bank Number: 99 / Name: VECTRA BANK COLORADO/PAYROLL / Description: PAYROLL ACCOUNT						
Payment Number	Position	Num Inv	Gross Amount	Discounts	Net Pay	Payment Date
19204	Lifeguard	1	140.05	10.71	129.34	1/12/2024
19205	Lifeguard	1	193.04	15.77	177.27	1/12/2024
19206	Lifeguard	1	105.79	8.09	97.70	1/12/2024
19207	Lifeguard	1	18.93	1.44	17.49	1/12/2024
19208	Lifeguard	1	321.73	31.62	290.11	1/12/2024
19209	Maint. Worker I - PBG	1	1,963.52	549.81	1,413.71	1/12/2024
19210	Lifeguard	1	249.11	22.05	227.06	1/12/2024
19211	Lifeguard	1	877.40	129.71	747.69	1/26/2024
19212	Police Officer I	1	2,094.96	348.41	1,746.55	1/26/2024
19213	Lifeguard	1	261.17	23.99	237.18	1/26/2024
19214	Lifeguard	1	51.19	3.91	47.28	1/26/2024
19215	Lifeguard	1	302.80	29.16	273.64	1/26/2024
19216	Lifeguard	1	117.34	8.99	108.35	1/26/2024
19217	Maint. Worker I - PBG	1	1,963.52	549.81	1,413.71	1/26/2024
19218	Lifeguard	1	638.14	76.49	561.65	1/26/2024
54294	Fleet Mechanic I	1	2,373.70	736.91	1,636.79	1/12/2024
54295	Fitness Instructor	1	27.44	2.10	25.34	1/12/2024
54296	Captain	1	3,818.31	966.22	2,852.09	1/12/2024
54297	Sergeant	1	3,564.94	736.49	2,828.45	1/12/2024
54298	Police Officer I	1	2,819.64	723.66	2,095.98	1/12/2024
54299	Help Desk Technician	1	1,712.00	407.71	1,304.29	1/12/2024
54300	Lifeguard	1	104.55	8.00	96.55	1/12/2024
54301	Lifeguard	1	885.69	131.17	754.52	1/12/2024
54302	Dispatcher I	1	2,292.06	588.15	1,703.91	1/12/2024
54303	WTO	1	1,718.91	506.59	1,212.32	1/12/2024
54304	Utility Billing Techni	1	2,196.80	577.25	1,619.55	1/12/2024
54305	MWI	1	2,983.49	941.71	2,041.78	1/12/2024
54306	Grant Analyst	1	2,781.16	468.72	2,312.44	1/12/2024
54307	Crew Chief-Streets	1	2,720.25	689.41	2,030.84	1/12/2024
54308	Water Fitness Instruct	1	400.68	32.65	368.03	1/12/2024
54309	Support Servcs Coord	1	2,044.87	332.90	1,711.97	1/12/2024
54310	Dispatcher	1	2,340.63	442.46	1,898.17	1/12/2024
54311	MUNICIPAL COURT CLERK	1	1,116.05	223.69	892.36	1/12/2024
54312	MWI	1	1,714.78	417.22	1,297.56	1/12/2024
54313	Police Officer II	1	3,446.83	594.13	2,852.70	1/12/2024
54314	Lieutenant	1	3,265.60	611.50	2,654.10	1/12/2024
54315	MWI	1	1,664.88	376.02	1,288.86	1/12/2024
54316	Pool Attendant	1	2,455.26	811.47	1,643.79	1/12/2024
54317	MWII - Field Services	1	2,365.72	565.52	1,800.20	1/12/2024
54318	Chief of Police	1	5,188.35	1,367.22	3,821.13	1/12/2024
54319	Police Officer II	1	2,911.47	594.17	2,317.30	1/12/2024
54320	Lifeguard	1	486.68	51.23	435.45	1/12/2024
54321	PT Snow Plowing	1	1,027.47	108.60	918.87	1/12/2024
54322	Police Officer I	1	2,244.53	639.41	1,605.12	1/12/2024
54323	Accounting Manager	1	3,805.53	1,214.43	2,591.10	1/12/2024
54324	MWI	1	1,565.00	426.62	1,138.38	1/12/2024
54325	Lifeguard	1	75.71	5.79	69.92	1/12/2024
54326	Lifeguard	1	291.45	27.30	264.15	1/12/2024
54327	Lifeguard	1	753.22	102.79	650.43	1/12/2024
54328	PT Snow Plowing	1	1,117.48	169.48	948.00	1/12/2024
54329	Police Officer I	1	2,920.39	800.91	2,119.48	1/12/2024

Bank Number: 99 / Name: VECTRA BANK COLORADO/PAYROLL / Description: PAYROLL ACCOUNT

Payment Number	Position	Num Inv	Gross Amount	Discounts	Net Pay	Payment Date
54330	Lifeguard	1	209.09	17.99	191.10	1/12/2024
54331	Senior Planner	1	3,494.40	1,071.11	2,423.29	1/12/2024
54332	Lifeguard	1	385.74	38.51	347.23	1/12/2024
54333	MW I	1	1,678.64	635.51	1,043.13	1/12/2024
54334	Lifeguard	1	255.55	23.55	232.00	1/12/2024
54335	Dispatcher I	1	2,168.45	775.60	1,392.85	1/12/2024
54336	Communications Coordinator	1	2,552.13	694.07	1,858.06	1/12/2024
54337	Finance Admin. Asst./C	1	2,059.20	511.33	1,547.87	1/12/2024
54338	Police Officer II	1	2,486.68	698.51	1,788.17	1/12/2024
54339	Dispatcher II	1	2,531.92	560.74	1,971.18	1/12/2024
54340	HR Manager	1	3,728.97	1,335.32	2,393.65	1/12/2024
54341	Police Officer II	1	2,770.41	554.91	2,215.50	1/12/2024
54342	Sergeant	1	1,739.74	352.98	1,386.76	1/12/2024
54343	Parks and Rec Director	1	4,716.61	1,639.75	3,076.86	1/12/2024
54344	WWTO	1	1,787.14	342.54	1,444.60	1/12/2024
54345	Lifeguard	1	209.09	17.99	191.10	1/12/2024
54346	Lifeguard	1	515.13	54.41	460.72	1/12/2024
54347	Lead Lifeguard	1	578.14	96.96	481.18	1/12/2024
54348	Event Center Coordinat	1	2,115.39	551.62	1,563.77	1/12/2024
54349	Lifeguard	1	205.49	16.72	188.77	1/12/2024
54350	Associate Project Manager	1	2,902.83	1,128.08	1,774.75	1/12/2024
54351	Maintenance Worker II - Stree	1	2,302.22	482.39	1,819.83	1/12/2024
54352	Assistant Aquatics Manager	1	2,724.13	708.85	2,015.28	1/12/2024
54353	DCM - City Clerk	1	5,993.77	3,405.50	2,588.27	1/12/2024
54354	Lifeguard	1	111.76	8.55	103.21	1/12/2024
54355	Lifeguard	1	122.19	9.35	112.84	1/12/2024
54356	Dispatcher II	1	3,094.46	895.41	2,199.05	1/12/2024
54357	WWTO	1	2,138.17	677.23	1,460.94	1/12/2024
54358	MWI	1	1,507.58	238.71	1,268.87	1/12/2024
54359	Police Officer III	1	3,207.69	691.86	2,515.83	1/12/2024
54360	Lifeguard	1	117.34	8.98	108.36	1/12/2024
54361	WWTO B	1	2,684.80	582.38	2,102.42	1/12/2024
54362	Presiding Municipal Co	1	442.23	37.83	404.40	1/12/2024
54363	Lifeguard	1	274.38	24.99	249.39	1/12/2024
54364	P&R Sports Site Supv	1	31.92	2.44	29.48	1/12/2024
54365	Lifeguard	1	270.38	24.68	245.70	1/12/2024
54366	UPCC-ASSISTANT	1	755.16	136.59	618.57	1/12/2024
54367	Lifeguard	1	429.98	36.89	393.09	1/12/2024
54368	Sports Site Supervisor	1	2,321.67	485.87	1,835.80	1/12/2024
54369	Program Coordinator	1	2,120.00	607.51	1,512.49	1/12/2024
54370	Victims Advocate Coord	1	2,891.36	1,274.27	1,617.09	1/12/2024
54371	Lifeguard	1	72.10	5.52	66.58	1/12/2024
54372	Fleet Mechanic I	1	2,379.83	711.37	1,668.46	1/12/2024
54373	MWII Streets	1	1,900.72	342.93	1,557.79	1/12/2024
54374	PT Victim Advocate	1	561.60	59.97	501.63	1/12/2024
54375	Superintendent	1	3,848.64	1,254.00	2,594.64	1/12/2024
54376	Lifeguard	1	109.54	8.38	101.16	1/12/2024
54377	Lifeguard	1	990.08	193.93	796.15	1/12/2024
54378	Lieutenant	1	3,781.95	1,713.35	2,068.60	1/12/2024
54379	Dispatcher	1	2,039.36	706.63	1,332.73	1/12/2024
54380	CMO Admin Assist	1	2,255.83	455.65	1,800.18	1/12/2024

Bank Number: 99 / Name: VECTRA BANK COLORADO/PAYROLL / Description: PAYROLL ACCOUNT						
Payment Number	Position	Num Inv	Gross Amount	Discounts	Net Pay	Payment Date
54381	Planning Director	1	4,756.82	2,407.96	2,348.86	1/12/2024
54382	Public Works Director	1	5,746.29	1,702.80	4,043.49	1/12/2024
54383	Dispatcher I	1	2,101.06	587.27	1,513.79	1/12/2024
54384	Systems Admin	1	2,625.25	573.76	2,051.49	1/12/2024
54385	MWII Streets	1	2,016.00	485.54	1,530.46	1/12/2024
54386	PT Meter Reader	1	890.75	133.07	757.68	1/12/2024
54387	Utilities Supervisor	1	3,100.47	1,207.30	1,893.17	1/12/2024
54388	MWIII Streets	1	1,690.55	395.54	1,295.01	1/12/2024
54389	MWII - Field Services	1	3,040.38	1,210.97	1,829.41	1/12/2024
54390	GSI Tech	1	2,354.01	573.13	1,780.88	1/12/2024
54391	WWTP Chief Operator	1	4,250.08	2,036.42	2,213.66	1/12/2024
54392	Lifeguard	1	45.42	3.48	41.94	1/12/2024
54393	Fleet Crew Chief	1	2,983.49	1,006.97	1,976.52	1/12/2024
54394	Police Officer I	1	2,244.53	633.88	1,610.65	1/12/2024
54395	Sergeant	1	83.27	6.37	76.90	1/12/2024
54396	Lifeguard	1	329.40	32.20	297.20	1/12/2024
54397	Lifeguard	1	191.07	15.62	175.45	1/12/2024
54398	Dispatch Supervisor	1	3,118.47	788.44	2,330.03	1/12/2024
54399	Planner	1	4,219.80	1,266.43	2,953.37	1/12/2024
54400	Police Officer I	1	2,749.98	327.80	2,422.18	1/12/2024
54401	Crew Chief - PBG	1	3,151.56	893.50	2,258.06	1/12/2024
54402	City Manager	1	6,876.92	2,216.07	4,660.85	1/12/2024
54403	Police Officer II	1	3,713.61	891.38	2,822.23	1/12/2024
54404	Sergeant	1	3,575.15	903.45	2,671.70	1/12/2024
54405	PT Meter Reader	1	400.20	70.61	329.59	1/12/2024
54406	Zoning/Code Compliance	1	2,196.00	737.30	1,458.70	1/12/2024
54407	Aquatic Manager	1	3,303.02	1,013.74	2,289.28	1/12/2024
54408	WTP CHIEF OPERATOR	1	4,539.33	2,323.44	2,215.89	1/12/2024
54409	Utilities Director	1	5,748.93	2,614.60	3,134.33	1/12/2024
54410	Lifeguard	1	52.99	4.06	48.93	1/12/2024
54411	WTO A	1	2,409.60	684.59	1,725.01	1/12/2024
54412	Sports Site Coordinator	1	193.68	15.82	177.86	1/12/2024
54413	Front Desk Representative	1	45.30	3.47	41.83	1/12/2024
54414	Fleet Mechanic I	1	2,373.70	736.90	1,636.80	1/26/2024
54415	Fitness Instructor	1	54.88	4.19	50.69	1/26/2024
54416	Captain	1	3,818.31	966.22	2,852.09	1/26/2024
54417	Sergeant	1	3,327.28	725.99	2,601.29	1/26/2024
54418	Police Officer I	1	2,819.64	723.66	2,095.98	1/26/2024
54419	Help Desk Technician	1	1,712.00	407.70	1,304.30	1/26/2024
54420	Lifeguard	1	266.77	24.40	242.37	1/26/2024
54421	Dispatcher I	1	2,266.59	598.47	1,668.12	1/26/2024
54422	WTO	1	1,718.91	506.58	1,212.33	1/26/2024
54423	Utility Billing Techni	1	2,196.80	577.26	1,619.54	1/26/2024
54424	MWI	1	2,983.49	941.70	2,041.79	1/26/2024
54425	Budget Manager	1	2,606.16	436.69	2,169.47	1/26/2024
54426	Crew Chief-Streets	1	2,851.88	736.50	2,115.38	1/26/2024
54427	Water Fitness Instruct	1	623.28	59.69	563.59	1/26/2024
54428	Support Servcs Coord	1	1,869.87	307.53	1,562.34	1/26/2024
54429	Dispatcher	1	1,823.63	352.62	1,471.01	1/26/2024
54430	MUNICIPAL COURT CLERK	1	1,656.35	353.86	1,302.49	1/26/2024
54431	MWI	1	1,652.80	402.04	1,250.76	1/26/2024

Bank Number: 99 / Name: VECTRA BANK COLORADO/PAYROLL / Description: PAYROLL ACCOUNT						
Payment Number	Position	Num Inv	Gross Amount	Discounts	Net Pay	Payment Date
54432	Police Officer II	1	3,114.04	555.58	2,558.46	1/26/2024
54433	Lieutenant	1	3,463.31	712.83	2,750.48	1/26/2024
54434	MWI	1	1,489.88	334.64	1,155.24	1/26/2024
54435	Pool Attendant	1	2,395.38	794.08	1,601.30	1/26/2024
54436	MWII - Field Services	1	2,094.15	500.17	1,593.98	1/26/2024
54437	Chief of Police	1	5,188.35	1,367.22	3,821.13	1/26/2024
54438	Police Officer II	1	2,736.47	563.63	2,172.84	1/26/2024
54439	Lifeguard	1	857.99	125.29	732.70	1/26/2024
54440	PT Snow Plowing	1	1,417.20	184.83	1,232.37	1/26/2024
54441	Police Officer I	1	2,780.74	749.21	2,031.53	1/26/2024
54442	Accounting Manager	1	3,805.53	1,214.44	2,591.09	1/26/2024
54443	MWI	1	1,565.00	426.62	1,138.38	1/26/2024
54444	Lifeguard	1	39.66	3.03	36.63	1/26/2024
54445	Lifeguard	1	37.85	2.90	34.95	1/26/2024
54446	Lifeguard	1	109.77	8.40	101.37	1/26/2024
54447	Lifeguard	1	635.88	76.07	559.81	1/26/2024
54448	PT Snow Plowing	1	1,424.48	236.12	1,188.36	1/26/2024
54449	Police Officer I	1	2,920.39	800.90	2,119.49	1/26/2024
54450	Lifeguard	1	14.42	1.11	13.31	1/26/2024
54451	Senior Planner	1	3,494.40	1,071.11	2,423.29	1/26/2024
54452	Lifeguard	1	28.84	2.20	26.64	1/26/2024
54453	MW I	1	1,678.64	635.50	1,043.14	1/26/2024
54454	Lifeguard	1	701.01	90.58	610.43	1/26/2024
54455	Dispatcher I	1	2,040.90	758.58	1,282.32	1/26/2024
54456	Communications Coordinator	1	2,552.13	694.06	1,858.07	1/26/2024
54457	Finance Admin. Asst./C	1	2,059.20	511.34	1,547.86	1/26/2024
54458	Police Officer II	1	2,486.68	698.52	1,788.16	1/26/2024
54459	Dispatcher II	1	2,531.92	586.88	1,945.04	1/26/2024
54460	HR Manager	1	3,728.97	1,335.33	2,393.64	1/26/2024
54461	Police Officer II	1	3,277.48	645.10	2,632.38	1/26/2024
54462	Lifeguard	1	51.51	3.94	47.57	1/26/2024
54463	Sergeant	1	1,611.87	326.53	1,285.34	1/26/2024
54464	Parks and Rec Director	1	4,716.61	1,639.75	3,076.86	1/26/2024
54465	WWTO	1	1,787.14	342.56	1,444.58	1/26/2024
54466	Lifeguard	1	122.57	9.38	113.19	1/26/2024
54467	Lifeguard	1	713.25	93.73	619.52	1/26/2024
54468	Lead Lifeguard	1	980.69	192.10	788.59	1/26/2024
54469	Event Center Coordinat	1	2,115.39	551.63	1,563.76	1/26/2024
54470	Lifeguard	1	100.94	7.72	93.22	1/26/2024
54471	Associate Project Manager	1	2,992.98	1,152.77	1,840.21	1/26/2024
54472	Maintenance Worker II - Stree	1	2,650.24	585.20	2,065.04	1/26/2024
54473	Assistant Aquatics Manager	1	2,100.13	511.87	1,588.26	1/26/2024
54474	DCM - City Clerk	1	5,993.77	3,405.51	2,588.26	1/26/2024
54475	Lifeguard	1	36.05	2.75	33.30	1/26/2024
54476	Lifeguard	1	37.85	2.89	34.96	1/26/2024
54477	Dispatcher II	1	2,883.49	814.98	2,068.51	1/26/2024
54478	WWTO	1	1,954.03	633.47	1,320.56	1/26/2024
54479	MWI	1	1,667.72	263.14	1,404.58	1/26/2024
54480	Police Officer III	1	5,463.69	1,140.82	4,322.87	1/26/2024
54481	Lifeguard	1	117.34	8.97	108.37	1/26/2024
54482	WWTO B	1	2,839.19	619.72	2,219.47	1/26/2024

Bank Number: 99 / Name: VECTRA BANK COLORADO/PAYROLL / Description: PAYROLL ACCOUNT						
Payment Number	Position	Num Inv	Gross Amount	Discounts	Net Pay	Payment Date
54483	Lifeguard	1	232.05	20.76	211.29	1/26/2024
54484	Presiding Municipal Co	1	1,238.23	178.32	1,059.91	1/26/2024
54485	Lifeguard	1	282.45	26.60	255.85	1/26/2024
54486	P&R Sports Site Supv	1	291.84	22.32	269.52	1/26/2024
54487	Lifeguard	1	191.07	15.62	175.45	1/26/2024
54488	UPCC-ASSISTANT	1	647.28	112.56	534.72	1/26/2024
54489	Lifeguard	1	378.00	29.92	348.08	1/26/2024
54490	Sports Site Supervisor	1	1,962.69	394.39	1,568.30	1/26/2024
54491	Program Coordinator	1	2,120.00	607.52	1,512.48	1/26/2024
54492	Victims Advocate Coord	1	2,891.36	1,274.27	1,617.09	1/26/2024
54493	Lifeguard	1	288.40	27.06	261.34	1/26/2024
54494	Fleet Mechanic I	1	2,293.82	690.47	1,603.35	1/26/2024
54495	MWII Streets	1	1,699.29	294.36	1,404.93	1/26/2024
54496	PT Victim Advocate	1	374.40	37.64	336.76	1/26/2024
54497	Superintendent	1	3,848.64	1,253.99	2,594.65	1/26/2024
54498	Lifeguard	1	136.50	10.44	126.06	1/26/2024
54499	Lifeguard	1	87.06	6.66	80.40	1/26/2024
54500	Lifeguard	1	1,326.00	274.94	1,051.06	1/26/2024
54501	Lifeguard	1	363.36	35.80	327.56	1/26/2024
54502	Lieutenant	1	3,602.48	1,668.57	1,933.91	1/26/2024
54503	Dispatcher	1	2,356.60	826.06	1,530.54	1/26/2024
54504	CMO Admin Assist	1	2,080.83	434.26	1,646.57	1/26/2024
54505	Planning Director	1	4,756.82	2,407.96	2,348.86	1/26/2024
54506	Public Works Director	1	5,746.29	1,702.79	4,043.50	1/26/2024
54507	Dispatcher I	1	1,812.76	543.78	1,268.98	1/26/2024
54508	Systems Admin	1	2,625.25	573.74	2,051.51	1/26/2024
54509	MWII Streets	1	1,956.00	466.52	1,489.48	1/26/2024
54510	PT Meter Reader	1	632.78	75.52	557.26	1/26/2024
54511	Utilities Supervisor	1	3,100.47	1,207.31	1,893.16	1/26/2024
54512	MWIII Streets	1	1,677.44	392.41	1,285.03	1/26/2024
54513	Permit Technician	1	600.08	181.90	418.18	1/26/2024
54514	MWII - Field Services	1	3,040.38	1,210.97	1,829.41	1/26/2024
54515	GSI Tech	1	2,206.25	539.30	1,666.95	1/26/2024
54516	Lifeguard	1	273.98	24.96	249.02	1/26/2024
54517	Lead Lifeguard	1	423.97	46.22	377.75	1/26/2024
54518	WWTP Chief Operator	1	4,047.68	1,978.75	2,068.93	1/26/2024
54519	Lifeguard	1	18.93	1.44	17.49	1/26/2024
54520	Fleet Crew Chief	1	2,983.49	1,006.97	1,976.52	1/26/2024
54521	Police Officer I	1	2,094.89	638.98	1,455.91	1/26/2024
54522	Sergeant	1	151.40	11.58	139.82	1/26/2024
54523	Lifeguard	1	321.73	31.61	290.12	1/26/2024
54524	Lifeguard	1	335.27	32.64	302.63	1/26/2024
54525	Dispatch Supervisor	1	3,118.47	788.45	2,330.02	1/26/2024
54526	Planner	1	3,545.84	1,133.88	2,411.96	1/26/2024
54527	Lifeguard	1	14.42	1.10	13.32	1/26/2024
54528	Police Officer I	1	2,843.09	422.41	2,420.68	1/26/2024
54529	Crew Chief - PBG	1	3,348.67	950.23	2,398.44	1/26/2024
54530	City Manager	1	6,876.92	2,216.05	4,660.87	1/26/2024
54531	Police Officer II	1	3,358.61	838.90	2,519.71	1/26/2024
54532	Sergeant	1	3,282.12	863.60	2,418.52	1/26/2024
54533	PT Meter Reader	1	880.44	128.36	752.08	1/26/2024

Bank Number: 99 / Name: VECTRA BANK COLORADO/PAYROLL / Description: PAYROLL ACCOUNT						
Payment Number	Position	Num Inv	Gross Amount	Discounts	Net Pay	Payment Date
54534	Zoning/Code Compliance	1	2,524.00	830.17	1,693.83	1/26/2024
54535	Aquatic Manager	1	3,219.69	990.71	2,228.98	1/26/2024
54536	WTP CHIEF OPERATOR	1	4,539.33	2,323.44	2,215.89	1/26/2024
54537	Utilities Director	1	5,748.93	2,617.35	3,131.58	1/26/2024
54538	WTO A	1	2,409.60	684.59	1,725.01	1/26/2024
54539	Lifeguard	1	34.07	2.60	31.47	1/26/2024
54540	Sports Site Coordinator	1	266.31	24.37	241.94	1/26/2024
54541	Front Desk Representative	1	135.90	10.39	125.51	1/26/2024

**509,689.24    146,888.93    362,800.31**



# City of Woodland Park Staff Report for City Council

Meeting Date: February 7, 2024

<u>Agenda Item</u>	<u>Department</u>	<u>Presenter</u>
Interoffice Memorandum	Finance	Aaron Vassalotti City Manager

**ITEM:**

Monthly Report of Mayor and Council Expenses

The following is a summary of the Council and Mayor Expenses for January 2024.

**January 2024**

Description	Budget	Month Exp	YTD Exp	Balance	% Expended
Miscellaneous expenses	\$17,950.00	\$0.00	\$0.00	\$17,950.00	0%
Training/Travel	\$11,000.00	\$0.00	\$0.00	\$11,000.00	0%
Supplies	\$150.00	\$0.00	\$0.00	\$150.00	0%
Meetings/Mileage/Meals	\$3,000.00	\$27.84	\$0.00	\$3,000.00	0%
Special Projects	\$500.00	\$0.00	\$0.00	\$500.00	0%
<b>Total</b>	<b>\$32,600.00</b>	<b>\$27.84</b>	<b>\$0.00</b>	<b>\$32,600.00</b>	<b>0%</b>