

# City of Woodland Park



## 2019 Annual Report



# Administration



The year 2019 serves as the beginning of my second year of service to the community of Woodland Park. Our goal continues to focus on improving budget transparency and accountability to make our budget easier to read and understand. The City Council completed their first strategic plan in many years with their priorities focusing on the safety and security, economic development, financial sustainability, infrastructure, and workforce improvements for the City of Woodland Park. The City staff has also been incredibly diligent in focusing on the fiscal health of the City and our ability to increase our unrestricted and unassigned fund balance reserves by \$593,234 in 2019 to a total of \$1,909,243, which represents approximately 22% of total General Fund operating expenditures. These improvements in the City's fiscal health came at a time when our Police Department and other City staff were faced with the intensive Kelsey Berreth murder investigation that stretched our resources incredibly thin and cost the City significant overtime while conducting a landfill search for several months. Despite these challenges, the City's personnel and budget significantly outperformed expectations. The City also set new records for participants who attended our annual old-fashioned 4th of July celebration in Memorial Park and the establishment of new tradition with the Ute Pass Cultural Center hosting an incredibly successful New Year's Eve Party. Moving onward and upward in 2020, the City will continue to pursue an unwavering commitment to excellence that strengthens public trust while always seeking to improve upon our incredible pristine mountain community with unparalleled friendliness and small town charm.

Darrin Tangeman, City Manager

City Manager  
Darrin Tangeman



Assistant City  
Manager / City Clerk  
Suzanne Leclercq



# City Government



## 2019 City Council

Neil Levy, Mayor

Val Carr, Mayor Pro-Tem

Kellie Case, Councilmember

Carrol Harvey, Councilmember

Hilary LaBarre, Councilmember

Paul Saunier, Councilmember

Noel Sawyer, Councilmember

- 22** Regular Meetings
- 2** Special Meetings
- 8** Closed Executive Sessions
- 6** Work Sessions

**38**  
MEETINGS  
HELD IN  
2019

REGULAR SESSION MEETING  
NIGHTS ARE THE  
**FIRST AND THIRD**  
**THURSDAYS**  
OF EACH MONTH AT 7:00 PM

# WP by the Numbers



8,465' Average  
**ELEVATION**



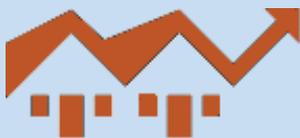
34% of City water is from Woodland Park's transbasin water rights.



2,380 2019/2020 School year  
**SCHOOL ENROLLMENT**



66% of City water is from local wells and springs.



3,336  
**HOUSEHOLDS**

**WATER**

**2018**

**2019**

**NEW TAPS**

**40**

**30**

**UTILITY CUSTOMERS (ALL)**

**3,949**

**3,997**



6.64  
**SQUARE MILES OF LAND AREA**



**46.5**

**MEDIAN AGE**



8,500  
**PEOPLE VISITED THE VISITORS CENTER**

**\$86,271**

**MEDIAN HOUSEHOLD INCOME**

**\$410,000**

**MEDIAN LISTING PRICE**

**75.4%**

**HOME OWNERSHIP RATE**



**\$402,000**

**MEDIAN SALE PRICE**

# WP by the Numbers



Function / Program	2018	2019
<b>Police</b>		
Calls for service	31,492	34,200
Arrests	640	410
Cases	1,643	1,470
Vehicular Accidents	258	430
DUI Arrests	61	54
Drug Related Arrest	70	56
Sworn Officers	22	22
Victim Assistance Cases	490	478
<b>Parks and Recreation</b>		
Recreation Program Participants	2,529	2,215
Woodland Aquatic Center Visitors	18,640	22,402
<b>Water</b>		
Average Population Served (In and out of City limits)	9,076	9,191
Average Daily Consumption (thousand gallons/day)	744,000	678,000
Peak 7 Day Demand	1.12 MGD	.904
Residential Taps Sold	39	28
Commercial Taps Sold	1	2
Multi Family Taps Sold	0	53 (committed)
<b>Wastewater</b>		
Gallons Treated (million gallons per year)	225	229
<b>Cemetery</b>		
Interments	10	11
<b>Courts</b>		
Cases	619	659
<b>Planning and Building</b>		
New Single Family Dwelling Units	41	31
New Residential Multi Family Residential Units	0	0
Building Permits	846	819
Building Inspections	3,946	3,433

# Events in 2019



- **The Old Fashioned 4th of July Celebration** is filled with fun and small town tradition nestled in Memorial Park. Each year families attend this signature event from all over Colorado and many visitors from out-of-state. Retail, food and beverage vendors all thrive amongst a full performance line up and many family-friendly activities.



- **The Woodland Park Farmers Market** is a paradise for those looking for fresh and affordable produce and other foods in a direct market where customers

can interact person-to-person with local growers. The summer market has been a popular and lively part of Teller County life since 1991, and its multiple award wins over several years, including Colorado's Favorite Large Farmers Market in 2011, America's Top 101 Farmers Markets and wins in 2018 and 2019 Best of Teller magazines. Governed by the Teller County Farmers Market Association, the Woodland Park Farmer's Market is an independent nonprofit entity with 501(c)3 status and is supported by merchant fees, donations, sponsors and grants.

- **The 13th Annual Vino & Notes Wine, Food & Jazz**

**Festival** continued to attract people from through out the region with food, music and wine to Downtown Woodland Park.



- **19th Annual Touch a Truck Day** provides the children of Woodland Park with the opportunity to learn about, climb, and play on multiple emergency, construction and utility vehicles from various parts of the region.
- **Cruise Above The Clouds** brings classic car owners from all over to showcase vehicles. Each year the Cruise Above the Clouds

# Events in 2019



organizers award grants to several Teller County non-profits, totaling \$20,000.”



- **22nd Annual Rocky Mountain Oktoberfest Plus.** The Greater Woodland Park Chamber of Commerce brought traditional German festivities to the region with a Rocky Mountain twist. With something



for everyone, the festival includes food, drink, and music to suit any taste.

- Thousands of people enjoy the annual **Lighter Side of Christmas Parade** in Woodland Park on the first Saturday in December of each year. After the fireworks in 2019 the annual tree lighting ceremony was



held outdoors in Memorial Park with a grand entrance through the lighted Candy Cane Lane.

- The **City Tree Lighting** was held in Memorial Park following the parade. To help keep people warm fires

were built on both sides of the fireplace and hot chocolate was served, along with holiday music, the tree lighting and fireworks.

- The **30th Annual Mayors cup race** began with a free fun run for the kids and ended with a concert on the green. The 5K/10K foot races are part of the Brewer’s Cup race series, all proceeds benefited Woodland Park’s youth recreation activities.



# General Fund



For more detailed information regarding the City’s finances for 2019, please refer to the City’s 2019 Comprehensive Annual Financial Report posted on the City of Woodland Park’s website Finance page.

## Total City

All fund expenditures were within budget and maintained positive fund balances.

All City Funds	Revenues	Expenditures
General Funds	\$ 10,695,042	\$ 10,139,989
Streets Capital Improvements Fund	\$ 2,179,560	\$ 1,473,316
Storm Water Management Fund	\$ 176,142	\$ 3,221
Culture and Recreation Fund	\$ 500,696	\$ 1,145,980
Water Utility Enterprise Fund	\$ 2,494,131	\$ 1,966,608
Wastewater Utility Enterprise Fund	\$ 2,180,325	\$ 3,397,170
Grants Fund	\$ 72,588	\$ 47,863
<b>Total All City Funds</b>	<b>\$ 18,298,484</b>	<b>\$ 18,174,147</b>
<b>Note: Budgetary Basis: Excludes Interfund Transfers</b>		

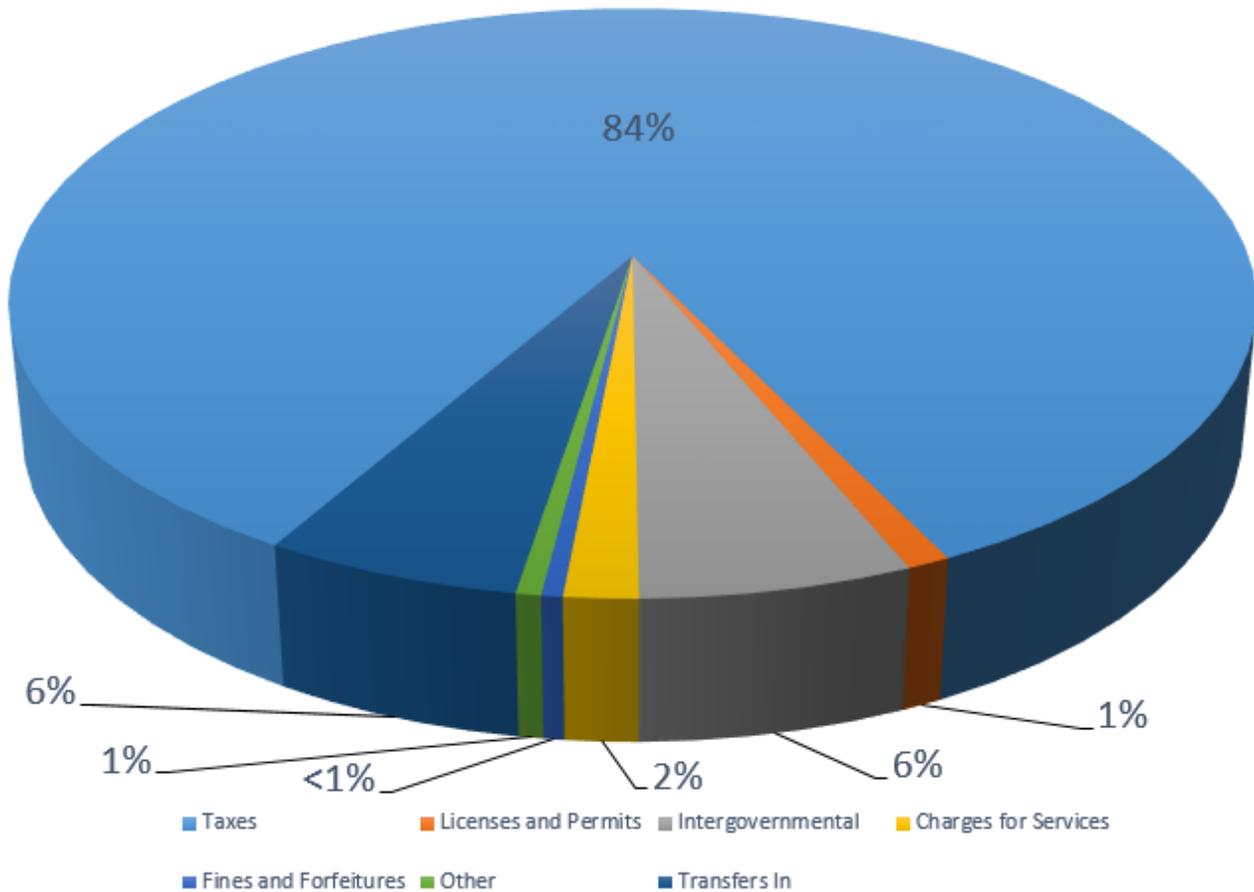
## General Fund (100)

The General Fund’s balance increased by \$593,234 to \$3,362,584 between December 2018 and December 2019. The ending balance includes an unrestricted and unassigned balance of \$1,909,243, which represents approximately 22% of total General Fund operating expenditures. The unrestricted and unassigned percentage exceeds the Council requirement of a minimum 17% unrestricted and unassigned fund balance.

# Revenues



**General Fund Revenue**

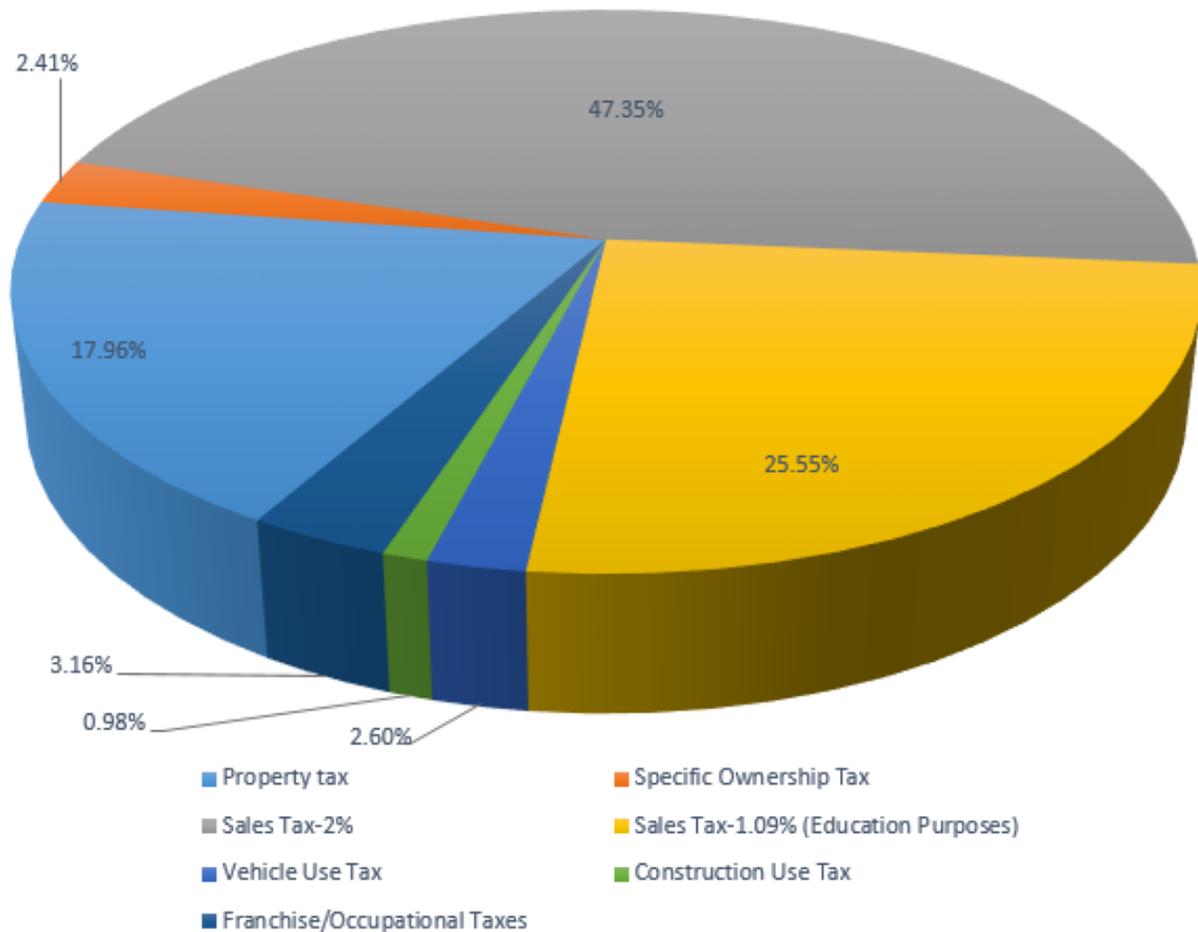


General Fund Revenue	2019 Final Budget	2019 Actual	% Received
Taxes	\$ 9,101,100	\$ 9,215,799	101%
Licenses and Permits	\$ 104,400	\$ 91,299	87%
Intergovernmental	\$ 658,200	\$ 564,654	86%
Charges for Services	\$ 178,600	\$ 96,016	54%
Fines and Forfeitures	\$ 51,000	\$ 71,855	141%
Other	\$ 60,800	\$ 655,419	1078%
Transfers In	\$ 622,800	\$ 622,800	100%
<b>Total General Fund Revenue</b>	<b>\$ 10,776,900</b>	<b>\$ 11,317,842</b>	<b>105%</b>

# Taxes



### General Fund Taxes

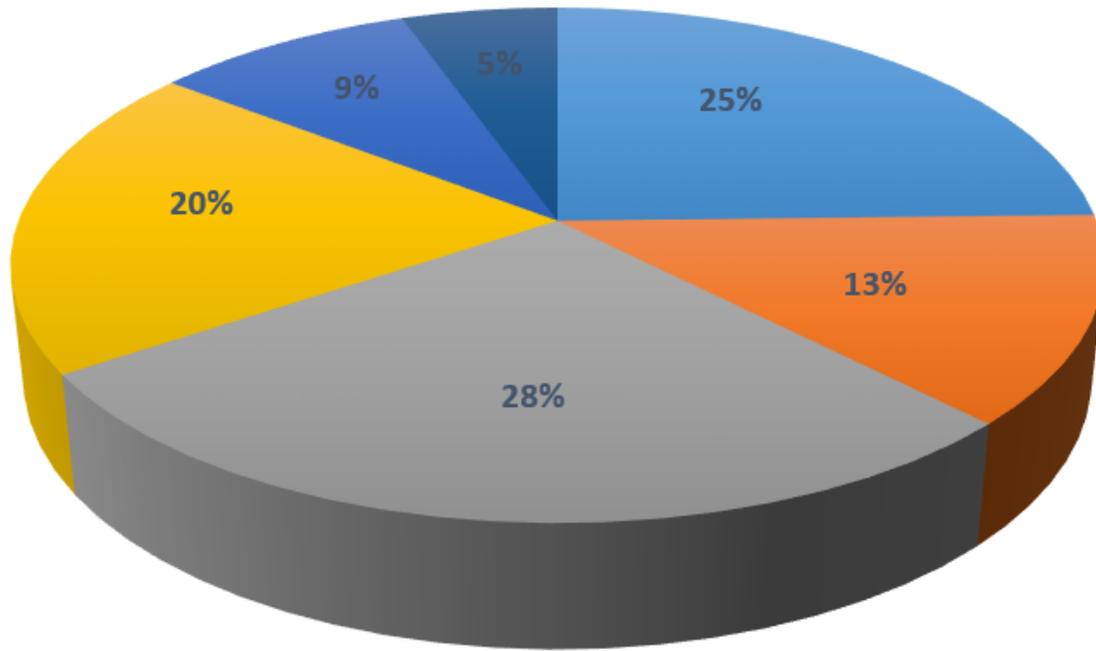


General Fund Taxes	2019 Final Budget	2019 Actual	% Received
Property Taxes	\$ 1,721,400	\$ 1,654,911	96%
Specific Ownership Tax	\$ 235,300	\$ 221,860	94%
Sales Tax - 2%	\$ 4,239,000	\$ 4,363,574	103%
Sales Tax - 1.09% (Educational Purposes)	\$ 2,308,900	\$ 2,354,236	102%
Vehicle Use Tax	\$ 205,500	\$ 240,047	117%
Construction Use Tax	\$ 95,000	\$ 90,352	95%
Franchise/Occupational Taxes	\$ 296,000	\$ 290,819	98%
<b>Total Taxes</b>	<b>\$ 9,101,100</b>	<b>\$ 9,215,799</b>	<b>101%</b>

# Expenditures



General Fund Expenditures



- Public Safety
- Public Works
- General Government
- Education ( to WPSD)
- Debt Service
- Transfers Out

General Fund Expenditures	2019 Final		
	Budget	2019 Actual	% Expended
Public Safety	\$ 2,554,400	\$ 2,640,591	103.37%
Public Works	\$ 1,700,600	\$ 1,394,462	82.00%
General Government	\$ 2,691,700	\$ 2,999,809	111.45%
Education ( to WPSD)	\$ 2,308,900	\$ 2,128,489	92.19%
Debt Service	\$ 976,700	\$ 976,638	99.99%
Capital Outlay	\$ 36,000	\$ -	0.00%
Transfers Out	\$ 603,200	\$ 584,619	96.92%
<b>Total</b>	<b>\$ 10,871,500</b>	<b>\$ 10,724,608</b>	<b>98.65%</b>

# 410 Fund



## 410 Fund

The 2018 Street Capital Improvements Fund (410) revenues exceeded expenditures by \$706,244 increasing fund balance from \$1,730,034 to \$2,371,266. The increase in fund balance was due to planned capital projects not fully completed by year end.

Street Capital Improvements Fund	2019 Final Budget	2019 Actual	% Received
Taxes	\$ 2,120,000	\$ 2,115,867	100%
Investment Income	\$ 1,500	\$ 42,317	2821%
Other	\$ -	\$ 21,376	21376%
<b>Total</b>	<b>\$ 2,121,500</b>	<b>\$ 2,179,560</b>	<b>103%</b>

Street Capital Improvements Fund Expenditures	2019 Final Budget	2019 Actual	% Expended
Highways and Streets	\$ 465,000	\$ 1,473,316	317%
Capital Outlay	\$ 1,790,000	\$ -	0%
Transfers Out	\$ 163,100	\$ 65,012	40%
<b>Total</b>	<b>\$ 2,418,100</b>	<b>\$ 1,538,328</b>	<b>64%</b>

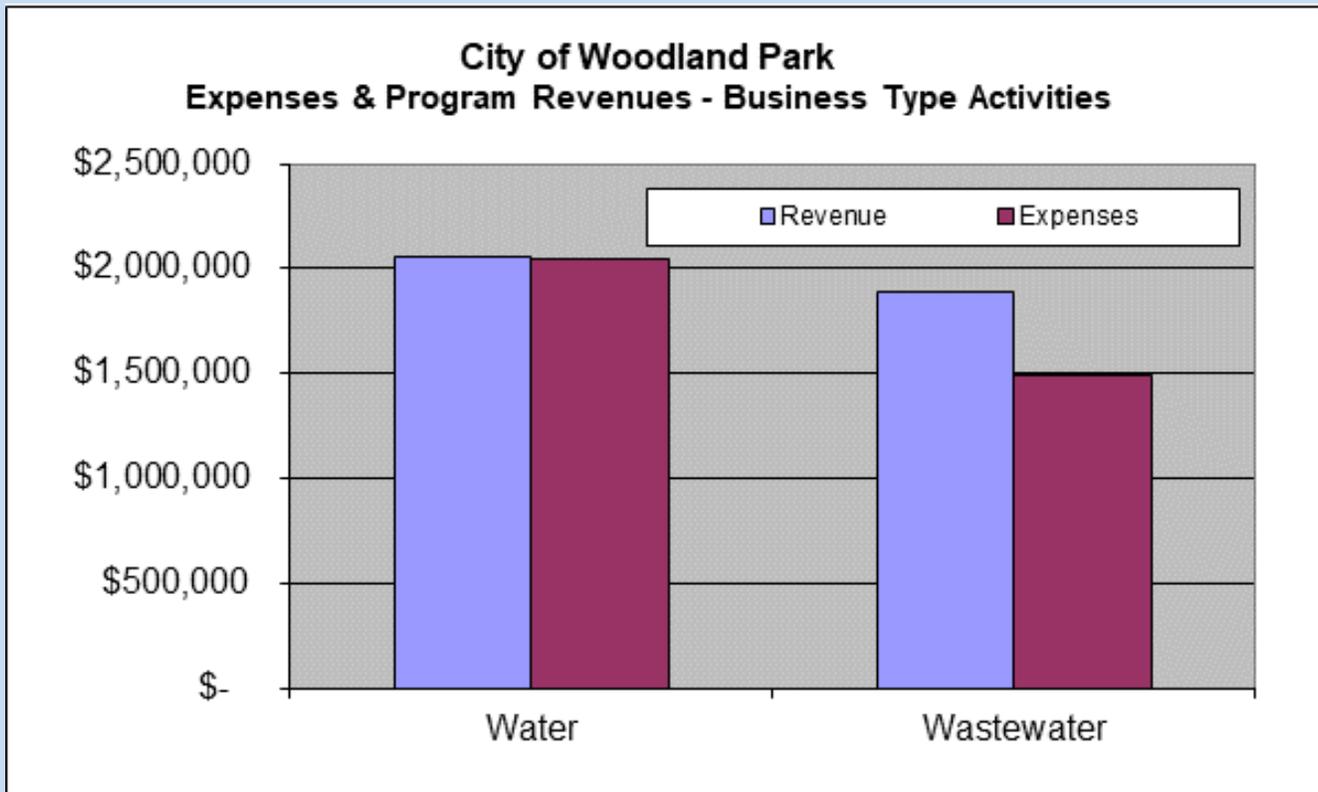
# 510 & 520 Fund



COLORADO

## 510 Fund (Water)      520 Fund (Wastewater)

Utility revenue exceeded expenses for the Water Utility Fund and the Wastewater Utility Fund by \$14,185 and \$401,091 respectively for business type activities.



# Culture & Recreation Fund



## 2019 Culture and Recreation Fund



Culture and Recreation Fund	Revenues	Expenditures
Parks and Recreation	\$ 332,517	\$ 456,153
Cultural Center	\$ 187,726	\$ 90,845
Woodland Aquatic Center	\$ 625,216	\$ 598,982
<b>Total All City Funds</b>	<b>\$ 1,145,459</b>	<b>\$ 1,145,980</b>

# Explore WP



## DEVELOPED PARKS

- MEMORIAL PARK
- BERGSTROM PARK
- CRESTWOOD PARK
- MEADOW WOOD SPORTS COMPLEX
- BUS STOP PARK
- LION'S PARK
- UTE PASS CULTURAL CENTER
- CAVALIER PARK
- RED MOUNTAIN ADVENTURE PARK



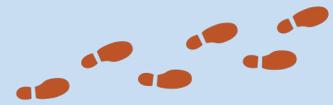
66.67

ACRES OF  
DEVELOPED  
PARKS



4.61

MILES OF  
TRAILS WITHIN  
CITY LIMITS



38.37

ACRES OF  
OPEN SPACE /  
GREENWAYS

20.89

ACRES OF UN-  
DEVELOPED  
PARKS



## PLAYGROUNDS

- MEMORIAL PARK
- MEADOW WOOD SPORTS COMPLEX
- CAVALIER PARK
- CRESTWOOD PARK
- RED MOUNTAIN ADVENTURE PARK

# Population



POPULATION OF

7,932

0.14%

OF STATE  
POPULATION

31.2%

OF TELLER COUNTY  
POPULATION



*Woodland Park School District*  
*'Elevate Your Education'*

1

PUBLIC  
HIGH  
SCHOOL

762  
STUDENTS

1

PUBLIC  
MIDDLE  
SCHOOL

540  
STUDENTS

3

PUBLIC  
ELEMENTARY  
SCHOOLS

1,078  
STUDENTS



# Municipal Court



COLORADO



## 2019 CASES (659)

542	TRAFFIC
58	JUVENILE
40	MISDEMEANOR
6	ANIMAL
0	TAX / LICENSE

## 27 Defendants in Teen Court

Teen Court is a local diversion program operated by the Police Department in partnership with the Municipal Court. Teen Court is offered to eligible first time offenders of a misdemeanor offense. Our program will interrupt developing patterns of criminal behavior by promoting feelings of self-esteem, motivation for self-improvement and development, and a healthy attitude towards authority.

\$81,533	FINES & FEES COLLECTED
\$70,090	TRAFFIC FINES
\$785	ADULT DEFERRED
\$0	ADULT PROBATION
\$250	JUVENILE DEFERRED
\$50	JUVENILE PROBATION
\$900	TEEN COURT
\$1,148	RESTITUTION
\$300	WARRANTS
\$270	OUTSTANDING JUDGEMENT WARRANT
\$780	FAIL TO APPEAR
\$6,030	COURT COSTS
\$855	OTHER

# Working for WP



## Parks and Recreation

- The Woodland Aquatic Center and Woodland Park High School partnered in offering an accredited High School Life Guard class.
- The Mayor's Cup 5K/10K Footrace had record breaking participation with 458 runners.
- The Golden Meadows Dog Park held its Grand Opening on June 1 with over 100 people participating in the special event.



- The first New Year's Eve Party, hosted by the Ute Pass Cultural Center, was a huge success with a 135 attendees enjoying dancing with the Just Dance band, great food from the Swiss Chalet and party favors every hour.

## Planning and Building

- The Planning Commission (PC) held several public hearings including: one Flood Hazard Development Permit; one major subdivision; four Conditional Use Permits, two Planned Unit Development Amendments/Extension and two re-zonings. PC also reviewed two code amendments as recommended by the BOA.
- Board of Adjustment (BOA) reviewed five zoning code variances and two administrative appeals. The BOA also recommended two zoning code amendments regarding the BOA regulations and side setbacks in the Urban Residential Zone which City Council adopted

subsequently.

- The Board of Review (BOR) granted one building code variance. The BOR held a work session with Pikes Peak Regional Building Department to learn about the efficient electronic submittal of residential plans and issuance of building permits.
- Development Cases reviewed by Staff included: one Site Plan Review, three Lot Line Vacations, four Subdivision Exemption Plats and four Changes in Use applications.
- Keep Woodland Park Beautiful (KWPB) sponsored the City's 17th annual cleanup on June 8, 2019, with more than 167 participants, and was the biggest cleanup on record. Volunteers picked up 116 bags of trash along 13 miles of roadways. KWPB continues to manage two long-standing programs: Adopt-a-Spot aimed at litter control and Adopt-a-Garden aimed at beautification.
- Implementation of the placemaking strategies (i.e., walkability, signage and façade improvements) was kicked-off in 2019 in partnership with Main Street, Chamber of Commerce; DDA and KWPB.
- The Human Bean coffee kiosk located on a new segment of Pikes Peak Avenue and US 24. This project was partially funded by Tax Increment Financing in partnership with the DDA.



## Police

- The Police Department has seen a notable increase in activity this year. The dispatch center answered 3,761 emergency 911 calls and handled 34,236 calls for service. Patrol was assigned 1,470 case reports and made 428 arrests. Additionally, there has been an increase in suicide-related calls and Mental Health Assessment Program Service responses. The Police Department also successfully helped facilitate over 36 special events including from the Homecoming Parade, Motorcycle Rally, and the St. Patrick's Day Parade.

# Working for WP



- The Police Department continued work on the Kelsey Berreth homicide case. This was an intensive investigation that stretched the department thin. All of our extra resources were sent to a landfill for several months digging through thousands of pounds of trash looking for clues to Kelsey Berreth's disappearance. This search took us from the cold of the winter to the heat of the summer and our officers completed this assignment without complaint. This investigation and subsequent court cases lasted until the end of the year. Multiple officers testified at the stand and eventually came



Photo Credit: [www.thedencerchannel.com](http://www.thedencerchannel.com)

to a guilty verdict for two people. Patrick Frazee received a sentence of life plus 156 years and Crystal Kenney received a sentence of 3 years.

- During this busy and tiring year, we lost 7 officers and 3 dispatchers due to attrition. Thankfully, we were able to regain most positions and provide relief for the other officers who were having to pick up the slack. On a positive note, K-9 Rico and handler MPO Tim Bradley placed first in our local K-9 competition. The two were also selected to participate in a nationally televised event, Americas Top Dog. Rico and Bradley ended up placing second in their division.

## Public Works

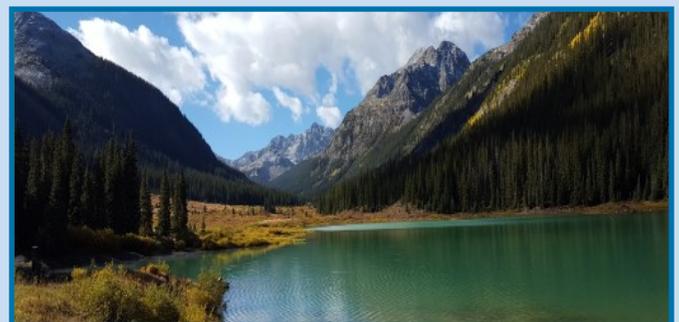


- Evergreen Heights road improvements began in late autumn. The \$1.08MM construction contract was awarded to Kie-

wit and involves full-depth replacement of the Evergreen Heights roadway from State Highway 67 to Meadow Wood Sports Complex, as well as installation of ADA ramps and reconstruction of sections of sidewalk along the same length.

- The Park Street Reconstruction project was completed in May 2019. The project, also completed by Kiewit, began in 2018 and included roadway reconstruction and installation of new stormwater, sidewalk, and ADA infrastructure.
- The annual chip seal program, as recommended in the City's 10-year Pavement Management Plan, were completed by A-One Chipseal on 6.2 miles of the City's road surfaces. Additionally, the annual crack seal program was completed for 2019 and 2020.
- The Streets division laid 300 tons of asphalt as patchwork and pothole repairs to streets City-wide.
- Surveillance cameras were installed at Memorial Park to provide increased safety and deter vandalism and other mischievous activity.

## Utilities



- The Water Enterprises was able to purchase a total of 6.8 shares in Twin Lakes Reservoir.
- The Wastewater Treatment Plant received its new Discharge Permit that increased both organic and hydraulic loading amounts after its expansion in 2018.
- A new John Deere loader was purchased for composting and replaced the 2001 Case Loader for the Wastewater Treatment Plant.
- The Water Treatment Plant was able to replace two large chemical tanks.

# Working for WP



## STREETS

60 MILES	STREETS PLOWED
300 TONS	ASPHALT LAID
10.5 MILES	STREETS CRACK SEALED
150 HOURS	STREET SWEEPING
50 TONS	SAND FROM STREET SWEEPING
30	DEAD ANIMALS PICKED UP
10	CULVERTS CLEANED

## CODE ENFORCEMENT

107	ZONING CODE COMPLIANCE COMPLAINTS
27	DEBRIS / EROSION / SAFETY HAZARD COMPLAINTS
43	CLUTTER / JUNK COMPLAINTS
8	MOUNTAIN PINE BEETLE
185	TOTAL



169

APPLICATIONS RECEIVED FOR CITY POSITIONS IN 2019

## FLEET MAINTENANCE

552	MINOR REPAIRS
128	LIGHT VEHICLE SERVICE
29	HEAVY VEHICLE SERVICE

## PARKS BUILDINGS & GROUNDS

14	PARKS MAINTAINED
11	BUILDINGS MAINTAINED
88	LIGHT POLES AND BANNERS MAINTAINED
30	FLOWER BEDS

# Departments



## Administration

Darrin Tangeman	City Manager	687-5200
Suzanne Leclercq	Assistant City Manager / City Clerk	687-5295
Rob Felts	Mgmt Analyst / Cemetery Coordinator	687-5201
Amy Jacob	HR Generalist	687-5223
Karen Casey	Community Engagement Manager	687-5218

## Aquatic Center

Ryan Squires	Aquatic Manager	686-6858
	Front Desk	687-5233

## Teen Center

	Teen Center Supervisor	687-3291
	Teen Center Substitute	687-3291
	Teen Center Program Staff	687-3291

## Municipal Court

Karla Collins	Court Clerk	687-5207
Elizabeth McClintock	Court Judge	687-5217

## Cultural Center

Nicole Evans	Event Center Coordinator	687-5284
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## Finance

Emily Katsimpalis	Finance Director/ Treasurer	687-5280
Monet Edwards	Accounting Manager	687-5290
Jennifer Lehtinen	Finance Technician	687-5214
Christie Huber	Finance Admin Assistant	687-9246

## Parks and Recreation

Cindy Keating	Parks & Recreation Director	687-5211
Ryan Baade	Sports Coordinator	687-5286
Grace Johnson	Admin Assistant	687-5225
	Cancellation Line	687-5296

## Planning and Building

Sally Riley	Planning Director	687-5283
Lor Pellegrino	City Planner	687-5209
Courtney Wadham	Code Enforcement	687-5237
Dave Burgess	Planning Tech	687-5202
Dorie Slaughter	Permit Tech	687-5282
Tim Steinwinder	Pikes Peak Regional Building Inspector	687-5285

## Public Works & Utilities Administration

Kip Wiley	Public Works Director	687-5212
Robyn Brown	Deputy Public Works Director / City Engineer	687-5213
Kandy McDaniel	Public Works Admin Assistant	687-5293
Phil Pyles	Construction Inspector	687-5291
Kelly Simpkins	Utility Technician	687-5208
Judy Bundy	Utility Billing	686-9680

## Police Department Administration

Miles DeYoung	Police Chief	687-9262
Beverly Hodges	Admin Assistant	687-9262
Jennifer Tobias	Dispatch Supervisor	687-9262
Ryan Holzwarth	Commander	687-9262
Andy Leibbrand	Commander	687-9262

ELEVATE



**WOODLAND PARK**  
CITY ABOVE THE CLOUDS

City of Woodland Park  
220 W. South Ave  
PO Box 9007  
Woodland Park, CO 80863  
(719) 687-9246  
[www.city-woodlandpark.org](http://www.city-woodlandpark.org)

This report was prepared for the community as required by the City of Woodland Park Home Rule Charter. Further departmentalized details can be obtained by contacting City Hall at 687-9246.

- Field Services continues its new water meter installation and has completed just under half of the City.

