



**City of Woodland Park  
Historical Preservation Committee  
Monday, January 4, 2021 – 3:30 PM  
City Hall – Via Zoom  
Minutes**

1. **Call to Order and Roll Call:** Chair Laurie Glauth called the meeting to order at 3:40 PM. Members in attendance included: Laurie Glauth, Larry Black, and David Langley. Absent were Carrol Harvey, Jim Unruh, and City Council Representative Jim Pfaff. Also in attendance were Planning Director Sally Riley and Permit Technician Dorie Slaughter.
2. **Approval of Minutes: November 2, 2020: MOTION:** Larry Black moved and David Langley seconded to approve the November 2, 2020 minutes. The minutes were approved unanimously.
3. **Public Hearings:** None.
4. **Committee Business:**
  - a. **Interpretive Signage for Cog Car** – Ms. Riley reported that Karla Schweitzer finished her research and did a mockup of the panels, which now have been sent to Dave Kottler from APEX Graphics. He is putting together the two panels that will be approximately 18 inches tall and 24 inches wide and doing the research for the potential vendors to fabricate these panels. He should be done fairly soon. He will propose various ways to install the panels and the cost.
  - b. **Midland Terminal Depot** – Ms. Riley reported that she reached out to Penny Riley from Newmont. Penny Riley said Newmont decided to use this round of funding to support Covid relief. They are holding onto our application and will revisit that application in their next round, which is this month. Ms. Glauth asked when they will make their reward available. Ms. Riley indicated it may be in February.
  - c. **Comprehensive Plan Update** – Ms. Riley reported that the City Council approved the scope of work and the contract and it will be kicking off this month. Ms. Riley indicated that she is hoping that the Committee Members will participate in the surveys and the community meetings. Ms. Riley indicated that she will send the Committee Members the section of the Comp Plan that deals with Historic Preservation. If there are other sections of the

Comp Plan that they are interested in they may participate at whatever level they'd like. Ms. Glauth asked when the first reach out to the community will take place. Ms. Riley responded that it will take place in March and April.

- d. **Proposed Bylaws Amendment – Ordinance No. 1389** – Ms. Riley indicated that the staff report that is being shared on the screen. According to the Bylaws, the Committee needs to make a recommendation to City Council to amend the code and the Bylaws. Ms. Riley indicated that is the purpose of this meeting today to consider Ordinance No. 1389, which amends both the section in the Municipal Code and the Bylaws to increase the terms of this Committee from two to four years. Because of the charter amendment, all committee members have a maximum of two terms or eight years. The proposal is to change those sections of the code that are red lined in the code from two years to four years and then also change the Bylaws regarding the appointments and terms of office accordingly.

**MOTION:** Mr. Langley indicated that he moves to recommend to the City Council that WPHC term limits be changed to four years for two consecutive terms. Mr. Black second the motion. Motion passed unanimously.

5. **Reports:**

- a. **Committee Members' Reports** – Mr. Langley reported that this is his 40<sup>th</sup> Anniversary for doing business in Woodland Park as an architect and so he has only ten more years to go to be personally qualified to apply for a Historic Designation. Mr. Black reported on the dude ranch documentary which is sponsored by UPHS. He indicated that the Video Document Committee started November 9 and they plan to finish by June. Ms. Glauth reported on Main Street and indicated that they are trying to get their feet under themselves and will be discussing Placemaking for 2021. Ms. Glauth asked Ms. Riley if she followed up on the trophy mount that was at the Vince Gordon house. Ms. Riley reported that she contacted the new owners of the Vince Gordon house, which is located at 520 N. Maple Street. The new owners are Thomas and Kathy Evans. When she contacted them they indicated that they do not have the trophy mount from Vince Gordon, but that the previous owner Bryan Critchlow took it with him. Mr. Black indicated that he would contact Bryan to see if he wants to keep the trophy mount.

- b. **Council Member Liaison's Report** – None.

- c. **Planning Director's Report** – Ms. Riley reported that elections of offices will be done in February, because she is waiting for City Council to do their HPC appointments on January 21. Ms. Riley reported that the Work Plan will be discussed in February, which she will email out to everyone. It has about fifteen items. Ms. Riley also reported that she just emailed out the Saving Places Conference information that will be February 10 through the 12. It will be a virtual conference and that there is a significant amount of money

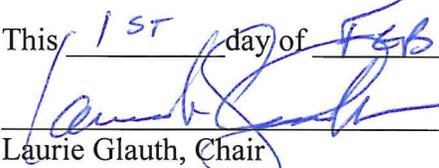
through scholarships. If any members of HPC want to do this virtual conference they just have to attend three sessions out of the three days in order to get the reimbursement of the \$115 for the registration fee. Ms. Riley asked everyone to let her know by the end of the week if they want to do this and she will get them registered. She will also do the scholarship application.

6. **Public Comment on Items Not on the Agenda** – None.

7. **Adjournment:** The meeting was adjourned at 4:16 p.m. The next meeting is scheduled on **Monday, February 1, 2021 at 3:30 PM** in City Hall Council Chambers.

Recorded by Dorie Slaughter, Permit Technician and approved by the HPC:

This 1<sup>ST</sup> day of Feb., 2021

  
\_\_\_\_\_  
Laurie Glauth, Chair