



City of Woodland Park
City Council Agenda
May 6, 2021
7:00 PM
VIA ZOOM

The Woodland Park City Council is pleased to have residents of the community take time to attend City Council Meetings. Attendance and participation is encouraged. Individuals wishing to be heard during Public Hearing proceedings are encouraged to be prepared and will generally be limited to five (5) minutes in order to allow everyone the opportunity to be heard. PUBLIC COMMENTS ARE EXPECTED TO BE CONSTRUCTIVE. Questions raised on non-agenda items may be answered at a later date by letter in order to facilitate proper research. PLEASE SIGN IN TO SPEAK ON A PARTICULAR AGENDA ITEM. Written comments are welcome and should be given to the City Clerk prior to the start of the meeting. Written materials will not be accepted during regular agenda items in the interest of time.

- 1. CALL TO ORDER AND ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. CEREMONIES, PRESENTATIONS AND APPOINTMENTS
A. DDA presentation on the budget allocation and progress of Woodland Station. (A)
B. Presentation on refresh of City "visual identity".(A) (Presenter, City Manager, Michael Lawson)
C. Presentation of the 2020 Teller County Hazard Mitigation Plan by Don Angell, Emergency Management Director – by Don Angell, Emergency Manager, Teller County. (A)
D. Council vacancy discussion. (A)
4. ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA
5. CONSENT CALENDAR

All matters listed under Consent Calendar are considered routine business by the Council and will be enacted with a single motion and a single vote by roll call. There will be no separate discussion of these items. If discussion is deemed necessary, that item should be removed from the Consent Calendar and considered separately.

Demo of time stamp on Council Minutes/City Website

- A. Approval of the April 15, 2021 Regular City Council Meeting Minutes. (A) (Presenter, City Clerk Suzanne Leclercq)

6. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA 1

7. UNFINISHED BUSINESS (Public Comment may be heard 1)

- A. None

8. ORDINANCES ON INITIAL POSTING

(Public comment may be heard 1)

- A. Consider Ordinance No. 1395, Series 2021, on initial posting Amending Chapter 15.02 of the Municipal Code of the City of Woodland Park by Adopting By Reference the Pikes Peak Regional Building Code, 2017 Edition, 2nd Printing and set the Public Hearing for June 3, 2021. (L) (Presenter, Planning Director, Sally Riley)
B. Consider Ordinance 1396, Series 2021 on initial posting, Grove at Spruce Haven and set the public hearing for May 20, 2021. (QJ) (Presenter, City Planner, Lor Pellegrino)

9. PUBLIC HEARINGS

(Public comment may be heard 1)

1

- A. Consider a request by Dave Garretson (Property Owner) for a 2-year extension of the approved Pines at Tamarac Planned Unit Development (PUD) Master Plan and a 1-year extension of the approved Pines at Tamarac Preliminary Plat for residential development on 20.61 acres on Lot 2, Block 1, Dayspring Christian Fellowship (205 Sourdough Road) in the Pines at Tamarac PUD zone district. **(QJ)**  
*(Presenter, City Planner, Lor Pellegrino)*

## 10. NEW BUSINESS

(Public comment may be heard <sup>1</sup>)

- A. Approve Resolution No. 875 adopting the 2020 Teller County Hazard Mitigation Plan. **(A)**  
*(Presenter, Planning Director, Sally Riley)*
- B. Approve Resolution No. 876 Implementing Level 2 Watering Restrictions for the City of Woodland Park. **(A)**  
*(Presenter, Utilities Director, Kip Wiley)*

## 11. REPORTS

(Public comment not necessary)

- A. Mayor's Report
- B. Council Reports
- C. City Attorney's Report
- D. City Manager's Report

- 1. Comp Plan Update – Planning Director, Sally Riley.

## 12. ADJOURNMENT

\*Per Ordinance No. 1391, Series 2021 posted on the City Website 4/28/2021

### Key to agenda abbreviations:

**(A) Administrative** – matters involving day-to-day decisions such as approving contracts, hiring staff and the procurement of goods and services. Administrative actions generally do not require formal actions by the elected body.

**(L) Legislative**- typically in the policy arena; legislative matters affect large areas and large groups of people, such as enacting dog regulations or amending the City code. Legislative action generally involves motions, resolutions and ordinances.

**(QJ) Quasi-Judicial** - apply general rules to a specific interest, such as zoning change affecting a single piece of property, or a special use permit. Quasi-Judicial actions generally involve adjudication, sometimes in writing, but not a resolution or ordinance. Decision for Quasi-Judicial proceedings are made exclusively based upon the testimony presented on the record. Ex-parte communication (communication outside the official hearing) between elected officials and citizens is not permitted on Quasi-Judicial.

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productive meeting, we urge everyone to strive to be respectful of one another. Public Comment is not intended to be a platform for argument or abrasive conduct. City Council and staff will take note of your concerns and comments and will work towards providing a response at a later time as appropriate. We ask that you state your name and municipality of residence before you begin your comments. Comments will be limited to 5 minutes. We appreciate your assistance in creating an atmosphere of civility as we all work together for the betterment of our community.

Woodland Park City Council  
Council Chambers - City Hall  
April 15, 2021 Council Meeting Minutes  
7:00 PM  
(In Person/Via Zoom)

*If interested in viewing the corresponding video / discussion related to the subject below you can go to the City's YouTube page to view the video. Time stamp after each item is noted for your convenience and corresponds with recorded video.*

**6:00 City Council Executive Session:** Pursuant to C.R.S. Section 24-6-402(4)(f)(i) for discussion of a personnel matter, and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees; AND THE FOLLOWING ADDITIONAL DETAILS ARE PROVIDED FOR IDENTIFICATION PURPOSES: Regarding the acting City Manager position and recruitment of a City Manager.

## 1. CALL TO ORDER AND ROLL CALL

Mayor Pro-tem LaBarre called the meeting to order at 7:00 PM.

City Clerk Leclercq called roll with the following members of Council present:

Mayor Pro-tem LaBarre, Councilmember Alfieri, Councilmember Case, Councilmember Neal, Councilmember Pfaff and Councilmember Zuluaga appeared in person.

The following staff members appeared in person: Acting City Manager Michael Lawson, City Attorney Geoff Wilson, City Clerk Suzanne Leclercq, Planning Director Sally Riley, City Planner Lor Pellegrino, Parks & Recreation Director Cindy Keating and Utilities Director Kip Wiley.

## 2. PLEDGE OF ALLEGIANCE

### 3. CEREMONIES, PRESENTATIONS AND APPOINTMENTS:

A. Presentation of Teller County Veteran's Memorial by Stephen Robb, Teller County Roll of Honor Veteran's Memorial and request of support from the City of Woodland Park. [\(3.38\)](#)

B. Appointments to the Planning Commission, Parks & Recreation Advisory Board, Keep Woodland Park Beautiful Committee and Board of Adjustment.

1. Appointments to the Planning Commission. Council interviewed Mike Nakai for the open position on the Planning Commission. [\(10:10\)](#)

**Motion:** To appoint Mike Nakai to the Planning Commission. Neal/LaBarre. Motion failed 2- 4 with the following Councilmembers voting no. Case, Pfaff, Alfieri and Zuluaga.

2. Appointments to the Parks & Recreation Advisory Board. Council interviewed Jeff Webb and Don Dezelle for these open positions. [\(22.30\)](#)

**Motion:** To appoint Jeff Webb and Don Dezelle to the Parks & Recreation Advisory Board. Case/Zuluaga. Motion carried. 6-0.

3. Appointments to the Keep Woodland Park Beautiful Committee. Council interviewed Kassidi Gilgenast for this open positions. [\(31.27\)](#)

**Motion:** To appoint Kassidi Gilgenast to the Keep Woodland Park Beautiful Committee. Neal/Alfieri. Motion carried. 6-0.

4. Appointment to the Board of Adjustment - Alternate Position. Council interviewed Nicholas Abercrombie for this open position. [\(35.52\)](#)

**Motion:** To appoint Nicholas Abercrombie to the Board of Adjustment as an Alternate. Zuluaga/Neal. Motion carried. 6-0.

C. Interviews and Consideration of Appointment of the Mayor of the City of Woodland Park. (A) [\(47:07\)](#)

Council interviewed the following individuals for the position of Mayor:

George English  
Michael Dalton  
Gary Brovotto  
Don Dezelle  
Drew Christian Harris

The time being 9:08 PM the Council took a brief recess.

The meeting was called back to order at 9:21 PM

At this time the following motion was made:

**Motion:** Postpone Agenda item # 3 D. DDA presentation on the budget allocation and progress of Woodland Station.to the next Council Meeting. Pfaff/Zuluaga. Motion carried 6-0.

Prior to taking the vote for the selection of Mayor the Council voted to suspend Resolution No. 339, Series 1996 which states “that in the event a quorum of Council is present and conducts business resulting in a tie vote that the tie vote shall be considered an action to table the item to the next regularly Council meeting or to a duly called special meeting for further consideration of the Council.”

**Motion:** To suspend Resolution No. 339, Series 1996 for appointment of Mayor vote only. Alfieri/Case. Motion carried 5 -1 with Zuluaga voting no.

City Clerk Leclercq handed out ballots to the Council with all of the candidates' names on them asking for Council to vote for one candidate. Leclercq read the following votes into the record:

Alfieri voted for Dezellem

Pfaff voted for Dezellem

Zuluaga voted for Dezellem

Case voted for none of the above

LaBarre voted for none of the above

Neal voted for none of the above

The vote ended with a 3-3 tie. As a result of the suspension of Resolution No. 339, Series 1996 the vote failed.

#### **4. ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA:**

A. None

#### **5. CONSENT CALENDAR: [\(3:58:33\)](#)**

A. Approval of the March 18, 2021 and April 1, 2021 Regular City Council Meeting Minutes.

B. Approve March 2021 Statement of Expenditures and authorize the Mayor to sign Warrants in payment thereof.

#### **6. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA:**

Paula Levy, Myra Pfaff and Michael Dalton shared their sentiments on how the Council has been performing. [\(2:47:06\)](#)

#### **7. UNFINISHED BUSINESS:**

A. None

#### **8. ORDINANCES ON INITIAL POSTING PUBLIC HEARINGS**

A. Approval of a new Hotel & Restaurant Liquor License for Serrano's Food Court LLC dba Serrano's located at 1079 East US Highway 24, Woodland Park, Colorado. [\(3:06:55\)](#)

City Clerk Leclercq reviewed this application for a new Hotel & Restaurant liquor license. Mayor Pro-tem LaBarre opened up the Public Comment. There being no Public Comment or Council Discussion the following motion was made.

**Motion:** To approve a new Hotel & Restaurant Liquor License for Serrano's Food Court LLC. Pfaff/LaBarre. Motion carried. 6-0.

B. Approval of a new Fermented Malt Beverage off Premise Liquor License for CF Altitude, LLC dba Alta #6106 located at 20421 East Highway 24, Woodland Park, Colorado. [\(3:17:24\)](#)

City Clerk Leclercq reviewed this application for a new Fermented Malt Beverage Liquor License. Mayor Pro-tem LaBarre opened up the Public Comment. There being no Public Comment or Council Discussion the following motion was made.

**Motion:** To approve a new Fermented Malt Beverage off Premise Liquor License for CF Altitude, LLC dba Alta#6106 located at 20421 East Highway 24, Woodland Park, Colorado. Pfaff/Alfieri. Motion carried 6-0.

- C. Approve Ordinance No. 1393, Series 2021 reading Amending Chapter 13.08 of the Municipal Code establishing water rates for the year 2021. [\(3:45:24\)](#)

Utilities Director Kip Wiley reviewed Ordinance No. 1393 with the Council. There being no Public Comment or Council Discussion the following motion was made.

**Motion:** To approve Ordinance No. 1393, Series 2021 reading Amending Chapter 13.08 of the Municipal Code establishing water rates for the year 2021. Pfaff/Zuluaga. Motion carried 6-0. Pfaff/Zuluaga. Motion carried. 6-0.

- D. Approve Ordinance No. 1394, Series 2021 to vacate the common lot line and easement between Lots 1 and 2, Paradise of Colorado Filing No. 4 (321 and 331 Thunder Ridge Drive) as requested by Mark 2, LLC (Mark McNab, Applicant) and North Peak Properties, LLC (Property Owner) in the Suburban Residential (SR) zone. [\(3:25:48\)](#)

City Planner Lor Pellegrino reviewed this Ordinance with the Council. There being no Public Comment or Council discussion the following motion was made.

**Motion:** To approve Ordinance No. 1394, Series 2021 to vacate the common lot line and easement between Lots 1 and 2, Paradise of Colorado Filing No. 4 (321 and 331 Thunder Ridge Drive) as requested by Mark 2, LLC (Mark McNab, Applicant) and North Peak Properties, LLC (Property Owner) in the Suburban Residential (SR) zone. Pfaff/Case. Motion carried 6-0.

- E. Consider SUB2021-04 Dixon Final Plat, a request by Julie & Joseph Watson (Property Owner) at 1247 Mountain Meadows Drive to subdivide the existing Lot 2R, Watson Subdivision Exemption Plat (2 acres) into two lots in the Suburban Residential (SR) zone with a concurrent Subdivision Development Agreement and guarantee for the sewer main extension. [\(3:28:10\)](#)

City Planner Lor Pellegrino reviewed this Final Plat with the Council. There being no Public Comment or Council discussion the following motion was made.

**Motion:** To approve SUB2021-04 Dixon Final Plat, a request by Julie & Joseph Watson (Property Owner) at 1247 Mountain Meadows Drive to subdivide the existing Lot 2R, Watson Subdivision Exemption Plat (2 acres) into two lots in the Suburban Residential (SR) zone with a concurrent Subdivision Development Agreement and guarantee for the sewer main extension. Alfieri/Neal. Motion carried. 6-0.

## 10. NEW BUSINESS

- A. Approve Resolution No. 874, Series 2021 a Resolution Establishing the Naming and Memorial

Committee. [\(3:50:32\)](#)

City Clerk Leclercq reviewed this Resolution with the Council.

**Motion:** To approve Resolution No. 874, Series 2021 a Resolution Establishing the Naming and Memorial Committee. Pfaff/Zuluaga. Motion carried. 5-1. Zuluaga voting no.

## 11. REPORTS

A. The time being late Mayor Pro-tem LaBarre asked that all reports be suspended until the next Council Meeting.

## 12. ADJOURNMENT

Mayor Pro-tem LaBarre adjourned the Council Meeting at 11:22 PM.

Respectfully submitted:

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Suzanne Leclercq MMC, City Clerk

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021

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Hilary LaBarre, Mayor Pro-tem



# City of Woodland Park City Council Memo

**First Reading: May 6, 2021, 7pm**

<u>Agenda Item</u>	<u>Department</u>	<u>Presenter</u>
8.A.	Planning	Sally Riley, AICP Planning Director

## **AGENDA ITEM**

Consider Ordinance No. 1395, Series 2021 on initial posting, amending Chapter 15.02 of Municipal Code by adopting by reference the Pikes Peak Regional Building Code, 2017 Edition, 2<sup>nd</sup> Printing to accommodate the timely adoption of the Colorado State Electrical Codes and Colorado State Plumbing Codes and set the public hearing for June 3, 2021.

## **BACKGROUND**

1. On March 9, 2021, PPRBD requested that the City of Woodland Park adopt the Pikes Peak Regional Building Code, 2017 Edition, **2<sup>nd</sup> Printing** to accommodate the timely adoption of the Colorado State Electrical Codes and Colorado State Plumbing Codes.
2. Only the electrical and plumbing trades are regulated and licensed by the State. Several years ago, the State Legislature passed a law that the State shall be on the most recent codes for these two trades. For electricians it is the 2020 National Electrical Code (2020 NEC, aka NFPA70), and for plumbers it is the 2021 National Plumbing Code (2021 NPC).
3. The local jurisdictions must honor the State's adoption of the most current electrical and plumbing codes, although the local building departments may choose to adopt more stringent codes.
4. The 2020 NEC and 2021 NPC are required to be adopted no later than June 13, 2021.

## **BOARD OF REVIEW**

On April 15, 2021, the Board of Review held a public hearing to recommend approval of Ordinance No. 1395. After conducting a proper public hearing, the BOR voted unanimously to adopt the State Electrical and Plumbing Codes as referenced in Pikes Peak Regional Building Code, 2017 Edition, 2<sup>nd</sup> printing. Draft minutes are attached.

## **RECOMMENDATION**

Move to approve first reading of Ordinance No. 1395, Series 2021 and set the public hearing for June 6, 2021.

## **ATTACHMENTS**

- Ordinance No. 1395, Series 2021
- Minutes (draft) from the April 15, 2021 Board of Review public hearing

**CITY OF WOODLAND PARK, COLORADO**  
**ORDINANCE NO. 1395, SERIES 2021**

AN ORDINANCE AMENDING CHAPTER 15.02 OF THE MUNICIPAL CODE OF THE CITY OF WOODLAND PARK BY ADOPTING BY REFERENCE THE PIKES PEAK REGIONAL BUILDING CODE, 2017 EDITION, 2<sup>ND</sup> PRINTING, WHICH ADOPTED BY REFERENCE, CERTAIN SECONDARY CODES, CONTAINING AUTHORITY TO ADOPT AMENDMENTS OR REVISIONS TO ANY REGULATIONS, STANDARDS, CODES, STUDIES, ADOPTED IN THE CODE BY REFERENCE, AS PROMULGATED BY THE FEDERAL GOVERNMENT OR THE STATE OF COLORADO, OR BY ANY AGENCY OF EITHER OF THEM, BY REFERENCE, AS IF FULLY SET FORTH THEREIN, WITHOUT FURTHER ACTION BY THIS JURISDICTION AND DECLARED TO BE A PART OF THE ADOPTING RESOLUTION OR ORDINANCE.

WHEREAS, pursuant to the Inter-governmental Agreement (IGA) between the City of Woodland Park and Pikes Peak Regional Building Department, approved by City Council on November 7, 2018, Pikes Peak Regional Building Department provides certain building department services to the City of Woodland Park; and

WHEREAS, pursuant to Ordinance 1321, Series 2018, the City Council for the City of Woodland Park adopted, by reference, the Pikes Peak Regional Building Code, 2017 Edition, 1<sup>ST</sup> Printing (the “2017 Edition, 1<sup>ST</sup> Printing of the Code”); and

WHEREAS, in accordance with Sections 12-20-204, 12-115-107(2)(a), and 24-4-103, Colorado Revised Statutes (C.R.S.), the State of Colorado Electrical Board formally adopted the 2020 edition of the National Electrical Code (NEC) as the State Electrical Code with an effective date of August 1, 2020. Further, the State of Colorado Plumbing Board adopted the 2018 edition of the International Plumbing Code (IPC), as amended, on June 14, 2020; and

WHEREAS, under authority granted by the State of Colorado, local jurisdictions (and in this case, specifically Pikes Peak Regional Building Department) may and do(es) administer the State Electrical Code and State Plumbing Code as an agent of the State; and

WHEREAS, C.R.S. §§ 12-115-107(2)(j) and (k) require an incorporated town, city, or county to adopt and enforce the State Electrical Code within twelve (12) months of adoption by the State Electrical Board. Further, C.R.S §§ 12-155-105(1)(l) and (m) require an incorporated town, city, or county to adopt and enforce the State Plumbing Code within twelve (12) months of adoption by the State Plumbing Board; and

WHEREAS, in accordance with State of Colorado requirements and the Pikes Peak Regional Building Code, 2017 Edition, as amended, Pikes Peak Regional Building Department will adopt and enforce the State of Colorado Electrical Code effective as of July 31, 2021, and the State of Colorado Plumbing Code effective as of June 13, 2021; and

WHEREAS, Pikes Peak Regional Building Department has promulgated a 2<sup>ND</sup> Printing of the Pikes Peak Regional Building Code, 2017 Edition, as amended (the “2017 Edition, 2<sup>ND</sup> Printing of the Code”), addressing building regulations to ensure life safety and welfare of the City of

Woodland Park community through efficient and consistent application of adopted codes and standards, and more specifically, addressing changes mandated by the State of Colorado with regard to adoption of the 2020 edition of the National Electrical Code (NEC) as the State Electrical Code, and the 2018 edition of the International Plumbing Code (IPC), as amended, requiring amendments to the Preface of the Code, which, in accordance with Section 31-16-207, C.R.S., are fully set forth herein; and

WHEREAS, in accordance with C.R.S. § 31-16-206, responsibility to maintain copies for inspection by the public is hereby delegated to the Regional Building Official, and three (3) copies of the 2017 Edition, 2<sup>nd</sup> Printing of the Code, are on file and available in the office of the Regional Building Official, Pikes Peak Regional Building Department, 2880 International Circle, Suite 100, Colorado Springs, Colorado 80910, and may be inspected or purchased by the public during regular business hours; and

WHEREAS, the City Council of Woodland Park finds it to be in the best interest of the citizens to amend Chapter 15.02 of the Woodland Park Municipal Code by adopting, by reference, the amendments in the 2017 Edition, 2<sup>nd</sup> Printing of the Code.

NOW, THEREFORE, THE CITY OF WOODLAND PARK, COLORADO, ORDAINS:

**Section 1. Adoption of the 2017 Edition, 2<sup>nd</sup> Printing of the Code.** The 2017 Edition, 2<sup>nd</sup> Printing of the Code is hereby adopted by reference and accordingly §15.02.010 of the Municipal Code of the City of Woodland Park is hereby amended to read as follows:

**15.02.010 Adoption.** The Pikes Peak Regional Building Code, 2017 Edition, **2<sup>nd</sup> Printing**, promulgated and published by the Pikes Peak Regional Building Commission, 2880 International Circle, Colorado Springs, Colorado, 80910, exclusive of Appendices A-I, is hereby adopted by reference as set out in this codification with, however, the amendments set forth in this Chapter and in accordance with Ordinance 1321, Series 2018.

**Section 2. Conflicts.** If any conflicts exist between the 2017 Edition, 2<sup>nd</sup> Printing of the Code adopted herein and the Woodland Park Municipal Code or the Woodland Park Engineering Specifications, the latter shall take precedence.

**Section 3. Savings Clause.** Should any article, section, clause or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, the same shall not affect the validity of the balance of this Ordinance.

**Section 4. Effective Date.** This Ordinance shall be in full force and effect from and after its publication as required by law.

PASSED BY CITY COUNCIL ON SECOND AND FINAL READING FOLLOWING PUBLIC HEARING THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021.

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MAYOR PRO-TEM Hilary LaBarre

ATTEST:

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CITY CLERK, Suzanne Leclercq

**WOODLAND PARK BOARD OF REVIEW  
MEETING MINUTES  
City Hall Council Chambers  
Regular Meeting on April 15, 2021  
3:30 PM**

*Due to the COVID-19 pandemic, this meeting was a hybrid in-person and virtual electronic meeting. A Zoom® link for participation was posted on the front-page of the City website. Public input in the form of written comment submitted in advance of the meeting was strongly encouraged and accommodation for public comment in real time at the meeting was made.*

- I. CALL TO ORDER AND ROLL CALL:** The meeting was called to order called at approximately 3:41 p.m. Physically present were Chairman Mac McVicker and Vice-Chair Jeff Smith. Regular members Derrick Carpenter and Jeff Cahill attended via Zoom® virtual video. Regular member Jim Olsen and Alternate member Matt Cockroft were absent. The City’s Planning Director Sally Riley and Planning & Building Technician David Burgess were physically present. Pikes Peak Regional Building Department (PPRBD) personnel that participated by Zoom® virtual video were; Roger Lovell, Building Official, Dean Wemmer, Chief Electrical Inspector, and Joel Segura, Chief Plumbing Inspector. There were other PPRBD administrators and personnel standing by who did not participate in the discussion.
- II. PLEDGE OF ALLEGIANCE:** Chairman McVicker led the Pledge of Allegiance.
- III. ELECTION OF OFFICERS:** Jeff Cahill nominated Mac McVicker for Chairman, and Derrick Carpenter seconded. For Vice-Chair, Jeff Cahill nominated Derrick Carpenter. Mr. Carpenter nominated Mr. Cahill, who declined the nomination. Jeff Smith seconded the nomination of Mr. Carpenter. Both nominees were elected unanimously. These positions are valid until December 31, 2021.
- IV. APPROVAL OF MEETING MINUTES:** The August 8, 2020 minutes were approved unanimously as presented.
- V. CONSENT ITEMS:** None.
- VI. COMPLAINTS:** None.
- VII. VARIANCE OR APPEAL HEARINGS:** None.
- VIII. UNFINISHED BUSINESS:** None.
- IX. NEW BUSINESS:**
- A.** Request to recommend approval of an ordinance by City Council to adopt Pikes Peak Regional Building Code, 2017, 2nd Printing, to accommodate timely adoption of the Colorado State Electrical Code and the Colorado State Plumbing Code.

Chairman McVicker explained that only the electrical and plumbing trades are regulated by the state. Several years ago, the state legislature passed a law now codified in the Colorado Revised Statutes (C.R.S.) that the state shall be on the most recent codes for these two trades. For electricians it is the 2020 National Electrical Code (2020 NEC, aka NFPA70), and for plumbers it is the 2021 National Plumbing Code (2021 NPC). Chairman McVicker requested comments from the Board.

Mr. Cahill stated he had read both code versions in their entirety, and that he found nothing objectionable with them.

Chairman McVicker noted that Mr. Burgess had sent an email to most of the local contractors and design professional that he had contact information for, informing them of the proposed code changes and inviting them to attend today's meeting. None of which were present for comment, either in person or by Zoom® virtual video, and no comments were received by the City.

Chairman McVicker stated that the Board has the choice to either adopt the codes as written, or to amend the codes, so long as the amendments are more stringent than what the code dictates. Chairman McVicker solicited further discussion or comment. None was forthcoming.

**MOTION:** Mr. Cahill moved to adopt the codes as proposed. Mr. Smith seconded the motion. Motion carried unanimously. Director Riley stated this will now go before the city council for their consideration of adoption. The first reading of the ordinance will be on May 6, 2021. Since these codes are adopted by reference, the city charter requires that there be at least a 21-day notice period. Therefore, the public hearing will be on June 3, 2021. The codes are required to be adopted no later than June 13, 2021. She invited the attending PPRBD personnel to provide comment.

Roger Lovell, Building Official, said he had several staff standing by, and that they were prepared to assist in any way they could. Chairman McVicker asked what the response has been from other jurisdictions in adopting these codes. Mr. Lovell stated that all other jurisdictions PPRBD serves have already adopted these new codes. He further explained PPRBD is required to enforce any state or federal codes as they are adopted and put forth by the federal government, such as the floodplain code. PPRBD does not do floodplain administration for the City of Woodland Park, but they do for the other jurisdictions. He said that Joel Segura, Chief Plumbing Inspector, was involved with the State Plumbing Board and was successful in negotiating amendments to the plumbing code that provided relief from some of the provisions, and that the new plumbing code contains overall advantages.

Mr. Lovell noted that one of the big changes to the electrical code is the requirement that there be a disconnect outside of a new home. Woodland Park's electrical purveyor (Intermountain Rural Electric Association, aka IREA) already requires this, so this places the city a step ahead of other jurisdictions with compliance, and minimizes the impact from the new code to the city. This is advantageous for Woodland Park, whereas some of the other jurisdictions will need to address and work through compliance. The state has adopted and requires enforcement of these codes. He echoed Chairman McVicker that the Board has other choices; to amend the codes to be more restrictive, or not enforce the codes. If PPRBD chooses not to enforce the codes, the state would issue a cease and desist order, and would take over enforcement of the codes. Woodland Park would then still be under the exact same codes, but the codes would now be enforced by the state, and inspections would take place once a week, rather than on the same day as PPRBD currently does. Mr. Lovell stated that PPRBD is trying to provide the best service possible to continue same day inspections, and do so in compliance with the required state codes.

Mr. Cahill asked if the public now has access to shut off the power, potentially disabling alarm systems. Mr. Lovell replied that while the outside disconnect is required, it can be locked by the owner. He added that the city is already in compliance with this provision of the code. He then introduced Dean Wemmer, Chief Electrical Inspector.

Mr. Wemmer explained that IREA is one of six utility providers that PPRBD works with, and that IREA already requires a compliant disconnect. He stated that approximately 95% of all services in the Woodland Park are properly equipped. IREA requires that the disconnect be on a pole or in the pedestal that IREA provides. These pedestals are equipped to accommodate the disconnect. The NEC requires that the disconnect be in a readily accessible outdoor location, and does not have to be on the building itself, and nothing in the code dictates a specific distance from the home. The disconnect also has to be clearly identified. For Woodland Park, this just means the addition of a label that identifies the disconnect as “emergency disconnect/service disconnect”. There are no other additional requirements for identifying where the disconnect is located on the property. There is nothing in the code that prohibits the panel that houses the disconnect from being locked. There are some builders who install an all-in-one, or a meter main on a house, where the disconnect and all the branch circuits are on the outside of the home. Those panels all have covers with a hasp that can be locked by the owner.

Mr. Cahill asked Mr. Segura about graywater systems that collect wastewater from plumbing fixture drains, excluding toilets, but including shower drains, and if this takes into account the possibility of introducing urine into the system. He asked if that percentage of discharge is of no concern, or if this was this overlooked in the code.

Mr. Segura replied that the state plumbing code would allow a path for graywater systems, but there are few situations where this has been done, since the individual jurisdictions would also require approval from their respective water, wastewater, and health departments. He is not aware of any graywater systems under PPRBD’s authority, except for the Pikes Peak Summit House, where they have their own wastewater treatment plant that was approved by the state.

**X. DISCUSSION OR COMMENT:** None.

**XI. ADJOURNMENT:** Chairman McVicker adjourned the meeting at approximately 4:01 p.m. by unanimous voice consent.

Recorded by:

\_\_\_\_\_  
David J. Burgess, Planning & Building Technician

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2021

\_\_\_\_\_  
Mac McVicker, Chair

## CITY OF WOODLAND PARK ORDINANCE NO. 1396 SERIES 2021

AN ORDINANCE TO REZONE FROM COMMUNITY COMMERCIAL (CC) TO MULTI-FAMILY RESIDENTIAL SUBURBAN (MFS) 1.7 ACRES IN THE WEST HALF OF THE NORTHWEST QUARTER OF SECTION 24, TOWNSHIP 12 SOUTH, RANGE 69 WEST OF THE 6<sup>TH</sup> P.M. (920 SPRUCE HAVEN DRIVE)

WHEREAS, the City of Woodland Park (the “City”) has received a request to rezone a 1.7-acre part of an unplatted tract of land (the “Property”) owned by Diane K. Dunlap-Kremer Trust from Community Commercial (CC) to Multi-Family Residential Suburban (MFS); and

WHEREAS, in accordance with Municipal Code Section 18.72.060, and Charter Sections 7.2 and 15.7.b.1., public hearing notices were published in the local newspaper, posted on the property, and mailed to adjacent property owners; and

WHEREAS, the Woodland Park Planning Commission held a public hearing on April 22, 2021 and recommended approval based on testimony presented at that hearing; and

WHEREAS, City Council has reviewed the request, the staff and Planning Commission recommendations, and after holding a public hearing on May 20, 2021, hereby finds that based upon the evidence contained in the City Council Staff Report and testimony presented at the City Council public hearing, the rezoning request meets all the legal requirements and criteria for a rezoning; and

WHEREAS, it is in the City’s best interest to rezone the Property from Community Commercial (CC) to Multi-Family Residential Suburban (MFS).

NOW, THEREFORE, THE CITY OF WOODLAND PARK, COLORADO, ORDAINS ADOPTION OF THIS ORDINANCE AS FOLLOWS:

Section 1. Property Description. That 1.7-acre part of unplatted tract of land in the West Half of the Northwest Quarter of Section 24, Township 12 South, Range 69 West of the 6<sup>th</sup> P.M. (AKA Part of the Kowitz Tracts) with an address of 920 Spruce Haven Drive, Woodland Park and as depicted in Exhibit A attached hereto.

Section 2. Zoning. The property described above is hereby zoned Multi-Family Residential Suburban (MFS) and the City Official Zoning Map is hereby amended to reflect such determination.

Section 3. Water Availability. As of the date of this Ordinance, the growth represented by the Property’s buildout is compatible with the City’s Comprehensive Plan. The City is in the process of developing water supplies which are sufficient to serve the City in accordance with the Comprehensive Plan. However, because water development is

only partially within the City's control, the City cannot reserve water for the Property and cannot guarantee that water taps will be available for the Property at any future date.

Section 4. Effective Date. This Ordinance shall be in full force and effect from and after its publication as required.

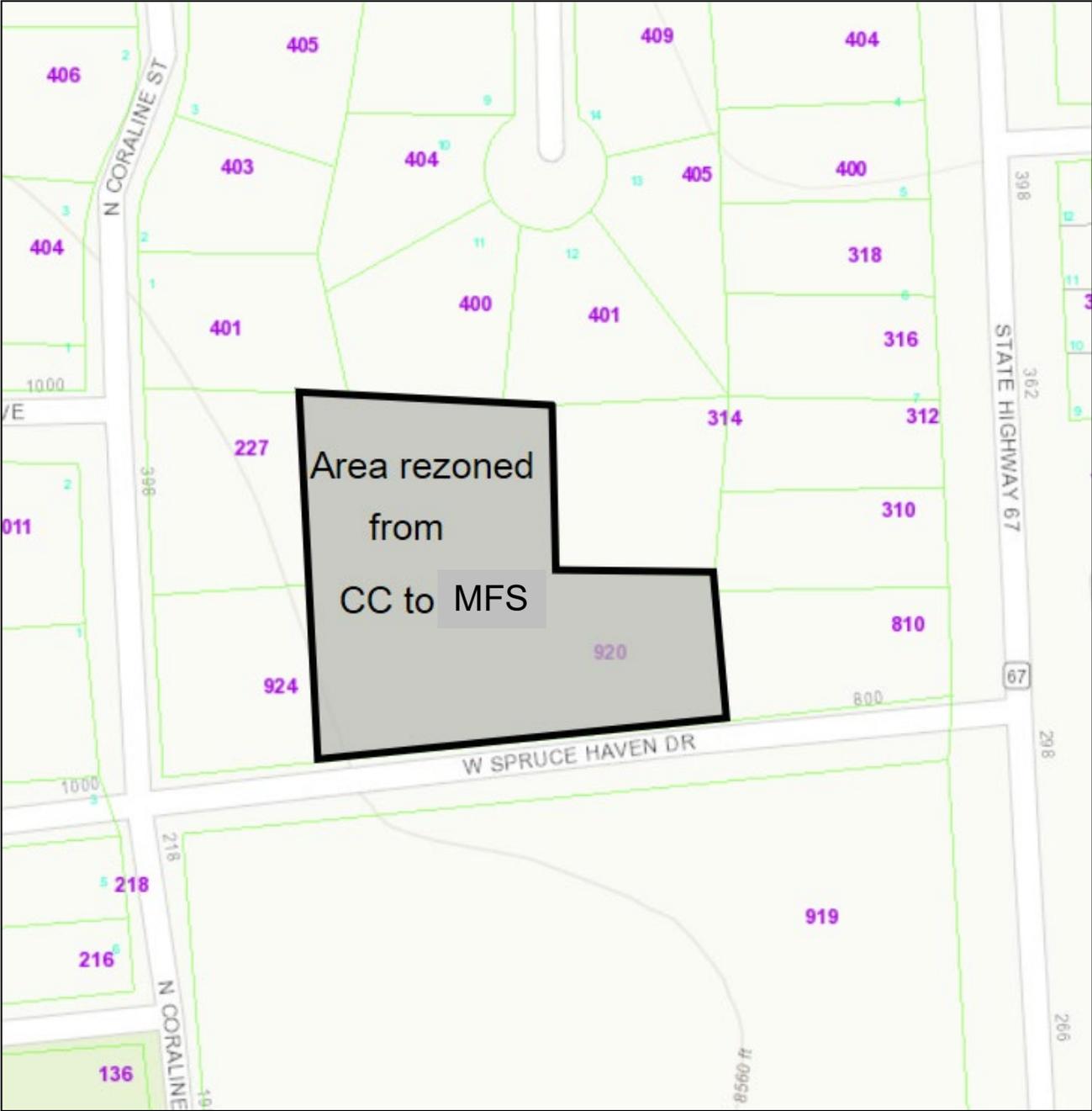
Section 5. The recitals contained in this Ordinance constitute the findings of the City Council and are incorporated herein by reference.

PASSED BY THE CITY COUNCIL ON SECOND AND FINAL READING, FOLLOWING PUBLIC HEARING THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2021.

\_\_\_\_\_  
Hilary LaBarre, Mayor Pro Tem

ATTEST: \_\_\_\_\_  
City Clerk

# EXHIBIT A





# CITY COUNCIL STAFF REPORT

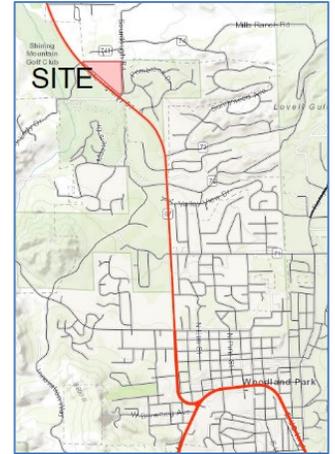
**WOODLAND PARK**  
CITY ABOVE THE CLOUDS

**Public Hearing: 7 pm – May 6, 2021**

<u>Agenda Item</u>	<u>Department</u>	<u>Presenter</u>
9.A	Planning	Lor Pellegrino, AICP City Planner

## AGENDA ITEM 9.A

**Pines at Tamarac PUD and Preliminary Plat Extension:** A request by Dave Garretson (Property Owner) for a 2-year extension of the approved Pines at Tamarac Planned Unit Development (PUD) Master Plan and a 1-year extension of the approved Pines at Tamarac Preliminary Plat for residential development on 20.61 acres on Lot 2, Block 1, Dayspring Christian Fellowship (205 Sourdough Road) in the Pines at Tamarac PUD zone district. (QJ)  
*(Planning Commission Public Hearing – 7p April 22, 2021)*



## BACKGROUND

On March 30, 2021, the City received a written request to extend the PUD Development Plan and the Preliminary Plat (PUD#19-001 & SUB#19-005) for a 26-lot detached single family residential development. The original approval for the combined applications was granted by City Council on July 18, 2019. The property is currently listed for sale but the property owner wishes to maintain the approved entitlements and would like the development to proceed as originally approved. The approved plans are attached to this staff report. Pursuant to Municipal Code §17.20.090 and §18.30.050, both the preliminary plat and PUD approvals are valid for 24 months (two years) will expire on July 18, 2021. The preliminary plat may be extended one year by the Planning Commission and the PUD Development Plan may be extended two years by City Council.



## **STAFF FINDINGS**

Staff believes that it is reasonable to extend the Pines at Tamarac PUD and Preliminary Plat (both as combined), finding that it is a combined application that is originally approved for two years; that the first phase of development is underway with the production and submittal of the construction drawings for the SH67 northbound deceleration lane; that these engineering drawings are currently in review by CDOT and the City; that there have been no new zoning or subdivision regulation revisions that occurred between 2019 and today that materially affect the PUD and preliminary plat approvals or the development design and layout; and, that all conditions as originally approved will also be extended and would still be in effect and apply.

## **PLANNING COMMISSION RECOMMENDATION**

The Planning Commission approved the extension request at their public hearing on April 22, 2021 (see attached minutes) with all Commissioners voting unanimously in favor of the extensions. No members of the public objected.

## **RECOMMENDED MOTION**

Approve a 2-year extension of the Pines at Tamarac PUD Development Plan to July 18, 2023 and approve a 1-year extension of the Pines at Tamarac Preliminary Plat to July 18, 2022.

## **ATTACHMENTS**

Approved Pines at Tamarac PUD Master Plan and Preliminary Plat (combined)  
PC Minutes – Draft April 22, 2021

# WOODLAND PARK PLANNING COMMISSION MEETING MINUTES for APRIL 22, 2021 – 7:00 PM

## Council Chambers, 220 W South Avenue, Woodland Park

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*This meeting was a hybrid meeting with in-person and virtual attendance. The Zoom meeting link is in the calendar on the City website front page. Public input is very important to the Planning Commission. Comments were encouraged in writing in advance of the meeting to be submitted by mail to the Planning Department at PO Box 9007, Woodland Park, CO, 80866 or email to [sriley@city-woodlandpark.org](mailto:sriley@city-woodlandpark.org).*

- 1. ORDER AND ROLL CALL:** Order was called at 7:03 p.m. Commissioners present: (In-person) None. (Zoom) Chairman DeVaux, Vice-Chairman Ken Hartsfield, Al Bunge, Vickie Good, Lee Brown, Larry Larsen, Ellen Carrick. Commissioners absent: None. Staff present: Planning Director Sally Riley (Zoom), City Planner Lor Pellegrino (in-person and Zoom), Planning Technician Dave Burgess (in-person).

Commissioner Brown had audio problems and was unable to answer the roll call but was present by video and ultimately resolved the audio issue.

- 2. APPROVAL OF MINUTES:** The April 8, 2021 minutes were approved as presented.

### 3. PUBLIC HEARINGS

- A. ZON2021-05 The Grove at Spruce Haven:** A rezoning request by HopTree Development, LLC (Joe Kent & Erin Obering, Applicant) and Diane K. Dunlap Kremer Trust (Bradley Philson, Property Owner) to rezone from Community Commercial (CC) to Multi-Family Residential Suburban (MFS) approximately 1.71 acres of land (portion of the west half of the northwest quarter of Section 24, Township 12 South, Range 69 (AKA portion Kowitz tracts) (920 Spruce Haven Drive). (*City Council Public Hearing 7p – May 20, 2021*) (QJ)

At 7:21 pm, after resolving some difficulties with Zoom, City Planner Pellegrino presented a slide show of the staff report, going over the rezoning request as submitted and finding that the MFS zone district is consistent with the goals, objectives, and mixed-use designation in the 2010 Comprehensive Plan and would be appropriate for the location given surrounding zones and existing uses and existing infrastructure. Staff recommended that the Planning Commission recommend that City Council approve the request based on findings of conformance to the zoning regulations and the Woodland Park Comprehensive Plan as described in the staff report and as presented at public hearing.

Mr. Joe Kent provided an overview of the rezoning request complete with a concept proposal showing 6 duplexes (12 single-family units) approximately 1,625 SF each with 3-bed/2-bath/2 car garage units. He described the community engagement process to date which has consisted of mail-outs reaching 30 surrounding properties. All input is considered and future input will be sought throughout the development process. Every effort will be made to keep existing on-site trees and 25-foot setbacks from all property boundaries are proposed.

Utilities Director Kip Wiley explained how the City assesses water and wastewater with development proposals and ultimately stated that currently, the City does have the water to support the proposed residential units. Looping of the water network will be required and lift stations may be required for some of the units depending on the elevation of the sewer line relative to the units.

Mr. Larsen stated that he thought the memo was very good and asked how future water capacity can be expanded and how commercial taps are considered. Mr. Wiley stated that more water could be developed or purchased but funds will be needed. Mr. Wiley also stated that the City does not track commercial taps but typically commercial development uses less water than a residential development.

Chairman DeVaux asked, and Mr. Wiley responded that the City currently has 500 taps left in single family tap with currently developed water.

Chairman DeVaux opened the public comment portion of the meeting.

City Planner Pellegrino stated that she received an email from Mr. Bush (owner of the 4 lots to the east – aka Fred’s Towing) suggesting that commercial may be a better use and asking about the access easement abutting his lot.

Planning Director Riley allowed ‘KC’ to speak on Zoom and mentioned that ‘KC’ inquired in the Zoom chat about fencing, lighting and building height. Mr. Joe Kent clarified that currently it is just a conceptual design but that fencing improvements will be proposed adjacent to Fred’s Towing as will on-site lighting and building heights. All details will be worked out with neighbors and will be specified in more detail with further applications.

Chairman DeVaux asked about drainage, on-site parking and fire review. Mr. Kent stated drainage will be addressed and managed on-site and will be designed by an engineer in compliance with City regulations, as will parking and fire considerations.

Mr. Nakai (Woodland Park) asked if density could be varied to which the City Planner responded that the density as established in the MFS zone cannot be changed or varied by the Board of Adjustment or staff.

Mr. Kent stated that there will be no negative impact to property values from this type of development.

Mr. Hartsfield asked about conditions to the rezoning and the Planning Director stated that conditions cannot be added to a rezoning request.

Seeing no one else in Council Chambers wishing to speak, and none on Zoom, Chairman DeVaux closed the public comment portion of the meeting.

**MOTION:** Vice-Chairman Hartsfield moved, and Commissioner Larsen seconded, to recommend that City Council approve ZON2021-05 The Grove at Spruce Haven rezoning request by HopTree Development, LLC (Joe Kent & Erin Obering, Applicant) and Diane K. Dunlap Kremer Trust (Bradley Philson, Property Owner) to rezone from Community Commercial (CC) to Multi-Family Residential Suburban (MFS) approximately 1.71 acres (portion of the W2 of the NW4 of Section 24-T12S-R69 (AKA portion Kowitz tracts) (920 Spruce Haven Drive) based on findings of conformance to the Zoning regulations and the Comprehensive Plan as described in the staff report and as presented in public hearing.

**Motion passed.**

**YES:** Bunge, DeVaux, Brown, Good, Larsen, Hartsfield, Carrick      **NO:** None

**B. Pines at Tamarac PUD and Preliminary Plat Extension:** A request by Dave Garretson (Applicant & Property Owner) for a 2-year extension of the approved Pines at Tamarac Planned Unit Development (PUD) Master Plan and a one (1) year extension of the approved Pines at Tamarac Preliminary Plat for residential development on 20.61 acres on Lot 2, Block 1, Dayspring Christian Fellowship (205 Sourdough Road) in the Pines at Tamarac PUD zone district.      *(City Council Public Hearing 7 p.m. - May 6, 2021) (QJ)*

City Planner Pellegrino presented the staff report, going over the extension request as submitted. She recommended that the Planning Commission recommend that City Council approve the request based on findings of conformance to the zoning and subdivision regulations as described in the staff report and as presented at public hearing. She mentioned that the applicant was not present in-person or on zoom tonight.

Chairman DeVaux asked what happens if the preliminary plat expires before the master plan expires and if the applicant could increase the density. City Planner Pellegrino stated that a request for a new preliminary plat may be submitted at any time or after this one expires and an increase in density would only be permitted with a master plan amendment.

Chairman DeVaux opened the public comment portion of the meeting and seeing no one else in Council Chambers or on Zoom wishing to speak, closed the public comment portion of the meeting.

**MOTION:** Commissioner Brown moved, and Commissioner Bunge seconded, to recommend that City Council approve the request by Dave Garretson (Applicant & Property Owner) for a 2-year extension of the approved Pines at Tamarac Planned Unit Development (PUD) Master Plan to July 18, 2023 and a one (1) year extension of the approved Pines at Tamarac Preliminary Plat to July 18, 2022 for residential development on 20.61 acres on Lot 2, Block 1, Dayspring Christian Fellowship (205 Sourdough Road) in the Pines at Tamarac PUD zone district based on findings of conformance to the Zoning and Subdivision regulations as described in the staff report and as presented in public hearing.

**Motion passed.**

**YES:** Bunge, DeVaux, Brown, Good, Larsen, Hartsfield, Carrick **NO:** None

#### 4. REPORTS

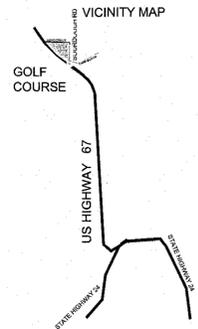
A. Envision Woodland Park 2030: Planning Director Riley provided a brief overview on the Town Hall on April 14 which was attended by 60 people. The Town Hall meeting and survey polls are posted on the website. Eight subcommittees (60 people) are reviewing the goals, objectives and actions of the current plan. Logan Simpson is reaching out to the Civics Class at the high school and has conducted 20 1-on-1 stakeholder interviews. Interviews are ongoing as are the website questionnaires covering various topics. She reminded everyone that the next subcommittee meeting is April 26 and that the audits should be completed prior to then. Planning Commissioners were encouraged to Zoom into the City Council work session scheduled for 6p-8p Wednesday April 28 regarding the 180-day occupancy limit for RV Parks and Campgrounds.

B. Staff stated that no items are scheduled for the May 13 meeting.

5. **ADJOURN:** The meeting adjourned at 8:44 pm.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2021 by \_\_\_\_\_  
Jon DeVaux, Chairman

# Pines at Tamarac PUD PRELIMINARY PLAT



**OWNER/ DEVELOPER:**  
 THE PINES AT TAMARAC  
 6465 GOOD FORTUNE RD  
 PEYTON, CO 80831  
 (805)-610-2177

**APPLICANT:**  
 THOMAS + THOMAS PLANNING, URBAN  
 DESIGN, LANDSCAPE ARCHITECTURE  
 702 N. TEJON ST.  
 COLORADO SPRINGS, CO 80903  
 (719)-578-8777

**SURVEYOR:**  
 KEVIN LLOYD  
 RAMPART SURVEYS, LLC  
 P.O. BOX 5101  
 WOODLAND PARK, CO 80866  
 (719)-687-0920

## LEGAL DESCRIPTION

Lot 2, Dayspring Christian Fellowship

## PUD DEVELOPMENT STANDARDS

**OPEN SPACE:**  
 24.5 % of the 20.61-acre Pines Tamarac (5.05 acres) is set aside and/or preserved as open space as Tracts A - D. Proposed open space includes open space and drainage tracts. Planned pedestrian paths are planned for the site. Open space has been provided in excess of the required 15 % gross development area.

## RESIDENTIAL USE & DIMENSIONAL STANDARDS:

- The maximum density in the Pines at Tamarac shall not exceed 1.26 DU/ gross acre (26 DU Max).
- There shall only be one (1) Principal (primary) use of Single-Family Residence conducted on a lot. Guest houses and/or accessory dwelling units shall not be permitted. Home occupations are subject to permitting by City of Woodland Park.
- Allowed Uses Include: Single Family Residential, mail kiosks, trail corridors, development signage, pedestrian walkways, accent fencing, utilities, stormwater facilities, drainage improvements, open space and landscape improvements.
- Minimum Lot Area: 16,000 Square Feet. Minimum lot sizes are established per lot as depicted on the plan; however, no lot shall be created and/or amended, replatted, or portions thereof conveyed which will reduce the lot area below the minimum 16,000 SF lot area.
- Maximum Impervious Coverage: A maximum 30% gross total lot area may be impervious. The area of at grade patios and walks and/or paths shall not be counted toward impervious coverage. Driveways shall be included in the maximum impervious area calculation.
- Maximum Structural Height: Thirty-five Feet (35').
- Minimum Width of Lot at Front Building Setback Line: Forty Feet (40') or as otherwise depicted by the PUD.
- Setback Requirements: (see detail for typical lot/yard orientation)
  - Front yard: Twenty-five Feet (25')
  - Rear yard: Twenty-five Feet (25')
  - Side yard: Eight Feet (8')
  - Side yard(s) adjacent to road or street rights-of-way: Fifteen Feet (15')
- Projections into side yard setbacks: Eaves and window wells, fascia, soffit, and related features and/or appurtenance may project a maximum of two (2) feet into an adjacent yard setback.
- Parking: each lot shall provide a minimum of two on-site parking spaces. Spaces may be provided via garage and/or onsite via private driveway. On street parking shall be subject to the provisions of the City of Woodland Park and/or future Pines at Tamarac Home Owners Association.
- This PUD contains a five foot (5') variance from Section 17.40.140 (Minimum ROW width from 50' to 45' for local w/curb and gutter)
- Wildfire Mitigation: See sheet L1 and mitigation plan. Plan to be recorded with final plat
- City Council may waive transportation capital fee in lieu of roadway improvements to Sourdough Road.

## DEVELOPMENT SCHEDULE

Development is planned to occur during the fall of 2019 subject to final plat approval and development authorization by the City of Woodland Park.

## IMPROVEMENTS

All tracts for open space, landscape, pedestrian paths and trails, and stormwater detention pond facilities including, but not limited to water quality ponds, are to be owned and maintained by the Pines at Tamarac Home Owners Association and delegated agents, or other entity approved by the City of Woodland Park. All roads will be dedicated to the City of Woodland Park for public ownership and maintenance.

Curb and gutter, pedestrian ramps, driveway pavs, etc. to be as illustrated on the PUD development plan subject to final review with final grading and construction plans.

## OWNERSHIP & MAINTENANCE

A homeowners association (Pines at Tamarac HOA) will be formed for the purposes of owning and maintaining common elements and associated improvements and appurtenance within the Pines at Tamarac PUD and subsequent final plat. Documentation of HOA formation and authorities will be provided for review with the associated final plat for the Pines at Tamarac.

## UTILITIES

Water & wastewater is planned to be provided via service connection with the city of Woodland Park Utilities subject to compliance with permitting requirements. Electric service will be provided by Intermountain Rural Electric Association (IREA). Natural gas will be provided by Black Hills Energy. The front yards of all lots shall be platted with a 15' public utility easement, as depicted on the typical lot detail.

## STORMWATER RUNOFF

Development of the proposed subdivision project will include site grading, utilities, residential construction, and related site improvements. The general concept for management of on-site developed storm runoff is to route developed flows through an on-site stormwater detention facility to mitigate the impact of developed drainage from the site.

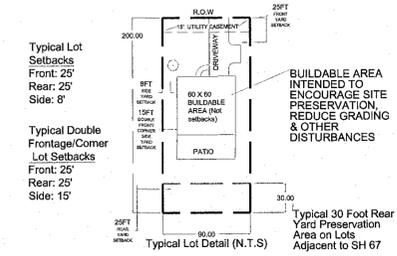
The proposed detention pond facilities have been designed based on design procedures delineated in the City of Woodland Park Drainage criteria manual. The total developed storm runoff downstream of the site will be maintained at historic levels by routing flows through the proposed detention pond. Detention pond a has been designed as a "full-spectrum" detention pond to mitigate developed drainage and water quality impacts from the subdivision.

The proposed pond outlet structure has been designed as an extended detention basins (EDB), providing for a 40-hour release of the WQCV, and outlet structure sizing to maintain maximum allowable release rates from the pond. The detention pond will have a grass-lined bottom and riprap infiltration zone in front of the pond outlet structure to encourage infiltration of stormwater prior to discharging into the downstream drainage system. A buried riprap spillway will be provided as an emergency overflow path from the pond to the downstream roadside ditch and culvert.

## FLOODPLAIN

The project site is not impacted by any 100-year floodplain limits as shown by the Federal Emergency Management Agency (FEMA). The floodplain limits in the vicinity of the site are delineated in flood insurance rate map (firm) numbers 08119-0139d dated September 25, 2009.

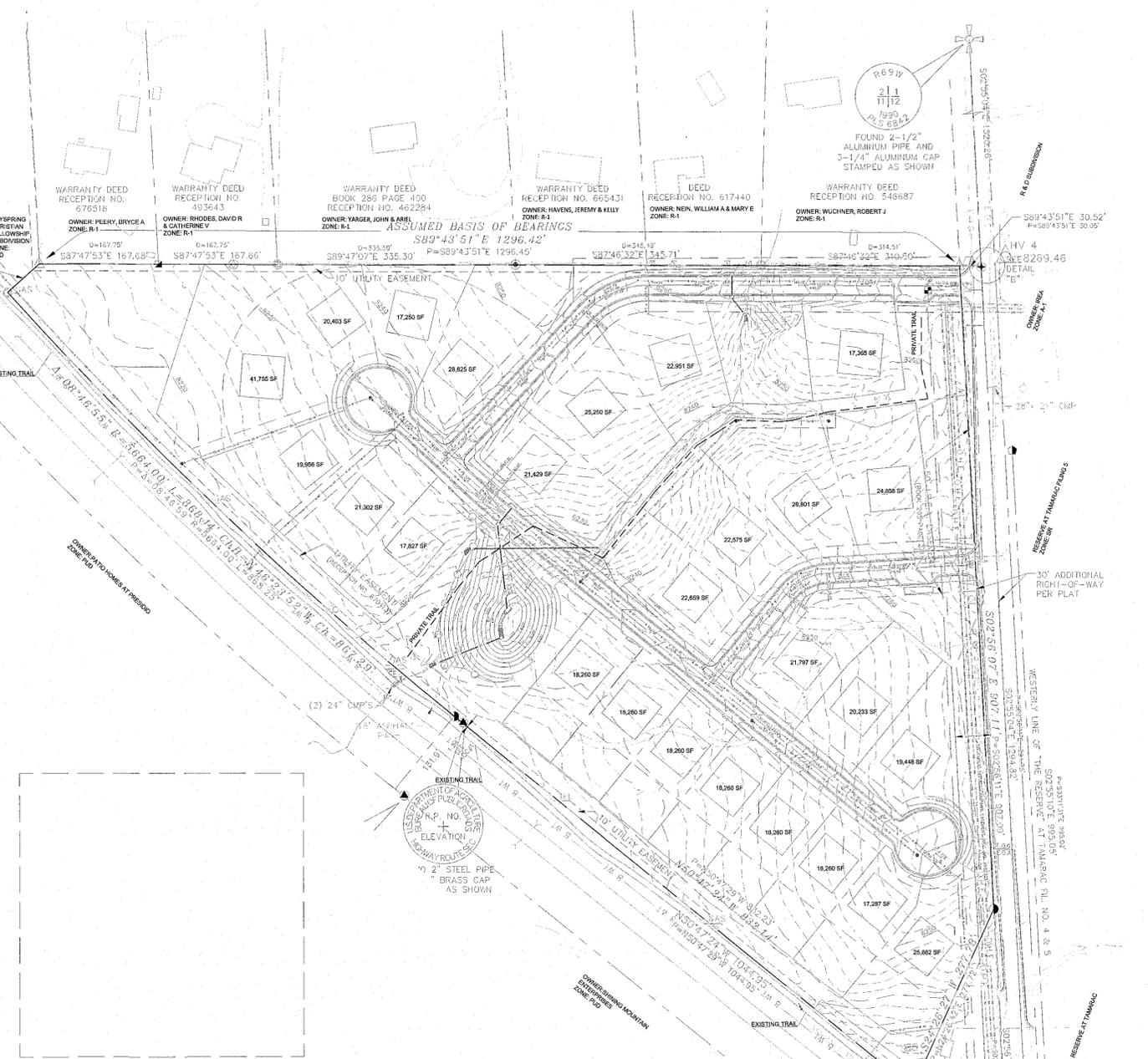
The existing Loy Gulch channel flows northwesterly along the west side of SH67 to the west of this site. According to the flood insurance study, the 100-year flow in the Loy Gulch channel on the west side of SH67 is 1,040 CFS.



- Lot Typical Notes:**
- 60x60 buildable area may be located anywhere on lot outside of required setbacks, easements, and/or preservation areas.
  - Corner lot side yards adjacent to a road shall have a side yard setback of 15 feet adjacent to any ROW.

TRACT TABLE			
TRACT	PERMITTED USES	OWNERSHIP/MAINTENANCE	SQUARE FOOTAGE/ACREAGE
A	OPEN SPACE, DRAINAGE, & UTILITY, MAIL KIOSK, SIGNAGE	HOA	132,699.67 SF (3.04 AC)
B	OPEN SPACE, DRAINAGE, & UTILITY	HOA	4,487 SF (0.103 AC)
C	OPEN SPACE, DRAINAGE, & UTILITY, MAIL KIOSK, SIGNAGE	HOA	26,531 SF (0.609 AC)
D	OPEN SPACE, DRAINAGE, & UTILITY, MAIL KIOSK, SIGNAGE	HOA	56,458.05 SF (1.296 ACRES)
TOTAL SQUARE FOOTAGE/ACREAGE			+/- 220,177.43 (+/- 5.05 ACRES)

## TRACT MAP

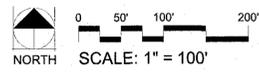


**CERTIFICATION:** The undersigned herby certifies that they are the owner of Lot 2, Dayspring Christian Fellowship (205 Sourdough Road) and that the undersigned shall abide by the provisions as specified upon The Pines at Tamarac PUD Final Development Plan and The Pines at Tamarac Preliminary Plat and any conditions and requirements as specified by the Woodland Park Planning Commission and the City of Woodland Park Council.  
 Date: 7/24/19 Landowner David & Susan Garretson: *[Signature]*

**APPROVALS:** I hereby certify that I am the City Planner of the City of Woodland Park and hereby attest that The Pines at Tamarac PUD Final Development Plan and Preliminary Plat was approved subject to conditions contained herein by the Woodland Park Planning Commission on JUNE 13, 2019 and the City of Woodland Park Council on JULY 18, 2019.  
 Date: AUGUST 1, 2019 City Planner Lor Pellegrino, AICP: *[Signature]*

**APPROVED**

- CONDITIONS OF APPROVAL**
- Prior to installation of infrastructure, the applicant shall submit and receive approval of a Zoning Development Permit for infrastructure, which application shall include:
    - Final utility plan with profiles for all water, storm and sewer systems; sanitary sewer profile for the sewer main servicing for Lots 1-4 and Lots 23-26; water line profile showing the crossing of the drainage swale on Cabernet Way; a fire flow analysis for all water main line extensions; snow storage in the northern cul-de-sac that avoids driveways and utilities; Cul-de-sac radii large enough for plow trucks to make a 3-point turn around; verification that water main is outside of CDOT right-of-way on plan S51, show water main on church site; a combined easement for drainage and sanitary sewer main running behind Lots 1-4 and Lots 23-26.
    - Final grading and erosion control plan for the entire site and off-site improvements.
    - Final on- and off-site street plan with profiles with curb and gutter on both sides of Sourdough Road.
    - Final drainage plan and report
    - Approved CDOT Access Permit
    - Approved SWMP
  - Prior to construction of SH67 improvements, the applicant shall receive appropriate construction drawing approvals and permits as required by CDOT.
  - Prior to conveyance of any proposed lot, the applicant shall:
    - Record a Final Plat;
    - Repair/upgrade Sourdough Road to City standards for the full length along the eastern boundary of Lot 2 or enter into Subdivision Development Agreement fully secured with an acceptable guarantee. All costs for this installation shall be borne by the developer.
    - Construct the deceleration lane on SH67
  - Prior to recording the final plat, the applicant shall submit:
    - Covenants, which include deed restrictions that establish a homeowners association to guarantee the architectural and landscape design and maintenance of the private open space.
    - Park Development Fees in the applicable amount.



SHEET INDEX	
P1	PUD DEVELOPMENT PLAN (PRELIMINARY PLAN)
U1	OVERALL UTILITY PLAN
U1.1	SITE UTILITY PLAN
C1	GRADING & EROSION CONTROL PLAN
L1	LANDSCAPE PLAN

**Thomas + Thomas**  
 planning urban design + landscape architecture, inc.  
 702 North Tejon  
 Colorado Springs, Colorado 80903  
 (719) 578-8777

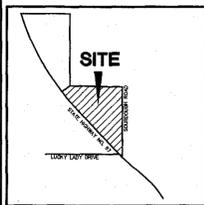
**PINES AT TAMARAC**  
 Filing NO. 1 PUD 19-001  
 Preliminary Plat SUB 19-005  
 Woodland Park, CO  
 PUD/PRELIMINARY PLAT

REV #	REVISIONS	DATE
1	RSF	5.31.19
2	RSF	6.6.19
3	RSF	7.22.19
4		
5		
6		

DESIGNED	DATE
JEH	3.29.19
ACI	3.29.19
CHECKED	DATE
RSF	4.8.19
PROJECT NUMBER:	3885.00
SCALE:	AS NOTED

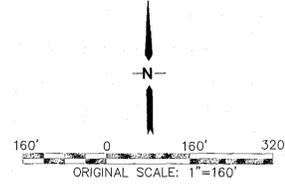
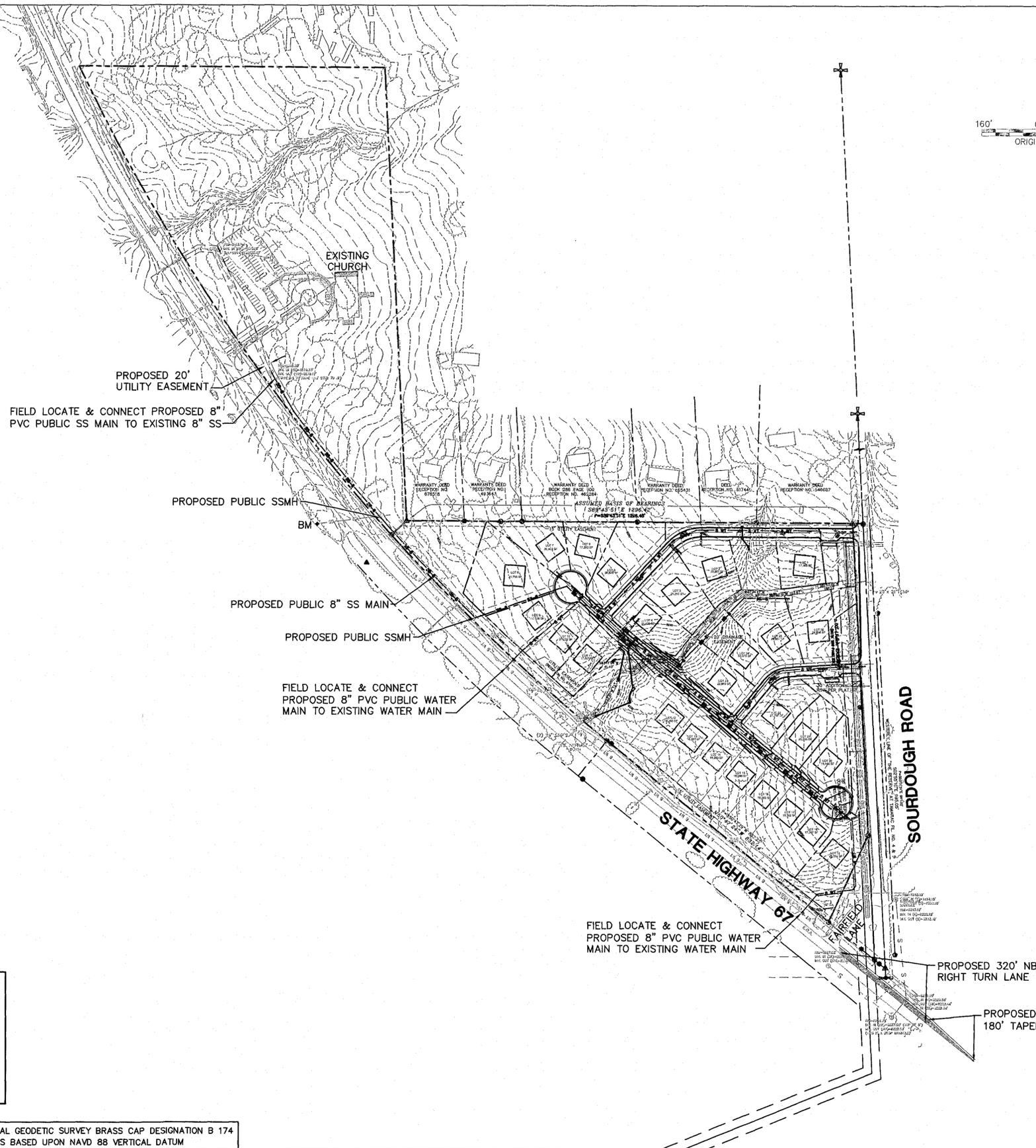
**P1**

Z:\011904.wp-dwg\surface\dwg\civil\11.dwg May 30, 2019 - 4:34pm



VICINITY MAP

BENCHMARK: 3-1/2" NATIONAL GEODETIC SURVEY BRASS CAP DESIGNATION B 174  
ELEVATION = 8202.88' AND IS BASED UPON NAVD 88 VERTICAL DATUM



**UTILITY LEGEND**

---	EASEMENT
---	EDGE OF ASPHALT
---	PROPERTY LINE
---	STORM DRAIN LINE
---	4" SANITARY SEWER
---	6" SANITARY SEWER
---	8" SANITARY SEWER
---	WATER SERVICE LINE
---	6" WATER LINE
---	8" WATER LINE
---	CMP STORM
WT	WATER SERVICE LINE
---	6" WATER LINE
---	8" WATER LINE
---	CMP STORM
●	FES W/ RIPRAP
⊕	WATER VALVE
⊕	FIRE HYDRANT ASSY.
⊕	SANITARY SEWER MANHOLE
⊕	STORM INLET
⊕	AREA INLET
⊕	SANITARY SEWER MANHOLE

Prepared under my direct supervision:  
 John P. Schwab, P.E. No. 68891 Date: 7/23/19

Approved for Construction  
 City of Woodland Park  
 City Engineer Date:

As-Built Submittal: NOT FOR CONSTRUCTION

Received for As-Built Record  
 City of Woodland Park  
 City Engineer Date:

**APPROVALS**

HORZ. SCALE: 1"=160'	DRAWN: BJJ
VERT. SCALE: N/A	DESIGNED: JPS
SURVEYED: RAMPART	CHECKED: JPS
CREATED: 2/23/19	LAST MODIFIED: 5/30/19
PROJECT NO: 011904	MODIFIED BY: BJJ
SHEET:	<b>U1</b>

**PINES AT TAMARAC**

POD 19-001  
 Preliminary Plat SUB 19-005

**OVERALL  
 SITE UTILITY PLAN**



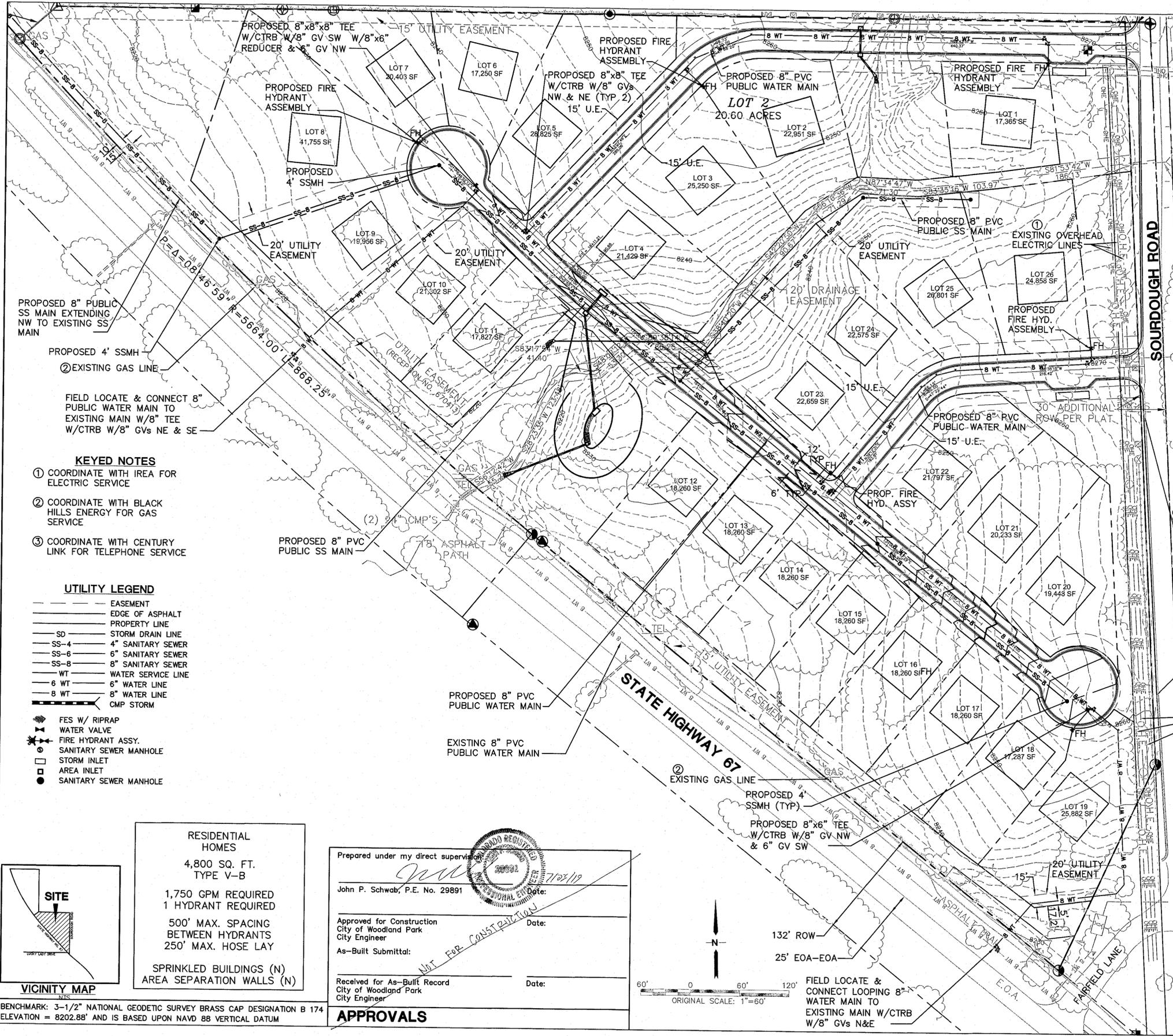
19 E. Willamette Ave.  
 Colorado Springs, CO  
 80903  
 PH: 719-477-9429  
 FAX: 719-471-0766  
 www.jpseng.com



CALL UTILITY NOTIFICATION  
 CENTER OF COLORADO  
 1-800-922-1987  
 CALL 2-BUSINESS HOURS IN ADVANCE  
 BEFORE YOU DIG, GRADE OR EXCAVATE  
 FOR THE MARKING OF UNDERGROUND  
 MEMBER UTILITIES.

No.	REVISION	DATE
1	CITY DP SUBMITTAL	4/04/19
2	CITY COMMENTS	5/30/19

BY	DATE
JPS	4/04/19
JPS	5/30/19



**GENERAL UTILITY NOTES:**

- ALL UTILITY WORK SHALL CONFORM TO CITY OF WOODLAND PARK ENGINEERING SPECIFICATIONS.
- WATER PIPES AND FITTINGS SHALL BE INSTALLED PER CITY OF WOODLAND PARK SPECIFICATIONS. ALL TRENCH BEDDING, THRUST BLOCKS AND REVERSE ANCHORS SHALL BE INSTALLED PER CITY OF WOODLAND PARK STANDARDS.
- CONTRACTOR SHALL MAKE ALL WATER CONNECTIONS WITHOUT SHUT DOWN OF THE MAIN.
- UTILITY SERVICE LINES SHALL BE INSTALLED PER CITY OF WOODLAND PARK STANDARDS.
- CONTRACTOR SHALL COORDINATE WITH GAS, ELECTRIC, TELEPHONE AND CABLE T.V. UTILITY SUPPLIERS FOR INSTALLATION OF ALL UTILITIES. MINIMUM COVER FOR ALL NON-CITY UTILITIES SHALL BE 36". IREA FACILITIES ARE 48" DEEP AND REQUIRE MIN. 3' SEPARATION FROM GAS. ALL DRY UTILITIES WILL BE ON PRIVATE AND NOT WITHIN ROW.
- ALL UTILITY TRENCHES MUST MEET MINIMUM COMPACTION REQUIREMENTS PER CITY SPECIFICATIONS. MAINTAIN THE REQUIRED 10' SEPARATION BETWEEN WATER AND SEWER.
- COORDINATE WITH IREA FOR ELECTRIC SERVICE (687-9277).
- COORDINATE WITH BLACK HILLS ENERGY FOR GAS SERVICE - (CONTACT TOM POGUE, 687-7406).
- ALL UTILITY TRENCHES SHALL MEET MINIMUM COMPACTION REQUIREMENTS PER CITY SPECIFICATIONS.
- THERE SHALL BE A MINIMUM OF 7'-0" FEET OF COVER FROM FINISHED GRADE OVER ALL WATER MAINS AND WATER SERVICE LINES.
- TRACER WIRE SHALL BE INSTALLED ON BOTH WATER & SEWER LINES AND ACCESSIBLE EVERY 250'.

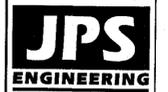
**WATER LINE CONNECTION NOTES:**

- THE NEW WATER MAIN WILL NEED TO BE TESTED TO THE NEAREST ISOLATION VALVE. THE PIPELINE FROM THAT VALVE TO THE NEW PIPE SEGMENT WILL NEED TO BE FILLED WITH A HIGH CHLORINE LEVEL FOR DISINFECTION, PRESSURE TESTED AND A BACTERIA TEST TAKEN. FILLING THE LINE AND REMOVING ALL AIR FROM THE SYSTEM AND GETTING CHLORINATED WATER INTO THE EXISTING LINE MAY REQUIRE THAT A TAP (TEMPORARY 2" BLOWOFF ASSEMBLY) BE MADE IN THE MAIN NEAR THE CLOSEST EXISTING VALVE.
- CUT AND TAP EXISTING WATER LINES TO BE ABANDONED BEYOND CONNECTION POINTS.
- TEST & CHLORINATE NEW WATER LINE PER CITY STANDARDS.

**PINES AT TAMARAC**

**SITE UTILITY PLAN**

PUD # 19-001  
Preliminary Plat Sub 19-005



19 E. Willamette Ave.  
Colorado Springs, CO  
80903  
PH: 719-477-9429  
FAX: 719-471-0766  
www.jpsegr.com



CALL UTILITY NOTIFICATION CENTER OF COLORADO  
1-800-922-1987  
CALL 2-BUSINESS DAYS IN ADVANCE BEFORE YOU DIG, GRADE, OR EXCAVATE FOR THE MEMBER UTILITIES.

No.	REVISION	DATE	BY
1	CITY DP SUBMITTAL	4/04/19	JPS
2	CITY COMMENTS	5/30/19	JPS

**VICINITY MAP**

**RESIDENTIAL HOMES**  
4,800 SQ. FT.  
TYPE V-B

1,750 GPM REQUIRED  
1 HYDRANT REQUIRED

500' MAX. SPACING BETWEEN HYDRANTS  
250' MAX. HOSE LAY

SPRINKLED BUILDINGS (N)  
AREA SEPARATION WALLS (N)

Prepared under my direct supervision

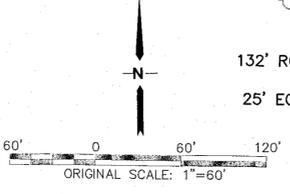
John P. Schwab, P.E. No. 29891

Approved for Construction  
City of Woodland Park  
City Engineer

As-Built Submittal:

Received for As-Built Record  
City of Woodland Park  
City Engineer

**APPROVALS**



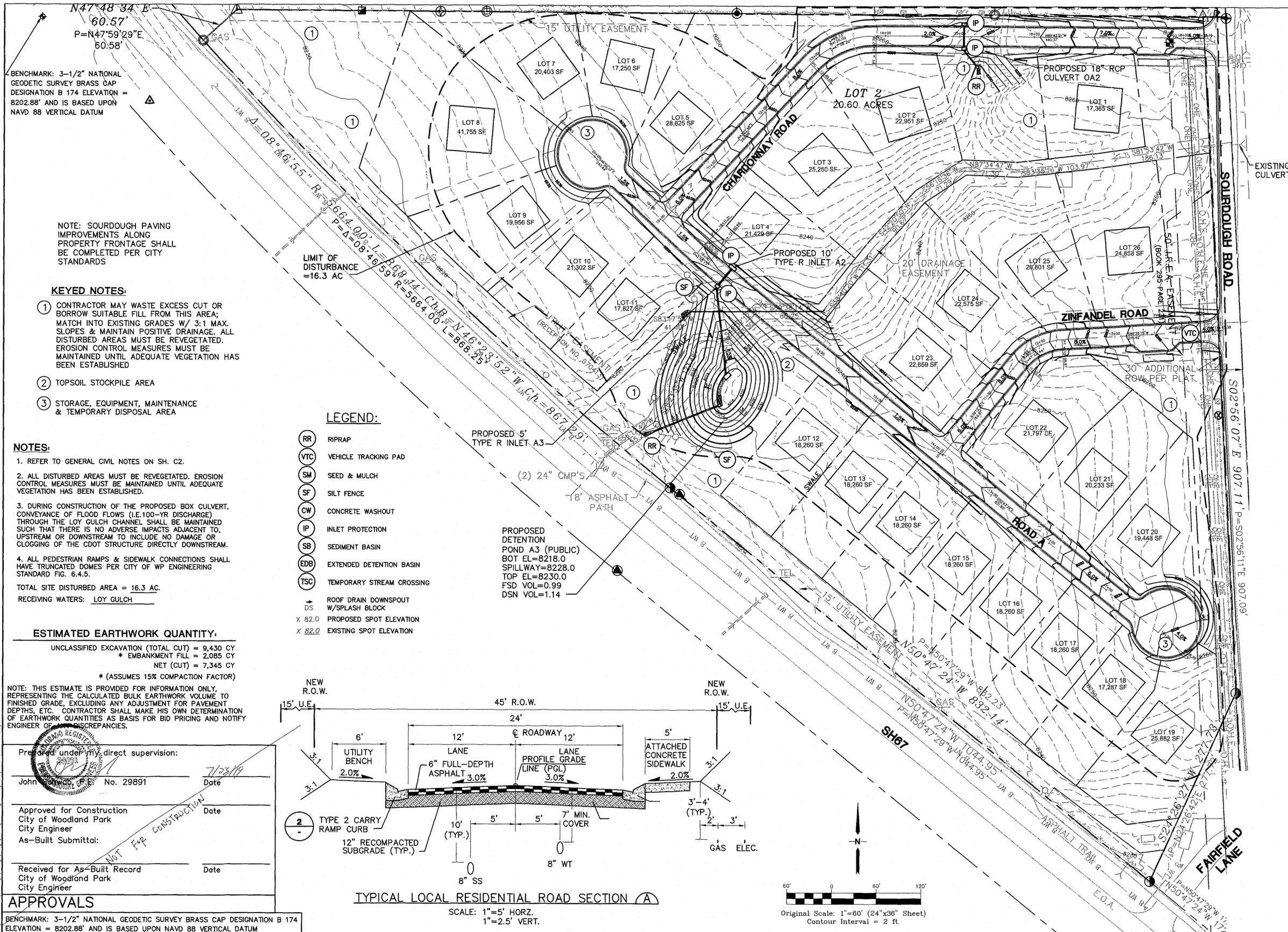
FIELD LOCATE & CONNECT LOOPING 8" WATER MAIN TO EXISTING MAIN W/CTR W/8" GVs N&E

RIM=8243.19'  
EXISTING MANHOLE  
INV. IN (E)=8232.15'  
RIM=8243.19'  
INV. IN (E)=8232.15'  
INV. OUT (S)=8232.10'

NOTE: SOURDOUGH PAVING IMPROVEMENTS ALONG PROPERTY FRONTAGE SHALL BE COMPLETED PER CITY STANDARDS

HORZ. SCALE: 1"=60'	DRAWN: BJJ
VERT. SCALE: N/A	DESIGNED: JPS
SURVEYED: RAMPART	CHECKED: JPS
CREATED: 3/01/19	LAST MODIFIED: 5/30/19
PROJECT NO: 011904	MODIFIED BY: BJJ
SHEET:	<b>U1.1</b>

Z:\011904.wp-dsg\spring\dwg\util\U1.dwg, May 30, 2019 - 4:01pm



BENCHMARK: 3-1/2" NATIONAL GEODETIC SURVEY BRASS CAP DESIGNATION B 174 ELEVATION = 8202.88' AND IS BASED UPON NAVD 88 VERTICAL DATUM

NOTE: SOURDOUGH PAVING IMPROVEMENTS ALONG PROPERTY FRONTAGE SHALL BE COMPLETED PER CITY STANDARDS

**KEYED NOTES:**

- ① CONTRACTOR MAY WASTE EXCESS CUT OR BORROW SUITABLE FILL FROM THIS AREA; MATCH INTO EXISTING GRADES W/ 3:1 MAX. SLOPES & MAINTAIN POSITIVE DRAINAGE. ALL DISTURBED AREAS MUST BE REVEGETATED. EROSION CONTROL MEASURES MUST BE MAINTAINED UNTIL ADEQUATE VEGETATION HAS BEEN ESTABLISHED
- ② TOPSOIL STOCKPILE AREA
- ③ STORAGE, EQUIPMENT, MAINTENANCE & TEMPORARY DISPOSAL AREA

**NOTES:**

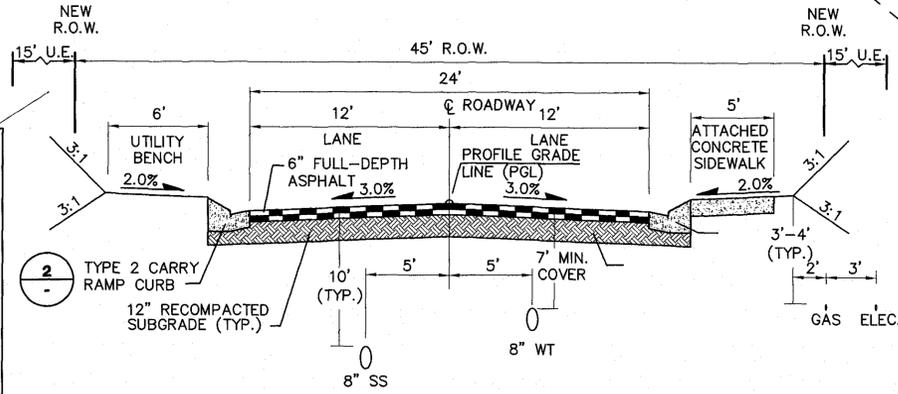
1. REFER TO GENERAL CIVIL NOTES ON SH. C2.
  2. ALL DISTURBED AREAS MUST BE REVEGETATED. EROSION CONTROL MEASURES MUST BE MAINTAINED UNTIL ADEQUATE VEGETATION HAS BEEN ESTABLISHED.
  3. DURING CONSTRUCTION OF THE PROPOSED BOX CULVERT, CONVEYANCE OF FLOOD FLOWS (I.E. 100-YR DISCHARGE) THROUGH THE LOY GULCH CHANNEL SHALL BE MAINTAINED SUCH THAT THERE IS NO ADVERSE IMPACTS ADJACENT TO, UPSTREAM OR DOWNSTREAM TO INCLUDE NO DAMAGE OR CLOGGING OF THE CDOT STRUCTURE DIRECTLY DOWNSTREAM.
  4. ALL PEDESTRIAN RAMPS & SIDEWALK CONNECTIONS SHALL HAVE TRUNCATED DOMES PER CITY OF WP ENGINEERING STANDARD FIG. 6.4.5.
- TOTAL SITE DISTURBED AREA = 16.3 AC.  
RECEIVING WATERS: LOY GULCH

**ESTIMATED EARTHWORK QUANTITY:**

UNCLASSIFIED EXCAVATION (TOTAL CUT) = 9,430 CY  
\* EMBANKMENT FILL = 2,085 CY  
NET (CUT) = 7,345 CY  
\* (ASSUMES 15% COMPACTION FACTOR)

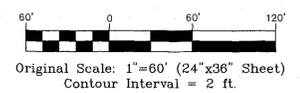
NOTE: THIS ESTIMATE IS PROVIDED FOR INFORMATION ONLY, REPRESENTING THE CALCULATED BULK EARTHWORK VOLUME TO FINISHED GRADE, EXCLUDING ANY ADJUSTMENT FOR PAYMENT DEPTHS, ETC. CONTRACTOR SHALL MAKE HIS OWN DETERMINATION OF EARTHWORK QUANTITIES AS BASIS FOR BID PRICING AND NOTIFY ENGINEER OF ANY DISCREPANCIES.

- LEGEND:**
- (RR) RIPRAP
  - (VTC) VEHICLE TRACKING PAD
  - (SM) SEED & MULCH
  - (SF) SILT FENCE
  - (CW) CONCRETE WASHOUT
  - (IP) INLET PROTECTION
  - (SB) SEDIMENT BASIN
  - (EDB) EXTENDED DETENTION BASIN
  - (TSC) TEMPORARY STREAM CROSSING
  - DS ROOF DRAIN DOWNSPOUT W/SPLASH BLOCK
  - X 82.0 PROPOSED SPOT ELEVATION
  - X 82.0 EXISTING SPOT ELEVATION



TYPICAL LOCAL RESIDENTIAL ROAD SECTION (A)

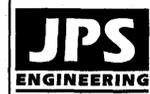
SCALE: 1"=5' HORIZ.  
1"=2.5' VERT.



Approved under my direct supervision:

John [Signature]	No. 29891	Date 7/23/19
Approved for Construction	City of Woodland Park	City Engineer
As-Built Submittal:		Date
Received for As-Built Record	City of Woodland Park	City Engineer
		Date

**APPROVALS**  
BENCHMARK: 3-1/2" NATIONAL GEODETIC SURVEY BRASS CAP DESIGNATION B 174 ELEVATION = 8202.88' AND IS BASED UPON NAVD 88 VERTICAL DATUM



19 E. Willamette Ave.  
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CALL UTILITY NOTIFICATION CENTER OF COLORADO  
1-800-922-1987  
CALL BEFORE YOU DIG. BE AWARE OF THE MARKING OF UNDERGROUND MEMBER UTILITIES.

Pub # 19-001  
Preliminary Plat Sub 19-005

**PINES AT TAMARAC**

NO.	REVISION	DATE	BY
1	CITY DP SUBMITTAL	4/04/19	JPS
2	CITY COMMENTS	5/30/19	JPS

**SITE GRADING & EROSION CONTROL PLAN**

HORIZ. SCALE: 1"=60'	DRAWN: BJJ
VERT. SCALE: 1"=6'	DESIGNED: JPS
SURVEYED: RAMPART	CHECKED: JPS
CREATED: 2/23/19	LAST MODIFIED: 5/30/19
PROJECT NO: 011904	MODIFIED BY: BJJ
SHEET: C1	

# Pines at Tamarac PUD CONCEPTUAL LANDSCAPE PLAN

## Land Owner Certification

In Witness Whereof: The aforementioned DAVID N. & SUSAN J. GARRETSON has executed these presents this 25th day of July 2019 A.D.

Authorized Owner/Representative

STATE OF COLORADO )  
EL PASO COUNTY )

MORGAN TAGUE  
NOTARY PUBLIC  
STATE OF COLORADO  
NOTARY ID: 20184029333  
MY COMMISSION EXPIRES: JUNE 26, 2022

The above and foregoing statement was acknowledged before me this 25 day of July 2019 A.D. by

David N. & Susan J. Garretson Witness my Hand and SEAL:

Morgan Tague My Commission Expires: 06.26.2022  
Notary Public

## City of Woodland Park Certification See Certification Sheet P1

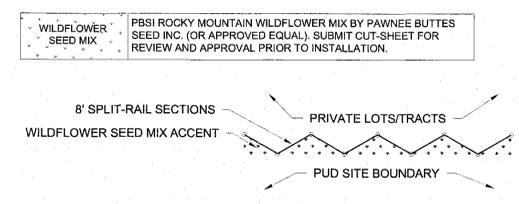
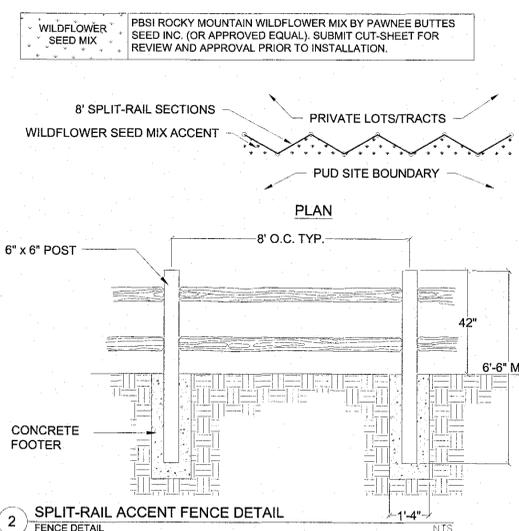
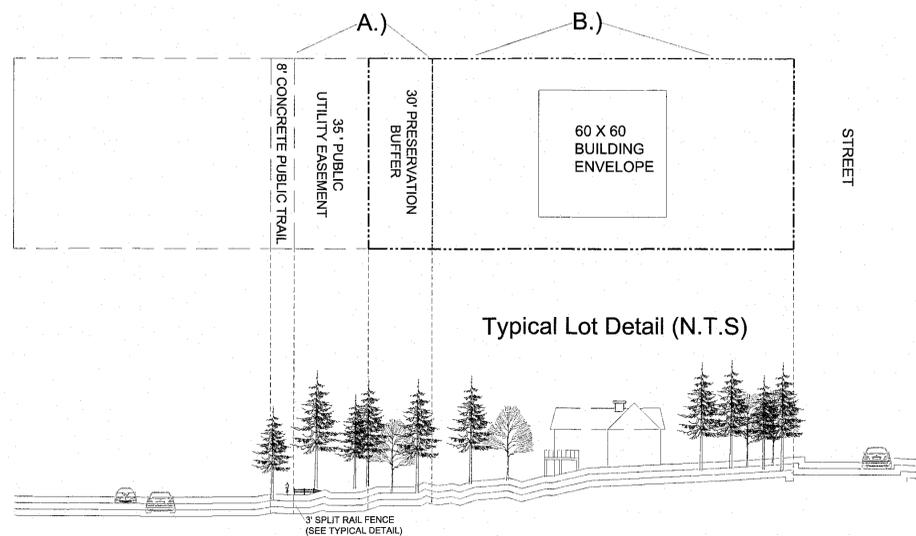
This rezoning request to PUD has been reviewed and found to be complete and in accordance with the (City Council resolution or motion) and date approving the PUD and all applicable City of Woodland Park regulations.

Chair, Woodland Park City Council date

Director, Planning and Community Development date

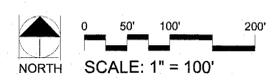
## LANDSCAPE ACCENT PROGRAM WITH FIRE MITIGATION ACTIVITIES\*

- A) PUBLIC EASEMENT & PRESERVATION AREA
  - DEVELOPER OBLIGATION DURING SUBDIVISION CONSTRUCTION PHASE
  - RESPONSIBILITIES INCLUDE:
    1. WILDFIRE MITIGATION (PRE-DEVELOPMENT)
    2. MAINTENANCE
      - a. PRESERVATION OF DEFENSIBLE ZONES AS DEFINED IN WILDFIRE MITIGATION PLAN
      - b. FORESTRY MANAGEMENT
      - c. EROSION CONTROL/FUEL MANAGEMENT
  - LANDSCAPING TO CONSIST OF:
    - a. WILDFLOWERS
    - b. NATIVE GRASSES
    - c. ORNAMENTAL FENCE ACCENTS
- B) PRIVATE OPEN SPACE/BUILDABLE (LOT) AREA
  - BUILDER (HOMEOWNER) OBLIGATION DURING LOT IMPROVEMENT/HOME BUILDING PHASE
  - RESPONSIBILITIES INCLUDE:
    1. MAINTENANCE
      - a. FUEL MANAGEMENT
      - b. PRESERVATION/MAINTENANCE OF DEFENSIBLE SPACE ZONES AS DEFINED IN WILDFIRE MITIGATION PLAN
      - c. FORESTRY MANAGEMENT
    2. EROSION CONTROL/FUEL MANAGEMENT
    3. LANDSCAPE CONSISTS OF:
      - a. WILDFLOWERS
      - b. NATIVE GRASSES



## Clerk and Recorder Certification

STATE OF COLORADO )  
TELLER COUNTY )  
I hereby certify that this Plan was filed in my office on this \_\_\_\_\_ of \_\_\_\_\_ 20\_\_ at \_\_\_\_\_ o'clock a.m./p.m. and was recorded per Reception No. \_\_\_\_\_  
Teller County Clerk and Recorder



**Thomas+Thomas**  
planning, urban design, landscape architecture, inc.  
255 North 5th  
Colorado Springs, Colorado 80903  
(719) 598-8777

**PINES AT TAMARAC**  
Filing No. 1 PUD 19-001  
Preliminary Plat Sub 19-005  
Woodland Park, CO  
PUD/PRELIMINARY PLAT

STAMP

REV #	DATE	REVISIONS
1	6.6.19	RSF
2		
3		
4		
5		
6		

DESIGNED	DRAWN	CHECKED	PROJECT NUMBER	SCALE
JEH	RSF	SAB	3835.00	AS NOTED

L1

\*(SEE WILDFIRE MITIGATION PLAN SUBMITTED TO CITY OF WOODLAND PARK IN SUPPORT OF THIS PUD PLAN FOR ADDITIONAL DETAILS AND RECOMMENDATIONS.)



# City Council Staff Report

Thursday, May 6, 2021, 7pm

<u>Agenda Item</u>	<u>Department</u>	<u>Presenter</u>
10.A.	Planning	Sally Riley, AICP Planning Director

## AGENDA ITEM

Approve Resolution No. 875 adopting the 2020 Teller County Hazard Mitigation Plan (TCHMP). (A)

## BACKGROUND

1. Teller County Emergency Management Director Don Angell will be attending the May 6<sup>th</sup> Council meeting and providing a short presentation under Agenda Item #3.C. Mr. Angell will be able to answer any questions prior to Council's action on Resolution No. 873.
2. The 2020 Teller County Hazard Mitigation Plan (TCHMP) and Woodland Park Jurisdiction Annex was distributed to the City Council members on April 9, 2021. The TCHMP is also available on the Teller County Emergency Management webpage at <https://www.co.teller.co.us/OEM/HMP2020.aspx>.
3. Police Department personnel Commander Andy Leibbrand and Dispatcher Robin Lindberg participated in the development and review of the TCHMP.
4. Teller County hosted a virtual public meeting on November 10, 2020.
5. In order for Woodland Park to be eligible for Federal and State Disaster Relief Funds a hazard mitigation plan must be adopted and updated every 5 years.

## RECOMMENDATION

Move to approve Resolution No. 875 adopting the 2020 Teller County Hazard Mitigation Plan.

## ATTACHMENTS

- Resolution No. 875, Series 2021
- [Teller County Hazard Mitigation Plan Webpage](#)



**WOODLAND PARK**  
CITY ABOVE THE CLOUDS

# City of Woodland Park Staff Report for City Council

Meeting Date: May 6, 2021

<u>Agenda Item</u>	<u>Department</u>	<u>Presenter</u>
10B	Utilities	Kip Wiley Utilities Director

**ITEM:**

Resolution 876, Implementing Level 2 Watering Restrictions

**BACKGROUND:**

Weather conditions in 2020 and 2021, specifically the lack of snowfall in the Arkansas River Basin and Colorado River Basin, has resulted in low 2020 and 2021 production from our City’s shares of transbasin water. This is the water that our City brings to Woodland Park through the Colorado Springs’ Homestake Pipeline, and it’s the water our City uses to augment local water sources with junior water rights. This transbasin water provides both a portion (25 - 35%) of our physical water supply and, through augmentation, makes it legal to use our local water sources.

The City’s transbasin water shares consist of 196.27 shares of Twin Lakes Reservoir and Canal Company, and 663.25 shares of Colorado Canal Company paired with Lake Meredith Company or Lake Henry Company. Twin Lakes is located in Lake County northwest of Buena Vista near the Continental Divide. The Twin Lakes Company derives about 90 percent of its water from the Colorado River Basin through diversion tunnels. Colorado Canal, Lake Meredith and Lake Henry are located east of Pueblo in Crowley County. These companies derive 100 percent of their water from the Arkansas River Basin. Their water rights are fairly junior. During average and good water years the City’s total transbasin water shares produce 2 times the City’s annual transbasin water needs.

The snow melt in the 2020-21 winter season has produced an insignificant amount of transbasin water. The Arkansas River Basin is below average for this time of year. The Colorado River Basin had made great gains in snow pack last month however is still below average production. The City will meet its augmentation water needs this year by using stored water from previous years. The physical water needs have been met through customer conservation and local water sources especially the North Well Field. The City continues to monitor local conditions very closely. The physical water needs of the City are not expected to be a problem in 2021. However the outlook for future years is uncertain at this time and we are planning for future years.

The City has augmentation water to meet its augmentation needs for 2021. Its ability to meet the 2022 augmentation needs depends on the 2022 water production and the amount of stored water at the end of 2021. Unless water production from the Colorado Canal shares improves to at least 50 percent of average, the City could be short of augmentation water in 2022. Expected production from the City’s transbasin water shares won’t be known until well into the winter of 2021 - 22. The City will be looking at pursuing lease options for Twin Lakes’ shares as a safety precaution. Any shares purchased this year will help us in the end-of-year storage for next year’s augmentation needs.

The current condition and its adverse impact on the City’s augmentation water supply for 2021 make it appropriate for the City to take reasonable actions now to enhance conservation this irrigation season. Water customers with spray irrigation systems and those who water with hose and sprinklers will be affected by limiting their outdoor water usage. Additional voluntary water conservation, both indoor and outdoor, is also

encouraged. Resolution 876 will change watering restrictions from any day of the week to no more than 2 days per week, starting Thursday, May 13, 2021.

The 2-day per week watering restrictions will be as follows:

<u>Addresses ending</u>	<u>Designated Watering Days</u>
00 - 20	Sunday and Thursday
21 - 50	Monday and Friday
51 - 99	Tuesday and Saturday

Designated Hours

May - September	Water before noon or after 6 p.m. only
October - April	Watering allowed at any time provided the temperature is above 32°

- No watering in winds over 10 mph
- Trees, flowers and shrubs may be watered conservatively on any day, but only during designated hours

Recommendation: Approve Resolution 876 implementing more restrictive Level 2 watering restrictions effective Thursday, May 13, 2021.

**CITY OF WOODLAND PARK, COLORADO  
RESOLUTION NO. 876, SERIES 2021**

**A RESOLUTION IMPLEMENTING LEVEL 2 WATERING RESTRICTIONS IN  
THE CITY OF WOODLAND PARK**

WHEREAS, the City Council of the City of Woodland Park, by passage of Ordinance 950 on September 19, 2002, and the passage of Ordinance 971 on June 19, 2003, established Level 1 watering restrictions and more stringent Level 2 watering restrictions to be implemented at appropriate times in the City, and

WHEREAS, Woodland Park along with much of Colorado experienced drought conditions in 2020 which have continued into 2021, and

WHEREAS, the City of Woodland Park's current supply of augmentation water is adequate for 2021 but its adequacy for 2022 is dependent on water production and water conservation

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WOODLAND PARK, COLORADO, THAT:

Level 2 Watering Restrictions shall be in effect for the City of Woodland Park and its water customers starting Thursday, May 13, 2021, at 12:01 a.m. until changed by City Council resolution.

This resolution was adopted at a regular meeting of the City Council of the City of Woodland Park, Colorado held on the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Hilary LaBarre, Mayor Pro-Tem

ATTEST:

\_\_\_\_\_  
Suzanne Leclercq, City Clerk