



City of Woodland Park
City Council Agenda
February 4, 2021
5:00 PM
VIA ZOOM

The Woodland Park City Council is pleased to have residents of the community take time to attend City Council Meetings. Attendance and participation is encouraged. Individuals wishing to be heard during Public Hearing proceedings are encouraged to be prepared and will generally be limited to five (5) minutes in order to allow everyone the opportunity to be heard. **PUBLIC COMMENTS ARE EXPECTED TO BE CONSTRUCTIVE.** ¹ Questions raised on non-agenda items may be answered at a later date by letter in order to facilitate proper research.

PLEASE SIGN IN TO SPEAK ON A PARTICULAR AGENDA ITEM

Written comments are welcome and should be given to the City Clerk prior to the start of the meeting. Written materials will not be accepted during regular agenda items in the interest of time.

5:00 PM Executive Session:
Pursuant to C.R.S. Section 24-6-402(4)(e) to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators; all regarding recruitment of City Attorney Position.

1. CALL TO ORDER AND ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. CEREMONIES, PRESENTATIONS AND APPOINTMENTS

A. Appointments to the Planning Commission, the Downtown Development Authority and Board of Adjustment.
(Presenter: City Clerk Suzanne Leclercq)

4. ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA
5. CONSENT CALENDAR

All matters listed under Consent Calendar are considered routine business by the Council and will be enacted with a single motion and a single vote by roll call. There will be no separate discussion of these items. If discussion is deemed necessary, that item should be removed from the Consent Calendar and considered separately.

A. Approval of minutes from the December 3, 2020 Regular City Council Meeting and the December 17, 2020 Regular City Council Regular Meeting. **(A)**
Presenter: City Clerk, Suzanne Leclercq

B. Approve December 2020 Statement of Expenditures and authorize the Mayor to sign Warrants in payment thereof. **(A)**
Presenter: Finance Director, Emily Katsimpalis

C. Approve contract between the City of Woodland Park and KECI Colorado in the amount of \$281,017 for construction of the Safe Routes to Schools sidewalk project. **(A)**
Presenter: Public Works Director, Robyn Brown

D. Approve contract between the City of Woodland Park and Haynes Mechanical Systems in the amount of \$62,453 for HVAC upgrades at the Woodland Park Police Department. **(A)**
Presenter: Public Works Director, Robyn Brown

6. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA ¹

7. UNFINISHED BUSINESS

(Public Comment may be heard ¹)

- A. None

8. ORDINANCES ON INITIAL POSTING

(Public comment may be heard ¹)

- A. Consider Ordinance 1390, Series 2021 appropriating the purchase of certain water shares on initial posting and set the Public Hearing for February 18, 2021. **(A)**
(Presenter, Utilities Director, Kip Wiley)
- B. Consider Ordinance No. 1391, Series 2021 on initial posting declaring the instrument for Public Notification Process and Method for the City of Woodland Park for the Year 2021 and set the Public Hearing for February 18, 2021. **(L)**
(Presenter: City Clerk, Suzanne Leclercq)

9. PUBLIC HEARINGS

(Public comment may be heard ¹)

- A. Approval of transfer of a Retail Liquor Store license by Ash & Devi Corp. dba Oasis Liquor, located at 1099 US Highway 24, Woodland Park, Colorado. **(QJ)**
(Presenter: City Clerk, Suzanne Leclercq)
- B. Approval of transfer of Fermented Malt Beverage License from Alta #6006 located at 140 North Highway 67, Woodland Park, Colorado. **(QJ)**
(Presenter: City Clerk, Suzanne Leclercq)
- C. Approve Ordinance No. 1389, Series 2020 to amend Section 2.44.020 B. and to amend the Historical Preservation Committee Bylaws, specifically, Article II - Membership, Section 2: Appointment and Term of Office to establish four-year terms. **(L)**
Presenter: Planning Director, Sally Riley

10. NEW BUSINESS

(Public comment may be heard ¹)

- A. Approve Resolution No. 869, Series 2021 authorizing the purchase of water shares from certain sellers, and appropriating cash from the Enterprise Funds for said Purchase. **(A)**
(Presenter: Utilities Director, Kip Wiley)
- B. Request to streamline process of alcohol in Meadowood Park **(A)**
(Presenter: City Clerk, Suzanne Leclercq)
- C. Approve Resolution No. 870, Series 2021 a Resolution establishing the Single Family Residential Water Tap Allotment for 2021. **(A)**
(Presenter: Utilities Director, Kip Wiley)
- D. Approve Resolution No. 871, Series 2021, A resolution Reasserting the Rights of the City of Woodland Park and its Residents and Condemning the Unconstitutional Limitations Imposed Upon their Freedoms by the Governor of Colorado. **(A)**

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Public comment is intended for the community to provide feedback to the City Council. In an effort to facilitate a productive meeting, we urge everyone to strive to be respectful of one another. Public Comment is not intended to be a platform for argument or abrasive conduct. City Council and staff will take note of your concerns and comments and will work towards providing a response at a later time as appropriate. We ask that you state your name and municipality of residence before you begin your comments. Comments will be limited to 5 minutes. We appreciate your assistance in creating an atmosphere of civility as we all work together for the betterment of our community.

11. REPORTS

(Public comment not necessary)

Mayor's Report

- A.** Council Reports
- B.** City Attorney's Report
- C.** City Manager's Report

- 1. November Sales Tax report

(Presenter: Finance Director, Emily Katsimpalis)

12. ADJOURNMENT

*Per Ordinance No. 1363, Series 2020 posted on the City Website 1/28/2021

MEMORANDUM

TO: Mayor Carr and City Council
FROM: Suzanne Leclercq, City Clerk
DATE: January 12, 2021
SUBJECT: Appointments to the Planning Commission

BACKGROUND: There are currently three positions on the Planning Commission that expire this month. Pursuant to Council's policy, a notice of these open positions were published on the City's website and Facebook page in December. In addition, letters thanking the individuals holding the positions for their service were mailed to the incumbents along with an application should they decide to reapply.

Applications for reappointment for all of the positions that expire in January were received during December.

Incumbent Planning Commission member Peter Scanlon has applied for reappointment. An application was received by Bob Carlsen prior to the deadline date of 12/31/2020 and two applications were received from Al Bunge and Eric Disman after the deadline date.

Council's policy for appointments/reappointments requires that a report concerning meeting attendance for incumbent members seeking reappointment be presented. We offer the following:

Planning Commission: This Commission held 8 meetings through the end of 2020. Peter Scanlon attended all 8 meetings having 100% attendance.

The applicants will be contacted and asked to be present at the Council meeting on Thursday evening.

RECOMMENDATION: To appoint three members to the Planning Commission.

MEMORANDUM

TO: MAYOR CARR AND CITY COUNCIL

FROM: SUZANNE LECLERCQ, CITY CLERK

DATE: January 28, 2021

SUBJECT: APPOINTMENT TO THE DOWNTOWN DEVELOPMENT AUTHORITY BOARD OF DIRECTORS

BACKGROUND: Three positions on the Downtown Development Authority Board of Directors have expired as of June 30, 2020. As per DDA's by-laws those individuals in the expired positions may continue serving until Council makes appointments for these terms. The three positions that expired are currently held by Jerry Good, Elijah Murphy and Ellen Carrick. The new terms of office for these positions will expire on June 30, 2024. Earlier in the year Council tried to make appointments to this Board that resulted in a tie. Council decided to hold off until after a seventh Council person was elected to make these appointments. The City Clerk's office was directed to re-advertise for these expired terms. Pursuant to Council's policy, a notice of the open position for this Board was posted on the City's website and Facebook page. Letters were mailed to all incumbents.

The City Clerk's Office received no new application for these positions. The City Clerk has the original applications from incumbents Jerry Good and Elijah Murphy. The City Clerk's Office also has an application from Marty McKenna, all three are still interested in serving and were considered for appointment last time. Ellen Carrick has decided not to apply for another term.

This Board held 77 meetings from July of 2016 through June of 2020. Jerry Good attended 75 meetings and Elijah Murphy has attended 72 meetings.

As per Colorado Revised Statutes "*each appointed member of the board, except any member from the governing body, shall reside, be a business lessee, or own real property in in the downtown development district within the municipality in which the authority is located.*": CRS: 31-25-806.

The applicants have been invited to attend the Council meeting on February 4, 2020 via zoom.

RECOMMENDATION: To make appointments to the DDA Board.

MEMORANDUM

TO: Mayor Carr and City Council
FROM: Suzanne Leclercq, City Clerk
DATE: January 12, 2021
SUBJECT: Appointments to the Board of Adjustment

BACKGROUND: There are currently three positions on the Board of Adjustment that expire this month. Pursuant to Council's policy, a notice of these open positions were published on the City's website and Facebook page in December. In addition, letters thanking the individuals holding the positions for their service were mailed to the incumbents along with an application should they decide to reapply.

Applications for reappointment for all of the positions that expire in January were received during December.

Incumbent Board of Adjustment members Dean Nelson and Jim Rumsey have applied for reappointment. No other applications have been received.

Council's policy for appointments/reappointments requires that a report concerning meeting attendance for incumbent members seeking reappointment be presented. We offer the following:

Board of Adjustment: The BOA has held 10 meeting through the end of 2020. Mr. Rumsey has been present at all 10 meetings. Mr. Nelson was appointed in August of 2020 and since August the BOA has held 4 meetings and Mr. Nelson has been present at all 4 meetings.

The applicants will be contacted and asked to be present at the Council meeting on Thursday evening.

RECOMMENDATION: To appoint the two incumbents to the Board of Adjustment.

Woodland Park City Council
Council Chambers - City Hall
December 3, 2020 Council Meeting Minutes
5:30 PM
(VIA ZOOM)

If interested in viewing the corresponding video / discussion related to the subject below you can go to the City's YouTube page to view the video.

1. ROLL CALL

The following members of Council present via zoom: Mayor Val Carr, Mayor Pro-tem LaBarre, Councilmembers Kellie Case, Rusty Neal, Jim Pfaff, and Robert Zuluaga. Councilmember LaBarre was absent.

The following Staff Members also in attendance via zoom for this meeting were: City Manager, Darrin Tangeman, Assistant City Manager Michael Lawson, City Clerk, Suzanne Leclercq, Public Information Specialist, Grace Johnson, Finance Director, Emily Katsimpalis, Planning Director, Sally Riley, Parks and Recreation Director, Cindy Keating, Police Chief, Miles DeYoung, Public Works Director, Kip Wiley, City Attorney, Jason Meyers and City Engineer Robyn Brown.

2. PLEDGE OF ALLEGIANCE

3. SWEARING IN OF COUNCILMEMBER STEPHANIE ALFIERI

City Clerk Leclercq administered the Oath of Office to newly elected Councilmember Stephanie Alfieri.

4. EXECUTIVE SESSION:

At 5:44 PM the following motion was made:

To adjourn to Executive Session #1

Pursuant to C.R.S. Section 24-6-402(4)(f)(i) for discussion of a personnel matter, and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees; AND THE FOLLOWING ADDITIONAL DETAILS ARE PROVIDED FOR IDENTIFICATION PURPOSES: Regarding the acting City Manager position. Pfaff/Zuluaga. Motion carried 7-0.

The following individuals were present at this Executive Session: Mayor Val Carr, Mayor Pro-tem Hilary LaBarre, Councilmember Stephani Alfieri, Councilmember Kellie Case, Councilmember rusty Neal, Councilmember Jim Pfaff and Councilmember Robert Zuluaga. Assistant City Manager Michael Lawson and City Clerk Suzanne Leclercq were also present

At 5:54 Assistant City Manager Michael Lawson was asked to leave the meeting.

At 6:04 PM Mayor Carr concluded Executive Session No. 1 and opened the Public Meeting.

6:08 PM Public Meeting

MOTION: To authorize contract negotiations with Michael Lawson as Acting City Manager. Pfaff/Neal. Motion carried. 7-0.

At 6:10 PM the following motion was made:

To adjourn to Executive Session # 2

Pursuant to C.R.S. Section 24-6-402(4)(e)(1) for determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators and the following purposes are provided for identification purposes: DDA development agreement negotiations regarding Midland Station. Pfaff/Zuluaga. Motion carried 7-0.

The following individuals were present at this Executive Session: Mayor Val Carr, Mayor Pro-tem Hilary LaBarre, Councilmember Stephani Alfieri, Councilmember Kellie Case, Councilmember rusty Neal, Councilmember Jim Pfaff and Councilmember Robert Zuluaga. Assistant City Manager Michael Lawson, City Clerk Suzanne Leclercq and DDA member Tanner Coy were also present

At 6:53 PM Mayor Carr concluded Executive Session #2 and opened the Public Meeting

7:06 PM Mayor Carr called the Public Meeting to order.

5. CEREMONIES, PRESENTATIONS AND APPOINTMENTS:

- A. Charlie Estes from Keep Woodland Park Beautiful presented the Keep Woodland Park Beautiful Annual Report.

6. ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA:

At this time Mayor Carr asked Council if he could have consensus as to whether or not the Council could make a December 17, 2020 Council Meeting. All councilmembers stated they could be present on that date.

7. CONSENT CALENDAR:

- A. Approval of minutes from the November 16, 2020 Special City Council Meeting and the November 19, 2020 Regular Council Meeting. City Clerk Leclercq reviewed the Consent Agenda with Council.

MOTION: To approve minutes from the November 16, 2020 Special Council Meeting and the November 19, 2020 Regular Council Meeting. Carr/Neal. 6-0. Councilmember Alfieri abstained

from the vote as she was not yet a Councilmember at these meeting.

B. Approval of the October 2020 Statement of Expenditures and authorize the Mayor to sign Warrants in payment thereof. Tabled from the 11/19/2020 Council Meeting.

MOTION: To Approve the October 2020 Statement of Expenditures and authorize the Mayor to sign Warrants in payment thereof. Tabled from the 11/19/2020 Council Meeting. Zuluaga/Neal. Motion carried 6-1 with Zuluaga voting no.

6. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA:

A. No Public Comment

7. UNFINISHED BUSINESS:

A. To approve the Logan Simpson professional services contract to complete the 2021 Comprehensive Plan update and land use code review.

Planning Director Sally Riley reviewed this proposal with the Council and the scope of work to begin in January 2021.

After brief Council discussion the Council agreed with allowing Councilmember Neal to "tweak" the contract with Riley. Council agreed as long as there are no substantive changes that would be ok.

MOTION: To direct staff to move forward with the Logan Simpson Contract and bring to the December 17, 2020 Council Meeting with any changes after Councilmember Neal's review. LaBarre/Carr. Motion carried 6-1 with Zuluaga voting no.

8. ORDINANCES ON INITIAL POSTING

A. Consider on initial posting Ordinance No. 1386, Series 2020 AN ORDINANCE APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS, IN THE AMOUNTS AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE CITY OF WOODLAND PARK, COLORADO FOR THE 2021 BUDGET YEAR FOR GENERAL FUND (100) and set the Public Hearing for December 17, 2020. Prior to the discussion of this initial posting Mayor Carr reviewed with the Council an email he sent out earlier in the week regarding items for Council consensus consideration.

1) Group the Elected Officials as one miscellaneous group with notations.

Council held discussion on this item with Councilmember Case stating that she feels it is a lack transparency. Case stated that all of the other budgets have individual line items and that the Council budget should as well. Councilmember LaBarre and Councilmember Neal shared their concerns and agreed with Councilmember Case. Councilmember Pfaff asked if the checkbook for the City was on line. Finance Director Katsimpalis stated that it was and Councilmember Pfaff shared that that was transparent and did not see this as an issue. Mayor Car received consensus to have the Council's budget dollar amount at \$22,500 and stated that he will see if that budget can be broken out further.

2) **Adjust the mil levy rate to 15.750 mil rate.**

Mil rate reduction budget accommodations example:

<u>rate</u>	<u>per mil \$</u>	<u>Revenue</u>	<u>budget impact</u>
16.249	\$ 124,315.34	\$ 2,020,000	\$ -
15.750	\$ 124,315.34	\$ 1,957,967	\$ 62,033

a. Associated adjustments necessary to track balanced budget goals are already in the adjusted 12/3/2020 budget version.

Council consensus on this item was reached.

3) **DDA – minor allocations to not handcuff them from operating:**

a. 215-710-2121	DDA - Beautification	\$2,000
b. 215-710-3200	Professional Services	\$5,000
c. 215-710-3700	Information Technology Services	\$350
d. 215-710-5400	Advertising/Legal Notices	\$150
e. 215-710-5800	Training/Travel	\$500
f. 215-710-6100	Supplies	\$250

Councilmember Case shared that she thought there was a consensus to give the DDA \$0 with a request for an accounting of legal fees which the DDA had not responded to. Council consensus was reached on this item.

4) **DDA –allocation to allow pursuit of WS development:**

a. 215-719-7400	Woodland Station Improvements:	\$30,000
5) 100-199-2090	Visitor Center funding reduced to	\$20,000
	a. Rebid, evaluation, and award delayed to 2021 due to adjustment.	
6) 100-116-8802	Main Street funding changed to	\$ 5,000
	a. This plus Main Street reserves (\$20k+) will cover 2021 & 2022 program manager salary.	

MOTION: Consider on initial posting Ordinance No. 1386, Series 2020 AN ORDINANCE APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS, IN THE AMOUNTS AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE CITY OF WOODLAND PARK, COLORADO FOR THE 2021 BUDGET YEAR FOR GENERAL FUND (100) including recommended changes to staff and set the Public Hearing for December 17, 2020. Pfaff/Carr. Motion carried 4-3 with Case, Neal and LaBarre voting no.

B. Consider on initial posting Ordinance No. 1387, Series 2020 AN ORDINANCE APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS, IN THE AMOUNTS AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE CITY OF WOODLAND PARK, COLORADO FOR THE 2021 BUDGET YEAR FOR ALL FUNDS EXCEPT THE GENERAL FUND (100) and set the Public Hearing for December 17, 2020.

Finance Director Katsimpalis introduced Ordinance No. 1387 on initial posting. There being no comment from Council Mayor Carr opened the Public Hearing.

Tony Perry read the following into the record regarding the DDA.

Council Meeting Agenda Item 8B supporting Statement

Position:

- First, if the DDA feels it has discretionary funds, those funds should be allocated for additional paydown of debt to Vectra Bank and the City of Woodland Park.
- Second, the Council should replace the current DDA and sit as the DDA Board. The council is closer to "the people" versus a group of current "business owners" in the district who proudly flaunt their conflicts of interest.
- Third, Council should mothball DDA operations and collect taxes in order to paydown the Vectra and City of Woodland Park debt as expeditiously as possible, recognizing the DDA lifecycle will most likely need to be extended to do so.
- Fourth, the DDA should expect that a developer for the property will eventually emerge with a project supported by the free market. If the council finds it necessary or prudent, it can convene as the DDA Board to entertain reasonable offers and only participate in the best interest of the community in supporting any developer.

Statements:

- The DDA by its very nature flies against free market economics and government involvement in areas it should not "TREAD".
 - There have been good businesses that took advantage of TIF funds, and were certainly smart to tap into the program, but most of the businesses were strong enough that TIF funds were not the deciding factor. I would argue a business model that relies on TIF funds to be viable is not viable.
 - The DDA was started to circumvent our city charter's ban against the city providing funds to businesses and developers for economic development.
 - A primary driver and first Chairman of the DDA was a developer and former owner of the property that Natural Grocers sits on today, along with the former City Manager Mark Fitzgerald, who left town shortly after laying this rotten egg.
 - If you do your research, across the country, DDA's are notorious for finding themselves in lawsuits. In fact, California, a state that rejoices in giving away taxpayer monies, outright banned DDA's. DDA's typically emerge in bigger city environments where graft and corruption are commonplace.
 - Unfortunately, our citizen volunteer board did not exercise good judgement and "breached" the agreement with a developer and spent in excess of \$600,000 of our tax dollars.
 - The DDA has never acknowledged they lost the lawsuit. In fact, they argue they saved giving away land to the developer and saved the day.
 - In fact, the DDA has never come right out and told us how much they spent on their two attorneys in addition to the judgement.
-

Councilmember Pfaff stated that he absolutely agreed with Mr. Perry's statement and shared that he would also like to get to a place of no DDA.

Councilmembers Case thanked Mr. Perry for his statement and agreed that she could no longer support the DDA. Mayor Pro-tem LaBarre also thanked Mr. Perry for his statement.

Councilmember Zuluaga thanked Mr. Perry and stated that he recognizes the failings and flaws of the DDA and that the DDA is willing and open to dissolving in an orderly manner. Zuluaga asked that those on the Board be supported and that the DDA for the past 5 years has been responsible with their funds and has done the best under the parameters the City has given to them.

Councilmember Alfieri agreed noting that this is one of the most viable developments that the DDA has seen in years and that we should see it through to the end. Alfieri stated that she was in support of spending the dollars to see where this project goes.

There being no other Public Comment Mayor Carr closed the Public Hearing.

MOTION: Consider on initial posting Ordinance No. 1387, Series 2020 AN ORDINANCE APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS, IN THE AMOUNTS AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE CITY OF WOODLAND PARK, COLORADO FOR THE 2021 BUDGET YEAR FOR ALL FUNDS EXCEPT THE GENERAL FUND (100) and set the Public Hearing for December 17, 2020. Zuluaga/Alfieri. Motion carried 4 - 3 with Case, Neal and LaBarre voting no.

The time being 9:06 PM Mayor Carr called for a short recess.

At 9:20 PM Mayor Carr called the meeting back to order.

9. PUBLIC HEARINGS

A. Approve Emergency Ordinance No. 1388, Series 2020, AN EMERGENCY ORDINANCE IMPOSING A TEMPORARY MORATORIUM ON THE APPLICATION OF PORTIONS OF ORDINANCE 1383, SERIES 2020 AS THEY RELATE TO THE DEFINITIONS OF RECREATIONAL PARK TRAILERS AND RECREATIONAL VEHICLES.

Following Council comments with all Council being in consensus of passing Emergency Ordinance No. 1388, Series 2020 the Mayor opened up Public Comment.

David Buttery stated that he was not able to read the Emergency Ordinance until 2 PM today when it was posted. Buttery shared that he felt that was not enough notice. City Attorney Meyers responded that all that is required is that it is posted on the agenda prior to 24 hours of the meeting and that occurred.

Ivan (Bristlecone Lodge) shared that he felt that Council should have talked to someone in the RV business prior to passing Ordinance No. 1383.

Mike Nakai shared that this was a hard decision for Council and that this could allow transients to be in there for years if they choose. Nakai also shared that this has not been enforced by previous administrations and that the fire fighters have concerns regarding fire safety in some of these areas.

Councilmember LaBarre thanked everyone for their comment and shared that everybody needs a home and place to live.

MOTION: Approve Emergency Ordinance No. 1388, Series 2020, AN EMERGENCY ORDINANCE IMPOSING A TEMPORARY MORATORIUM ON THE APPLICATION OF PORTIONS OF ORDINANCE 1383, SERIES 2020 AS THEY RELATE TO THE DEFINITIONS OF RECREATIONAL PARK TRAILERS AND RECREATIONAL VEHICLES. Pfaff/Case. Motion carried 7-0.

10. NEW BUSINESS

A. Approve Resolution No. 868 certifying the mill levy for the 2021 Budget year. Finance Director Katsimpalis shared with Council that they have been provided with two options of resolutions. Katsimpalis shared that Exhibit A of Resolution No. 868 would do a temporary reduction of the mill levy for one year. Exhibit B of Resolution No. 868 would issue a permanent reduction of the tax levy.

Councilmember Case commended the staff for the option of a temporary reduction sharing that this could lead the way to a larger mill levy reduction. Case shared that she would like to see a reduction that impacts people in a meaningful way not just \$20. Case shared that Council should look at how Gallagher or the pandemic will affect the City and entertain maybe even a larger/permanent reduction.

Councilmember Pfaff shared that he opposed the first option and stated that even though it may be a modest amount we should give the money back to the people.

Mayor Carr congratulated the staff on their hard work with this and felt that even though a modest reduction that it should be given back to the people.

Mayor Pro-tem LaBarre shared that she felt taxation is theft and that a random number has been chosen with no plan on how it will impact the City. LaBarre shared that she was the only Councilmember to vote no on raising fees and that this makes no sense without a study of implications. LaBarre shared that the Council should stop fining people and increasing fees.

Mayor Carr and Councilmember Zuluaga shared that they did not vote on the things that Mayor Pro-tem LaBarre claims.

The time getting close to the 11:00 end to Council Meetings the Council made a motion to extend the Council Meeting to 11:30 PM. Zuluaga/Case. Motion carried. 7-0.

Councilmember Neal shared that everyone wants to see the Mill Levy reduced. Neal shared that as the Executive Level of the City that the Council needs to be looking 7 years down the road. Neil shared that the Council are supposed to be visionaries. Neal shared that the City currently has a "F" rating on our road network and that the mill levy increase was passed to fix our roads. Neal shared that we should work on fixing some more roads and a long-term plan. Neal stated that he would be supporting the temporary reduction.

Councilmember Zuluaga shared that the 410 fund covers the road and that a 1% sales tax goes into that fund to do so. Zuluaga also shared that the City has been made whole during COVID and that the City has not suffered. Zuluaga shared that he is looking at it from the citizens and businesses perspective and that this is a first step to reducing taxes and unnecessary city services.

Councilmember Alfieri shared that permanent Mill Levy reduction is only as permanent as the citizens allow it to be and that the citizens would make the right decision if levy ever needed to be increased.

Mayor Carr shared that in 2020 the City did very well but the Citizens did not.

At this time Mayor Carr opened the Public Comment.

David Buttery shared his disappointment that the Resolution was not made available to late in the day and that he looked forward to a mill levy reduction but not at this time. Buttery shared that the Council does not know currently what the future looks like and that this will have an impact on services.

Councilmember Case shared that she will not support a permanent Mill Levy reduction.

MOTION: Approve Resolution No. 868 certifying the mill levy for the 2021 Budget year Exhibit B making the mill levy reduction permanent. Carr/Pfaff. Motion carried Carr/Pfaff. 4- 3 with Case, LaBarre and Neal voting no.

B. Appointment and oath of office for the Acting City Manager effective December 12, 2020.

Mayor Carr shared that the Council would like to appoint Assistant City Manager Michael Lawson as the Acting City Manager contingent on contract being signed.

MOTION: To appoint Michael Lawson as the Acting City Manager. Pfaff/Case. Motion carried 7-0.

City Clerk Leclercq administered the Oath of Office to Lawson. Lawson thanked the Council.

11. REPORTS:

A. Mayor's Report: Mayor Carr shared the upcoming events for the next two weeks.

B. Council Reports:

Councilmember Alfieri shared that the Breakfast with Santa and the Crazy Hat contest albeit different this year were a success. Alfieri wanted to also thank the Parks, Buildings and Grounds crews for the beautiful Christmas lights.

Councilmember Neal shared that the Mayor, Councilmember Pfaff and City Attorney Meyers re-read Article 3 of Conflict of Interest.

C. City Attorney Reports: No report.

D. City Managers Reports: City Manager Tangeman shared his outgoing remarks with the City Council and Staff.

The time being 11:30 PM a motion was made to continue the Council Meeting to 11:0 PM. Care/Case. Motion carried 7-0.

At this time the City Council and City Staff shared their remarks and thanks to City Manager Tangeman.

The Mayor called the meeting adjourned at 11:53 PM.

Suzanne Leclercq MMC, City Clerk

APPROVED THIS _____ DAY OF _____, 2020

Val Carr, Mayor

Woodland Park City Council
Council Chambers - City Hall
December 17, 2020 Council Meeting Minutes
7:00 PM
(VIA ZOOM)

If interested in viewing the corresponding video / discussion related to the subject below you can go to the City's YouTube page to view the video.

1. ROLL CALL

The following members of Council present via zoom: Mayor Val Carr, Mayor Pro-tem LaBarre, Councilmembers Kellie Case, Rusty Neal, Jim Pfaff, and Robert Zuluaga.

The following Staff Members also in attendance via zoom for this meeting were: Acting City Manager, Michael Lawson, City Clerk, Suzanne Leclercq, Public Information Specialist, Grace Johnson, Finance Director, Emily Katsimpalis, Planning Director, Sally Riley, Parks and Recreation Director, Cindy Keating, Police Chief, Miles DeYoung, Public Works Director, Kip Wiley, City Attorney, Jason Meyers and City Engineer Robyn Brown.

2. PLEDGE OF ALLEGIANCE

Prior to the start of City Business Mayor Carr asked the Council for consensus to cancel the January 7, 2021 City Council Meeting. Mayor Carr received Council consensus to cancel the meeting.

3. CEREMONIES, PRESENTATIONS AND APPOINTMENTS:

A. Council discussion on realigning and reappointments of Council Liaison Assignments.

Mayor Carr shared the report that City Clerk Leclercq provided to Council listing all of the Board and Committee Council liaisons.

After a brief Council discussion it was decided that Mayor Carr would step down from the Historical Preservation Committee and that Councilmember Pfaff would now become the council liaison to that committee.

4. ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA:

5. CONSENT CALENDAR:

Mayor Carr asked that the items on the Consent Calendar be addressed individually so that the two contracts could be discussed separately.

A. Approve November 2020 Statement of Expenditures and authorize the Mayor to sign Warrants in payment thereof. City Clerk Leclercq introduced this item on the Consent Calendar.

MOTION: To approve the November 2020 Statement of Expenditures and authorize the Mayor to sign Warrants in payment thereof. Case/Neal. Motion carried 7-0.

B. To approve the construction contract with Kimley-Horn and Associates, Inc. in the amount of \$83,000 as presented, provide authorization for the Mayor to sign said contract, and authorize

the Public Works Director to prepare the Notice of Award and to negotiate and approve change orders up to an amount not to exceed 10% of the contract price.

Mayor Carr opened this item up for Council discussion. Councilmember Zuluaga asked what the procedure for bids was for these type of contracts. Public Works Director Brown shared that she reached out to two of the on-call engineers that the city enlists. Councilmember Zuluaga shared his concerns that this contract was not posted for traditional bids and that no bids were received.

MOTION: To approve the construction contract with Kimley-Horn and Associates, Inc. in the amount of \$83,000 as presented, provide authorization for the Mayor to sign said contract, and authorize the Public Works Director to prepare the Notice of Award and to negotiate and approve change orders up to an amount not to exceed 10% of the contract price. Case/Neal. Motion carried 7-0.

C. To approve the construction contract with Kimley-Horn and Associates, Inc. in the amount of \$152,500 as presented, provide authorization for the Mayor to sign said contract, and authorize the Public Works Director to prepare the Notice of Award and to negotiate and approve change orders up to an amount not to exceed 10% of the contract price.

Councilmember Zuluaga shared that he had concerns about the priority of this contract and that he was opposed to it without further overview or discussion.

MOTION: To approve the construction contract with Kimley-Horn and Associates, Inc. in the amount of \$152,500 as presented, provide authorization for the Mayor to sign said contract, and authorize the Public Works Director to prepare the Notice of Award and to negotiate and approve change orders up to an amount not to exceed 10% of the contract price. Case/Neal. Motion carried 5-2 with Zuluaga and Alfieri voting no.

6. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA:

A. Patricia Stinner thanked Acting City Manager Lawson for the zoom platform to allow citizens to make Public Comment. Stinner shared her concerns regarding the Council's voting history and how the Council and Staff are interpreting the definition of Conflict of Interest.

7. UNFINISHED BUSINESS:

A. To approve the Logan Simpson professional services contract to complete the 2021 Comprehensive Plan update and land use code review.

Planning Director Sally Riley reviewed with the Council that minor changes to the scope of service were made and that there were more inclusions of Council for particular tasks added.

There being no Public Comment or Council comment the following motion was made:

MOTION: To approve the Logan Simpson professional services contract to complete the 2021 Comprehensive Plan update and land use code review. Motion carried 4-3 with Alfieri, Pfaff and Zuluaga voting no.

8. ORDINANCES ON INITIAL POSTING

A. Consider Ordinance No. 1389, Series 2020 on first reading to amend Section 2.44.020 B. and to amend the Historical Preservation Committee Bylaws, specifically, Article II - Membership, Section 2: Appointment and Term of Office to establish four-year terms and set the public hearing for January 21st.

MOTION: Consider Ordinance No. 1389, Series 2020 on first reading to amend Section 2.44.020 B. and to amend the Historical Preservation Committee Bylaws, specifically, Article II - Membership, Section 2: Appointment and Term of Office to establish four-year terms and set the public hearing for January 21st. Carr/Pfaff. Motion carried 7-0.

9. PUBLIC HEARINGS

A. Approve Ordinance No. 1386, Series 2020 An Ordinance appropriating sums of money to the various funds, in the amounts and for the purpose as set forth below, for the City of Woodland Park, Colorado for the 2021 Budget Year for General Fund (100).

Finance Director Katsimpalis reviewed Ordinance No. 1386, Series 2020 with Council.

After Council discussion, Councilmember Case stated for the record that Council had been working on this budget for over four months and she did not appreciate changes that were made to it after the initial posting and that she would be voting to not approve this budget.

At this time Mayor Carr opened up the Public Comment.

Patricia Stinner shared that she was concerned about approving this budget with a mill levy reduction and no fiscal impact study being completed.

Mayor Carr shared that the staff did a tremendous analysis and that there would be zero impact and that this issue was settled. Mayor Pro-tem LaBarre shared her concern that she never received such an analysis. Councilmember Case shared that this is a one time savings for a permanent decision.

MOTION: Approve Ordinance No. 1386, Series 2020 An Ordinance appropriating sums of money to the various funds, in the amounts and for the purpose as set forth below, for the City of Woodland Park, Colorado for the 2021 Budget Year for General Fund (100). Pfaff/Alfieri. Motion carried 4 - 3 with Neal, Case and LaBarre voting no.

B. Approve Ordinance No. 1387, Series 2020 An Ordinance appropriating sums of money to the various funds, in the amounts and for the purpose as set forth below, for the City of Woodland Park, Colorado for the 2021 Budget Year for all funds except the General Fund (100).

Councilmember Case shared that she would not be supporting this Ordinance because she asked for detail on the DDA legal services and never received that information. Case also stated that she felt there was still no viable project with the DDA.

MOTION: Approve Ordinance No. 1387, Series 2020 An Ordinance appropriating sums of money to the various funds, in the amounts and for the purpose as set forth below, for the City of Woodland Park, Colorado for the 2021 Budget Year for all funds except the General Fund (100).Pfaff/Zuluaga. Motion carried 4-3 with Neal, Case and LaBarre voting no.

10. NEW BUSINESS

A. None

11. REPORTS:

A. Mayor's Report: Mayor Carr reviewed the upcoming events for the next two weeks and wished everyone a Merry Christmas. Mayor Carr also welcomed Michael Lawson aboard.

B. Council Reports:

Councilmember Alfieri reported that the Holiday Home Tour was a success with approximately 200 - 300 attendees.

Councilmember Case emphasized also that the Holiday Home Tour was a great event. Case thanked the staff for all of their hard work on the budget. Case also welcomed Michael Lawson aboard and acknowledged the award that Norm Steen recently received. Case also thanked outgoing County Commissioners Steen and Dettenrieder for their service.

Councilmember Pfaff thanked the staff and stated that the staff always treats everyone well. Pfaff shared that Council is committed to continuing basic city services.

Councilmember Zuluaga shared that the Shop Small event for Main Street was a success. Zuluaga reported that there were no new developments with the DDA. Zuluaga thanked the outgoing County Commissioners for their service. Zuluaga also thanked Charis for all of the pandemic activities that they have hosted. Zuluaga also commented he is looking forward to getting to know the staff.

C. City Attorney Reports: No report.

D. City Managers Reports: Public Works Director Robyn Brown apologized for the snow plow snafu this past week and stated that it was caused by a series of miscommunications which now have been resolved. Brown noted that they have three streets employees responsible for 120 miles of streets.

Finance Director Emily Katsimpalis shared that Sales Tax saw an increase of 3% the past month and that it is up 7.4% year to date.

Mayor Carr adjourned the meeting at 9:34 PM.

Respectfully submitted:

Suzanne Leclercq MMC, City Clerk

APPROVED THIS _____ DAY OF _____, 2020

Val Carr, Mayor



City of Woodland Park Staff Report for City Council

Meeting Date: February 4, 2021

<u>Agenda Item</u>	<u>Department</u>	<u>Presenter</u>
5B	Finance	Emily Katsimpalis Finance Director

ITEM:

December Statement of Expenditures

BACKGROUND:

The City Council receives and approves the Statement of Expenditures for each month.

DISCUSSION:

Please review the following and attached check registers in support of the Statement of Expenditures.

Summary

December	
Accounts Payable CHECKS	\$ 1,004,655.56
Payroll CHECKS	328,413.12
Cigna health insurance EFT	79,108.59
Vectra Visa credit card EFT	10,483.78
Total	\$ 1,422,661.05

Elected Officials expenditures for December 2020 are attached as a separate report.

STAFF RECOMMENDATION:

Approve December 2020 Statement of Expenditures and authorize the Mayor to sign Warrants in payment thereof.

Bank Number: 1 / Name: VECTRA BANK COLORADO / Description: ACCOUNTS PAYABLE (719)687-9246

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
111061	CHK	A	THE LOCK SHOP/LOCKTECH SERVICE CVRF BUSINESS RELIEF	1 B026	1	15,000.00 15,000.00	0.00 0.00	15,000.00 15,000.00	12/03/2020		41232
111062	CHK	A	MISS PRISS LLC CVRF BUSINESS RELIEF	1 B027	1	8,112.84 8,112.84	0.00 0.00	8,112.84 8,112.84	12/03/2020		41232
111063	CHK	A	CARMEN TAPAS & BAR CVRF BUSINESS RELIEF	1 B028	1	5,000.00 5,000.00	0.00 0.00	5,000.00 5,000.00	12/03/2020		41232
111064	CHK	A	INTERMOUNTAIN OFFICE SUPPLY CVRF BUSINESS RELIEF	1 B029	1	13,008.51 13,008.51	0.00 0.00	13,008.51 13,008.51	12/03/2020		41232
111065	CHK	A	ITRACK CORPORATION CVRF BUSINESS RELIEF	1 B030	1	15,000.00 15,000.00	0.00 0.00	15,000.00 15,000.00	12/03/2020		41232
111066	CHK	A	CAFE LEO CVRF BUSINESS RELIEF	1 B031	1	15,000.00 15,000.00	0.00 0.00	15,000.00 15,000.00	12/03/2020		41232
111067	CHK	A	REFLECTIONS CVRF BUSINESS RELIEF	1 B032	1	2,500.00 2,500.00	0.00 0.00	2,500.00 2,500.00	12/03/2020		41232
111068	CHK	A	TELLER COUNTY CHIROPRACTIC CVRF BUSINESS RELIEF	1 B033	1	15,000.00 15,000.00	0.00 0.00	15,000.00 15,000.00	12/03/2020		41232
111069	CHK	A	PATRICIA KAHLICH HAIR DESIGN CVRF BUSINESS RELIEF	1 B034	1	12,861.47 12,861.47	0.00 0.00	12,861.47 12,861.47	12/03/2020		41232
111070	CHK	A	RHAPSODY, LLC CVRF BUSINESS RELIEF	1 B035	1	15,000.00 15,000.00	0.00 0.00	15,000.00 15,000.00	12/03/2020		41232
111071	CHK	A	SEVENTH BLENDS CVRF BUSINESS RELIEF	1 B036	1	11,970.00 11,970.00	0.00 0.00	11,970.00 11,970.00	12/03/2020		41232
111072	CHK	A	THUNDER MOUNTAIN HOLDINGS/STUD CVRF BUSINESS RELIEF	1 B037	1	15,000.00 15,000.00	0.00 0.00	15,000.00 15,000.00	12/03/2020		41232
111073	CHK	A	SPIRIT SOUL AND HAIR SALON CVRF BUSINESS RELIEF	1 B038	1	9,904.06 9,904.06	0.00 0.00	9,904.06 9,904.06	12/03/2020		41232
111074	CHK	A	MOUNTAIN VIEW YOGURT PLUS CVRF BUSINESS RELIEF	1 B039	1	9,000.00 9,000.00	0.00 0.00	9,000.00 9,000.00	12/03/2020		41232
111075	CHK	A	RICHARD PERKINS CVRF RESIDENT RELIEF	1 R013	1	500.00 500.00	0.00 0.00	500.00 500.00	12/03/2020		41232
111076	CHK	A	DONOVAN TRACY CVRF RESIDENT RELIEF	1 R014	1	500.00 500.00	0.00 0.00	500.00 500.00	12/03/2020		41232
111077	CHK	A	DONNA BROCE CVRF RESIDENT RELIEF	1 R015	1	500.00 500.00	0.00 0.00	500.00 500.00	12/03/2020		41232
111078	CHK	A	TAMMY WHITTLE CVRF RESIDENT RELIEF	1 R016	1	500.00 500.00	0.00 0.00	500.00 500.00	12/03/2020		41232
111079	CHK	A	CRAIG STALNAKER CVRF RESIDENT RELIEF	1 R017	1	500.00 500.00	0.00 0.00	500.00 500.00	12/03/2020		41232

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Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
111080	CHK	A	JOHN & MELISSA LINDSAY CVRF RESIDENT RELIEF	1 R018	1	500.00 500.00	0.00 0.00	500.00 500.00	12/03/2020		41232
111081	CHK	A	JANE CAMPBELL CVRF RESIDENT RELIEF	1 R019	1	500.00 500.00	0.00 0.00	500.00 500.00	12/03/2020		41232
111082	CHK	A	NICOLE AGUST CVRF RESIDENT RELIEF	1 R020	1	500.00 500.00	0.00 0.00	500.00 500.00	12/03/2020		41232
111083	CHK	A	BADGER METER INC WASHER - F/S Badger Meter CELLULAR LTE SERVICE UNIT	4278 1399573 1400955 80062243	3	2,631.35 54.00 517.00 2,060.35	0.00 0.00 0.00 0.00	2,631.35 54.00 517.00 2,060.35	12/03/2020		41233
111084	CHK	A	BIRCHAM'S HOLE PUNCH UNIT	75 321974	1	514.70 514.70	0.00 0.00	514.70 514.70	12/03/2020		41233
111085	CHK	A	BRIAN E. BUNDY ACCT. SUPPORT SERVICES	5208 11272020	1	777.00 777.00	0.00 0.00	777.00 777.00	12/03/2020		41233
111086	CHK	A	BUSINESS SOLUTIONS GROUP UTILITY BILLING - POSTCARDS UTILITY BILLING - POSTCARDS	2504 15466 15466	2	706.04 706.04 706.04	0.00 0.00 0.00	706.04 458.93 247.11	12/03/2020		41233
111087	CHK	A	C & A TROPHIES EMPLOYEE QTRLY NAME PLATES	114 26471	1	32.00 32.00	0.00 0.00	32.00 32.00	12/03/2020		41233
111088	CHK	A	CCP INDUSTRIES FIRST AID KIT - WWTP	4180 IN02660328	1	414.66 414.66	0.00 0.00	414.66 414.66	12/03/2020		41233
111089	CHK	A	CITY OF COLORADO SPRINGS 2020 PPRCN RADIO USER FEE	1916 PPRCN1145	1	8,575.82 8,575.82	0.00 0.00	8,575.82 8,575.82	12/03/2020		41233
111090	CHK	A	CML COLORADO MUNICIPAL LEAGUE 2021 MEMBERSHIP DUES	172 3620-2021	1	6,400.00 6,400.00	0.00 0.00	6,400.00 6,400.00	12/03/2020		41233
111091	CHK	A	CORE & MAIN LP METER SETTER - F/S O RING - F/S GASKET - F/S	4980 N076778 N313609 N313613	3	2,930.52 2,894.80 11.00 24.72	0.00 0.00 0.00 0.00	2,930.52 2,894.80 11.00 24.72	12/03/2020		41233
111092	CHK	A	EL PASO CTY HEALTH DEPT LAB BACTERIOLOGICAL WATER TESTS	241 103120	1	252.00 252.00	0.00 0.00	252.00 252.00	12/03/2020		41233
111093	CHK	A	GALLS, LLC UNIFORM - WPPD UNIFORM - WPPD UNIFORM	5221 016712134 016726404 16785991	3	413.96 11.98 195.00 206.98	0.00 0.00 0.00 0.00	413.96 11.98 195.00 206.98	12/03/2020		41233
111094	CHK	A	HAYNES MECHANICAL SYSTEMS 12/2020-12--02/2021 AGREEMENT ENERGY SERVICES	3359 SRVCE000089467 SRVCE000089468	2	5,363.00 2,238.00 3,125.00	0.00 0.00 0.00	5,363.00 2,238.00 3,125.00	12/03/2020		41233
111095	CHK	A	IMAGE BEARERS CLEANING LLC SUPPLIES - COVID	5082 2584	1	1,285.00 1,285.00	0.00 0.00	1,285.00 1,285.00	12/03/2020		41233

Bank Number: 1 / Name: VECTRA BANK COLORADO / Description: ACCOUNTS PAYABLE (719)687-9246

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
111096	CHK	A	IREA	343	2	12,153.97	0.00	12,153.97	12/03/2020		41233
			11/2020 ELECTRICAL CHARGES	112020		12,153.97	0.00	1,315.83			
			11/2020 ELECTRICAL CHARGES	112020		12,153.97	0.00	10,838.14			
111097	CHK	A	KUBWATER RESOURCES INC	4643	1	3,245.21	0.00	3,245.21	12/03/2020		41233
			COMPOST - WWTP	09937		3,245.21	0.00	3,245.21			
111098	CHK	A	L.N. CURTIS & SONS	5123	1	75.70	0.00	75.70	12/03/2020		41233
			UNIFORM	INV440649		75.70	0.00	75.70			
111099	CHK	A	LAWSON PRODUCTS, INC.	2935	2	2,922.86	0.00	2,922.86	12/03/2020		41233
			BIT SET - WWTP	9307993519		34.78	0.00	34.78			
			SANITIZING SUPPLIES & MASKS	9308003230		2,888.08	0.00	2,888.08			
111100	CHK	A	LEWAN & ASSOCIATES, INC.	398	1	1,318.79	0.00	1,318.79	12/03/2020		41233
			11/2020-12/2020 USAGE	IN1162163		1,318.79	0.00	1,318.79			
111101	CHK	A	LEXIS NEXIS ACCURINT	3379	1	31.00	0.00	31.00	12/03/2020		41233
			10/2020 CONTRACT FEES	1209360-20201031		31.00	0.00	31.00			
111102	CHK	A	WISHING STAR FARM AND PUMPKIN	1	1	385.00	0.00	385.00	12/03/2020		41233
			PETTING ZOO - MEMORIAL PARK	11112020		385.00	0.00	385.00			
111103	CHK	A	JAMES URBAN	1	1	111.81	0.00	111.81	12/03/2020		41233
			UTILITY REFUND	2121.01		111.81	0.00	111.81			
111104	CHK	A	ROBYN CLARK	1	1	15.72	0.00	15.72	12/03/2020		41233
			UTILITY DEPOSIT REFUND	285.08		15.72	0.00	15.72			
111105	CHK	A	JACOB VANDENBURGH	1	1	17.66	0.00	17.66	12/03/2020		41233
			UTILITY REFUND	3014.20		17.66	0.00	17.66			
111106	CHK	A	CAROLYN SYLVESTER	1	1	15.20	0.00	15.20	12/03/2020		41233
			REFUND - WAC	513		15.20	0.00	15.20			
111107	CHK	A	CAROLYN SYLVESTER	1	1	41.00	0.00	41.00	12/03/2020		41233
			REFUND - WAC	514		41.00	0.00	41.00			
111108	CHK	A	MURPHY CONSTRUCTORS	1	1	66.11	0.00	66.11	12/03/2020		41233
			UTILITY REFUND	5859.01		66.11	0.00	66.11			
111109	CHK	A	AMERICAN CRAFTSMAN HOMES OF WP	1	1	615.27	0.00	615.27	12/03/2020		41233
			USE TAX REFUND	M84880		615.27	0.00	615.27			
111110	CHK	A	MUNIREVS INC	5196	1	1,235.00	0.00	1,235.00	12/03/2020		41233
			VRBO & LICENSING SYSTEM	3002		1,235.00	0.00	1,235.00			
111111	CHK	A	PEAK INTERNET	3141	6	19,291.79	0.00	19,291.79	12/03/2020		41233
			12/2020 CHARGES	132700		15,806.36	0.00	1,156.48			
			12/2020 CHARGES	132700		15,806.36	0.00	800.00			
			12/2020 CHARGES	132700		15,806.36	0.00	800.00			
			12/2020 CHARGES	132700		15,806.36	0.00	13,049.88			
			12/2020 CHARGES	132701		3,425.48	0.00	3,425.48			
			12/2020 CHARGES	339408		59.95	0.00	59.95			
111112	CHK	A	PIKES PEAK AUTO BODY SPEC, INC	862	1	1,354.60	0.00	1,354.60	12/03/2020		41233

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Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
			REPAIR -UNIT #64	11042020		1,354.60	0.00	1,354.60			
111113	CHK	A	RED WING BUSINESS ADVANTAGE AC	4982	1	215.99	0.00	215.99	12/03/2020		41233
			UNIFORM - NORQUIST	865838		215.99	0.00	215.99			
111114	CHK	A	ROSS ELECTRIC-ENTERPRISE, INC	3139	1	12,100.00	0.00	12,100.00	12/03/2020		41233
			ELECTRICAL DESIGN - SUNNYWOOD	120594		12,100.00	0.00	12,100.00			
111115	CHK	A	STATUS: CODE 4, INC	5101	1	380.00	0.00	380.00	12/03/2020		41233
			COUNSELING SESSION	40		380.00	0.00	380.00			
111116	CHK	A	RED BARON CAR WASH	4191	1	151.92	0.00	151.92	12/03/2020		41233
			10/2020 CHARGES	1748		151.92	0.00	151.92			
111117	CHK	A	TELLER COUNTY WASTE	4158	4	612.50	0.00	612.50	12/03/2020		41233
			2020 Teller County Waste	11042020		612.50	0.00	13.75			
			2020 Teller County Waste	11042020		612.50	0.00	410.00			
			2020 Teller County Waste	11042020		612.50	0.00	149.75			
			2020 Teller County Waste	11042020		612.50	0.00	39.00			
111118	CHK	A	UNITED REPROGRAPHIC SUPPLY	4285	1	98.00	0.00	98.00	12/03/2020		41233
			12/2020 CONTRACT	IN249811		98.00	0.00	98.00			
111119	CHK	A	USA BLUEBOOK	1779	2	142.18	0.00	142.18	12/03/2020		41233
			GLOVES - WWTP	409614		90.16	0.00	90.16			
			GLOVES - WWTP	410217		52.02	0.00	52.02			
111120	CHK	A	UTE PASS RENTAL INC.	654	2	102.37	0.00	102.37	12/03/2020		41233
			PROPANE - STREETS	18759		40.77	0.00	40.77			
			PROPANE - STREETS	22432		61.60	0.00	61.60			
111121	CHK	A	WALMART COMMUNITY	668	2	491.61	0.00	491.61	12/03/2020		41233
			10/2020 CHARGES	111620		491.61	0.00	412.51			
			10/2020 CHARGES	111620		491.61	0.00	79.10			
89600070CHK	A		A-ONE CHIPSEAL	4296	1	28,298.83	0.00	28,298.83	12/10/2020		41275
			2019 CHIPSEAL PROGRAM	10825-RET2		28,298.83	0.00	28,298.83			
89600071CHK	A		AT&T MOBILITY LLC	5118	1	125.99	0.00	125.99	12/10/2020		41275
			WIRELESS CHARGES	287290137930X1128202125.99			0.00	125.99			
89600072CHK	A		ATTP TRANSWEST TRUCKS INC	631	1	139.74	0.00	139.74	12/10/2020		41275
			BELT - REPAIR	008P121659		139.74	0.00	139.74			
89600073CHK	A		BADGER METER INC	4278	1	7,650.00	0.00	7,650.00	12/10/2020		41275
			Badger Meter	1400503		7,650.00	0.00	7,650.00			
89600074CHK	A		BENEDETTI, PAUL C.	4038	1	325.00	0.00	325.00	12/10/2020		41275
			LEGAL SERVICES - DDA	11302020		325.00	0.00	325.00			
89600075CHK	A		BIRCHAM'S	75	1	617.11	0.00	617.11	12/10/2020		41275
			11/2020 USAGE	322587		617.11	0.00	617.11			
89600076CHK	A		BLUETARP FINANCIAL	4474	1	69.98	0.00	69.98	12/10/2020		41275
			SUPPLIES - WWTP	46473393		69.98	0.00	69.98			

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Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
89600077CHK	A		BOBCAT OF THE ROCKIES, LLC REPAIR - B&G	3724	1	256.81 256.81	0.00 0.00	256.81 256.81	12/10/2020		41275
89600078CHK	A		BRUCKNER TRUCK SALES REPAIR #35	4482	1	494.80 494.80	0.00 0.00	494.80 494.80	12/10/2020		41275
89600079CHK	A		C&C SAND & STONE CO, INC. REPAIR - PAVILLION - B&G	112	1	392.85 392.85	0.00 0.00	392.85 392.85	12/10/2020		41275
89600080CHK	A		CENTURYLINK NOV. CHARGES NOV. CHARGES NOV. CHARGES NOV. CHARGES	4342	4	558.40 558.40 558.40 558.40	0.00 0.00 0.00 0.00	558.40 257.30 49.96 113.26 137.88	12/10/2020		41275
89600081CHK	A		CINTAS FIRE PROTECTION REPAIR - WPPD REPAIR - SR. CENTER	3604	2	3,793.78 2,797.20 996.58	0.00 0.00 0.00	3,793.78 2,797.20 996.58	12/10/2020		41275
89600082CHK	A		COGENT, INC LIFT STATION REPAIR	4679	1	2,951.31 2,951.31	0.00 0.00	2,951.31 2,951.31	12/10/2020		41275
89600083CHK	A		COLO SPRINGS CHRISTIAN SCHOOL GYM RENTAL-NOV.3,5,10,12	3819	1	180.00 180.00	0.00 0.00	180.00 180.00	12/10/2020		41275
89600084CHK	A		CORE & MAIN LP METER PARTS - F/S	4980	1	888.05 888.05	0.00 0.00	888.05 888.05	12/10/2020		41275
89600085CHK	A		DISCOVERY BENEFITS 11/2020 COBRA/FSA	3877	1	168.00 168.00	0.00 0.00	168.00 168.00	12/10/2020		41275
89600086CHK	A		DYEKMAN TROPHIES, INC. SERVICE AWARDS-SLAUGHTER	232	1	39.95 39.95	0.00 0.00	39.95 39.95	12/10/2020		41275
89600087CHK	A		ENGER, JANE INSTRUCTOR - P&R	3876	1	112.50 112.50	0.00 0.00	112.50 112.50	12/10/2020		41275
89600088CHK	A		ESRI, INC. 2021 RENEWAL - SOFTWARE	3034	1	1,300.00 1,300.00	0.00 0.00	1,300.00 1,300.00	12/10/2020		41275
89600089CHK	A		GRAINGER INC. SUPPLIES - WWTP	282	1	351.00 351.00	0.00 0.00	351.00 351.00	12/10/2020		41275
89600090CHK	A		HARDLINE EQUIPMENT Dulevo 850 Mini Sweeper	4295	1	90,520.00 90,520.00	0.00 0.00	90,520.00 90,520.00	12/10/2020		41275
89600091CHK	A		IREA ELECTRICAL CHARGES ELECTRICAL CHARGES ELECTRICAL CHARGES	343	3	8,317.79 8,317.79 8,317.79	0.00 0.00 0.00	8,317.79 7,762.62 510.42 44.75	12/10/2020		41275
89600092CHK	A		JACK'S TIRE & OIL MANAGEMENT C TIRES #92	5215	1	580.28 580.28	0.00 0.00	580.28 580.28	12/10/2020		41275
89600093CHK	A		JDS - HYDRO CONSULTANTS, INC. SUNNYWOOD PUMP STATION	2894	1	3,022.50 3,022.50	0.00 0.00	3,022.50 3,022.50	12/10/2020		41275

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89600094	CHK	A	JOSUE JIMENEZ SCAN TOOL - FLEET	5250 4844	1	6,459.75 6,459.75	0.00 0.00	6,459.75 6,459.75	12/10/2020		41275
89600095	CHK	A	KEATING, CINDY REIMB. PURCHASE	366 12072020	1	115.77 115.77	0.00 0.00	115.77 115.77	12/10/2020		41275
89600096	CHK	A	KIEWIT INFRASTRUCTURE CO ASPHALT FOR ROAD PATCH	4850 9100551627	1	180.48 180.48	0.00 0.00	180.48 180.48	12/10/2020		41275
89600097	CHK	A	KS STATEBANK KYOCERA COPIER CONTRACT	5217 12252020	1	377.98 377.98	0.00 0.00	377.98 377.98	12/10/2020		41275
89600098	CHK	A	LEXIS NEXIS ACCURINT 11/2020 CONTRACT FEE	3379 1209360-20201130	1	30.50 30.50	0.00 0.00	30.50 30.50	12/10/2020		41275
89600099	CHK	A	MACDOUGALL & WOLDRIDGE, PC PROFESSIONAL FEES 2484-30	1228 161918	1	33.00 33.00	0.00 0.00	33.00 33.00	12/10/2020		41275
89600100	CHK	A	MEBULBS LIGHTING - B&G	3794 33174030-01	1	745.77 745.77	0.00 0.00	745.77 745.77	12/10/2020		41275
89600101	CHK	A	MEDIA RUSHWORKS,LLC Council Chambers AV Equipment	5245 WOODL110320	1	14,694.00 14,694.00	0.00 0.00	14,694.00 14,694.00	12/10/2020		41275
89600102	CHK	A	LUCAS ELLSWORTH CERTIFICATION TEST FEE REIMB	1 12082020	1	50.00 50.00	0.00 0.00	50.00 50.00	12/10/2020		41275
89600103	CHK	A	KANDY MCDANIEL REIMB. RAFFLE BASKETS	1 12320	1	391.32 391.32	0.00 0.00	391.32 391.32	12/10/2020		41275
89600104	CHK	A	NAPA AUTO PARTS 11/2020 CHARGES 11/2020 CHARGES 11/2020 CHARGES	2048 113020 113020 113020	3	261.59 261.59 261.59 261.59	0.00 0.00 0.00 0.00	261.59 21.56 1.38 238.65	12/10/2020		41275
89600105	CHK	A	NICK'S ELECTRICAL SERVICES,LLC ELECTRICAL WORK-COURTROOM	5190 12082020	1	650.00 650.00	0.00 0.00	650.00 650.00	12/10/2020		41275
89600106	CHK	A	NORTHERN SAFETY &INDUSTRIAL CO SAFETY SUPPLIES - F/S SAFETY SUPPLIES - F/S	2417 904217882 904217882	2	178.17 178.17 178.17	0.00 0.00 0.00	178.17 115.81 62.36	12/10/2020		41275
89600107	CHK	A	NORTHSTAR CHEMICAL CO. INC. DISINFECTANT	2569 7899	1	2,304.73 2,304.73	0.00 0.00	2,304.73 2,304.73	12/10/2020		41275
89600108	CHK	A	QUALITY DESIGN, LLC REPAIR SIGNAGE	4921 11172020	1	475.00 475.00	0.00 0.00	475.00 475.00	12/10/2020		41275
89600109	CHK	A	SCHMIDT CONSTRUCTION ASPHALT - STREETS	559 2558914	1	294.00 294.00	0.00 0.00	294.00 294.00	12/10/2020		41275
89600110	CHK	A	SCHUMACHER'S REPAIR - F/S REPAIR - F/S	561 68612 68612	2	84.00 84.00 84.00	0.00 0.00 0.00	84.00 29.40 54.60	12/10/2020		41275
89600111	CHK	A	SHERWIN-WILLIAMS	1890	3	485.20	0.00	485.20	12/10/2020		41275

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			PAINT - B&G	7336-0		212.39	0.00	212.39			
			OFFICE RENOVATION	7342-8		81.42	0.00	81.42			
			SUPPLIES - OFFICE RENOVATION	8958-4		191.39	0.00	191.39			
89600112CHK	A		SUNSTATE EQUIPMENT	2731	1	411.75	0.00	411.75	12/10/2020		41275
			BOOM LIFT RENTAL - B&G	8669713-001		411.75	0.00	411.75			
89600113CHK	A		THE LOCK SHOP	2431	1	611.32	0.00	611.32	12/10/2020		41275
			DOOR LOCKS - BERGSTROM PARK	000798		611.32	0.00	611.32			
89600114CHK	A		TIAA COMMERCIAL FINANCE, INC	5175	1	594.00	0.00	594.00	12/10/2020		41275
			KYOCERA RENTAL PAYMENT	7751931		594.00	0.00	594.00			
89600115CHK	A		TRAFFIC SIGNAL CONTROLS	2349	1	2,650.00	0.00	2,650.00	12/10/2020		41275
			SCHOOL ZONE FLASHER - STREETS	2864		2,650.00	0.00	2,650.00			
89600116CHK	A		UNCC UTILITY NOTIFICATION CNTR	2012	2	180.29	0.00	180.29	12/10/2020		41275
			UTILITY LOCATES	220111348		180.29	0.00	117.19			
			UTILITY LOCATES	220111348		180.29	0.00	63.10			
89600117CHK	A		US POSTAL SERVICE	516	1	226.00	0.00	226.00	12/10/2020		41275
			2020 PO BOX9045 RENEWAL	12082020		226.00	0.00	226.00			
89600118CHK	A		VERIZON	3856	5	2,922.00	0.00	2,922.00	12/10/2020		41275
			11/2020 CHARGES	9867885820		2,922.00	0.00	1,992.22			
			11/2020 CHARGES	9867885820		2,922.00	0.00	293.24			
			11/2020 CHARGES	9867885820		2,922.00	0.00	86.89			
			11/2020 CHARGES	9867885820		2,922.00	0.00	239.49			
			11/2020 CHARGES	9867885820		2,922.00	0.00	310.16			
89600119CHK	A		WASTE MANAGEMENT WOODLAND PARK	3004	1	258.68	0.00	258.68	12/10/2020		41275
			12/2020 TRASH SERVICE	0685390-2517-8		258.68	0.00	258.68			
89600120CHK	A		WIRELESS WATCHDOGS, LLC	5102	1	264.00	0.00	264.00	12/10/2020		41275
			10/2020 MAINTENANCE	IN0079319		264.00	0.00	264.00			
89600121CHK	A		WOODLAND PARK MAIN STREET	5014	1	5,000.00	0.00	5,000.00	12/10/2020		41275
			REIMB. 2020 MINI-GRANT FUNDS	2025		5,000.00	0.00	5,000.00			
89600122CHK	A		WOODLAND PUMP & SUPPLY CO INC.	699	1	240.00	0.00	240.00	12/10/2020		41275
			PUMP REPAIR - WTP	13333		240.00	0.00	240.00			
111124	CHK	A	BRIAN E. BUNDY	5208	1	840.00	0.00	840.00	12/17/2020		41294
			ACCOUNTING SERVICES	12112020		840.00	0.00	840.00			
111125	CHK	A	BRUCKNER TRUCK SALES	4482	1	162.28	0.00	162.28	12/17/2020		41294
			REPAIR #35	47345M		162.28	0.00	162.28			
111126	CHK	A	CHAD MILDBRANDT	5159	1	72.00	0.00	72.00	12/17/2020		41294
			BARTENDING - UPCC	12162020		72.00	0.00	72.00			
111127	CHK	A	CINTAS FIRE PROTECTION	3604	1	170.00	0.00	170.00	12/17/2020		41294
			INSPECTION - WWTP	OF47557236		170.00	0.00	170.00			
111128	CHK	A	CIRSA	144	1	3,470.00	0.00	3,470.00	12/17/2020		41294
			CLAIMS DEDUCTIBLE	201947		3,470.00	0.00	3,470.00			

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111129	CHK	A	CORE & MAIN LP METER PARTS - F/S	4980 N377574	1	131.19 131.19	0.00 0.00	131.19 131.19	12/17/2020		41294
111130	CHK	A	EL PASO CTY HEALTH DEPT LAB 12-BACTERIOLOGICAL TESTS	241 113020	1	252.00 252.00	0.00 0.00	252.00 252.00	12/17/2020		41294
111131	CHK	A	FIRST GENERAL SERVICES FRONT R ANNUAL CONCRETE REPLACEMENT	5238 8531911377#2	1	56,278.85 56,278.85	0.00 0.00	56,278.85 56,278.85	12/17/2020		41294
111132	CHK	A	FOXWORTH-GALBRAITH LUMBER CO 11/2020 CHARGES 11/2020 CHARGES 11/2020 CHARGES	96 11302020 11302020 11302020	3	1,335.32 1,335.32 1,335.32 1,335.32	0.00 0.00 0.00 0.00	1,335.32 14.44 1,294.06 26.82	12/17/2020		41294
111133	CHK	A	GRAINGER INC. SUPPLIES - WWTP SUPPLIES - WWTP	282 9729078023 9730940443	2	155.41 59.50 95.91	0.00 0.00 0.00	155.41 59.50 95.91	12/17/2020		41294
111134	CHK	A	HACH COMPANY LAB SUPPLIES - WTP	291 12226323	1	166.79 166.79	0.00 0.00	166.79 166.79	12/17/2020		41294
111135	CHK	A	HOME DEPOT CREDIT SERVICES 11/2020 CHARGES	1758 112720	1	1,384.14 1,384.14	0.00 0.00	1,384.14 1,384.14	12/17/2020		41294
111136	CHK	A	IMAGE BEARERS CLEANING LLC REIMBURSEMENT - COVID Cleaning Contract	5082 2472469 2625	2	3,884.70 6.50 3,878.20	0.00 0.00 0.00	3,884.70 6.50 3,878.20	12/17/2020		41294
111137	CHK	A	JACK'S TIRE & OIL MANAGEMENT C TIRES - STREETS #55 TIRES TIRES - STREETS #41	5215 904159-88 910632-88 913480-88	3	4,635.18 1,331.30 2,042.00 1,261.88	0.00 0.00 0.00 0.00	4,635.18 1,331.30 2,042.00 1,261.88	12/17/2020		41294
111138	CHK	A	KORY T. KATSIMPALIS 07/2020 ADMIN SERVICES 10-2020 ADMIN. SERVICES 11/2020 ADMIN. SERVICES	5157 07312020 10302020 11302020	3	740.00 330.00 220.00 190.00	0.00 0.00 0.00 0.00	740.00 330.00 220.00 190.00	12/17/2020		41294
111139	CHK	A	LOWE'S BUSINESS ACCOUNT 11/2020 CHARGES	2842 120220	1	133.57 133.57	0.00 0.00	133.57 133.57	12/17/2020		41294
111140	CHK	A	MEBULBS BULBS - UPCC	3794 33275307-01	1	197.36 197.36	0.00 0.00	197.36 197.36	12/17/2020		41294
111141	CHK	A	MATT ZIMMERMAN UNIFORM REIMBURSEMENT	1 112120	1	31.56 31.56	0.00 0.00	31.56 31.56	12/17/2020		41294
111142	CHK	A	JASON MEYERS CELL PHONE REIMBURSEMENT	1 12022020	1	200.00 200.00	0.00 0.00	200.00 200.00	12/17/2020		41294
111143	CHK	A	LUCAS ELLSWORTH REIMB. TESTING FEE	1 12112020	1	100.00 100.00	0.00 0.00	100.00 100.00	12/17/2020		41294
111144	CHK	A	GEFFREY GIDDENS UNIFORM REIMBURSEMENT	1 121320	1	159.99 159.99	0.00 0.00	159.99 159.99	12/17/2020		41294

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111145	CHK	A	JOE WAGNER UNIFORM REIMBURSEMENT	1 12162020	1	195.94 195.94	0.00 0.00	195.94 195.94	12/17/2020		41294
111146	CHK	A	ROSA TILTON Refund Dbl payment 20tr741	1 121720	1	140.00 140.00	0.00 0.00	140.00 140.00	12/17/2020		41294
111147	CHK	A	EFFECTIVE COMMUNICATIONS INC SOCIAL MEDIA TRAINING	1 29	1	515.00 515.00	0.00 0.00	515.00 515.00	12/17/2020		41294
111148	CHK	A	STEVE VARNER UNIFORM REIMBURSEMENT	1 50820	1	189.99 189.99	0.00 0.00	189.99 189.99	12/17/2020		41294
111149	CHK	A	FRONTIER ENVIORMENTAL SERVICE, UTILITY REFUND	1 6039.01	1	200.00 200.00	0.00 0.00	200.00 200.00	12/17/2020		41294
111150	CHK	A	PREMIERE COPIER INC COPIES - WAC	1 65830	1	21.49 21.49	0.00 0.00	21.49 21.49	12/17/2020		41294
111151	CHK	A	PREMIERE COPIER INC. COPIES - WAC	1 66594	1	26.47 26.47	0.00 0.00	26.47 26.47	12/17/2020		41294
111152	CHK	A	ROBERT ZULUAGA FOX IT PHANTOM PDF BUS. 10	1 OL20113007169	1	116.35 116.35	0.00 0.00	116.35 116.35	12/17/2020		41294
111153	CHK	A	MUNICIPAL CODE CORPORATION 12/2020-11/2020 SUPPORT FEE	3345 00352139	1	275.00 275.00	0.00 0.00	275.00 275.00	12/17/2020		41294
111154	CHK	A	NORTHSTAR CHEMICAL CO. INC. CLEANING SUPPLIES	2569 7925	1	114.78 114.78	0.00 0.00	114.78 114.78	12/17/2020		41294
111155	CHK	A	O'REILLY AUTOMOTIVE STORES, IN 11/2020 CHARGES 11/2020 CHARGES	4531 11302020 11302020	2	48.15 48.15 48.15	0.00 0.00 0.00	48.15 33.47 14.68	12/17/2020		41294
111156	CHK	A	PIKES PEAK TELEVISION, INC ADVERTISING - GIVEAWAYS	4663 542057-1	1	1,620.00 1,620.00	0.00 0.00	1,620.00 1,620.00	12/17/2020		41294
111157	CHK	A	PITNEY BOWES GLOBAL FINANCIAL 12/2020 POSTAGE METER REFILL	2479 3312453702	1	90.00 90.00	0.00 0.00	90.00 90.00	12/17/2020		41294
111158	CHK	A	QUADIENT FINANCE USA, INC POSTAGE METER REFILL	5204 11272020	1	2,000.00 2,000.00	0.00 0.00	2,000.00 2,000.00	12/17/2020		41294
111159	CHK	A	RAMPART SURVEYS, LLC LOY CREEK DAM MONITORING	1501 3408	1	650.00 650.00	0.00 0.00	650.00 650.00	12/17/2020		41294
111160	CHK	A	RYDER M JAMES OFFICIAL - P&R	5247 12142020	1	48.00 48.00	0.00 0.00	48.00 48.00	12/17/2020		41294
111161	CHK	A	SAFETY-KLEEN SYSTEMS, INC. TRASH DISPOSAL - STREETS TRASH DISPOSAL - STREETS TRASH DISPOSAL - STREETS	555 84576223 84576223 84576223	3	1,200.00 1,200.00 1,200.00 1,200.00	0.00 0.00 0.00 0.00	1,200.00 162.00 522.00 516.00	12/17/2020		41294
111162	CHK	A	TELLER CNTY CLERK & RECORDER ELECTION COSTS - 2020	609 12012020	1	14,170.50 14,170.50	0.00 0.00	14,170.50 14,170.50	12/17/2020		41294

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111163	CHK	A	TRACTOR SUPPLY COMPANY	4753	1	64.98	0.00	64.98	12/17/2020		41294
			11/2020 CHARGES	112920		64.98	0.00	64.98			
111164	CHK	A	UPS STORE #1374	416	3	157.55	0.00	157.55	12/17/2020		41294
			11/2020 CHARGES	113020		157.55	0.00	25.29			
			11/2020 CHARGES	113020		157.55	0.00	99.15			
			11/2020 CHARGES	113020		157.55	0.00	33.11			
111165	CHK	A	WAXIE SANITARY SUPPLY	4189	1	80.13	0.00	80.13	12/17/2020		41294
			CUSTODIAL SUPPLIES - WAC	79661636		80.13	0.00	80.13			
111166	CHK	A	WILLIAMS EQUIPMENT CO.	1044	1	59.80	0.00	59.80	12/17/2020		41294
			VACON PARTS - F/S	21693		59.80	0.00	59.80			
111167	CHK	A	WOODLAND HARDWARE & RENTAL	2739	3	678.92	0.00	678.92	12/17/2020		41294
			11/2020 CHARGES	113020		678.92	0.00	167.76			
			11/2020 CHARGES	113020		678.92	0.00	101.35			
			11/2020 CHARGES	113020		678.92	0.00	409.81			
111168	CHK	A	WOODLAND PARK SCHOOL DIST RE-2	1262	1	209,653.93	0.00	209,653.93	12/17/2020		41294
			10/2020 SALES TAX	12142020		209,653.93	0.00	209,653.93			
111171	CHK	A	ARCHIVESOCIAL, INC	5255	1	4,788.00	0.00	4,788.00	12/30/2020		41302
			Archive Services	13702		4,788.00	0.00	4,788.00			
111172	CHK	A	ATTP TRANSWEST TRUCKS INC	631	1	25.88	0.00	25.88	12/30/2020		41302
			Repair	008P123071		25.88	0.00	25.88			
111173	CHK	A	BADGER METER INC	4278	3	3,262.91	0.00	3,262.91	12/30/2020		41302
			Cellular LTE SERV Unit	1404386		1,068.00	0.00	1,068.00			
			Installation Kit	1405777		130.11	0.00	130.11			
			Cellular LTE Service Unit-NOV	80063909		2,064.80	0.00	2,064.80			
111174	CHK	A	BRIAN E. BUNDY	5208	1	420.00	0.00	420.00	12/30/2020		41302
			Acct. Support Service	12182020		420.00	0.00	420.00			
111175	CHK	A	BRUCKNER TRUCK SALES	4482	1	328.32	0.00	328.32	12/30/2020		41302
			Repair	7721MS		328.32	0.00	328.32			
111176	CHK	A	BUZZSAWBUSBY,LLC	5256	1	1,000.00	0.00	1,000.00	12/30/2020		41302
			Wood Carving in Memorial Park	122120		1,000.00	0.00	1,000.00			
111177	CHK	A	CASELLE INC	2356	4	698.00	0.00	698.00	12/30/2020		41302
			01/21 Contract	106152		498.00	0.00	174.30			
			01/21 Contract	106152		498.00	0.00	323.70			
			01/21-12/21 Source Code Escrow	106576		200.00	0.00	130.00			
			01/21-12/21 Source Code Escrow	106576		200.00	0.00	70.00			
111178	CHK	A	CHAD MILDBRANDT	5159	1	90.00	0.00	90.00	12/30/2020		41302
			Bartending	122820		90.00	0.00	90.00			
111179	CHK	A	CHANGE AND INNOVATION AGENCY L	5254	1	3,500.00	0.00	3,500.00	12/30/2020		41302
			Full Innovation Academy	8012593		3,500.00	0.00	3,500.00			
111180	CHK	A	CINTAS CORPORATION NO 2	4977	6	403.80	0.00	403.80	12/30/2020		41302
			Uniforms-Fleet	4066561609		61.80	0.00	61.80			

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			Uniforms-Fleet	4067209087		78.30	0.00	78.30			
			Uniforms-Fleet	4067777228		61.80	0.00	61.80			
			Uniforms-Fleet	4068429582		61.80	0.00	61.80			
			Uniforms-Fleet	4069200790		61.80	0.00	61.80			
			Uniforms-Fleet	4069858336		78.30	0.00	78.30			
111181	CHK	A	CORE & MAIN LP	4980	3	1,557.56	0.00	1,557.56	12/30/2020		41302
			Parts- F/S	N359309		277.34	0.00	277.34			
			SWR SAD TEE	N388886		113.12	0.00	113.12			
			Curb Stop	N455979		1,167.10	0.00	1,167.10			
111182	CHK	A	DOCUMART COPIES & PRINTING	3252	2	80.00	0.00	80.00	12/30/2020	VOID	41302
			BUS. CARDS - LAWSON & ALFIERI	364549		40.00	0.00	40.00			
			Bus Cards- Lawson & Alfieri	364549A		40.00	0.00	40.00			
111183	CHK	A	EXCEL SERVE PLUS, INC. SERCOM	1772	1	1,190.00	0.00	1,190.00	12/30/2020		41302
			Tree Lighting	40324		1,190.00	0.00	1,190.00			
111184	CHK	A	GEFFREY GIDDENS	5257	1	67.38	0.00	67.38	12/30/2020		41302
			Work Socks	7656		67.38	0.00	67.38			
111185	CHK	A	GLASER STEEL	2440	1	173.86	0.00	173.86	12/30/2020		41302
			Steel Cuts-ST	70890		173.86	0.00	173.86			
111186	CHK	A	GRAINGER INC.	282	1	104.85	0.00	104.85	12/30/2020		41302
			Supplies -WTP	9732505608		104.85	0.00	104.85			
111187	CHK	A	HIGH COUNTRY PEST CONTROL	3822	1	71.00	0.00	71.00	12/30/2020		41302
			Pest Control	73880		71.00	0.00	71.00			
111188	CHK	A	HIGH MOUNTAIN MESSENGER LLC	4971	1	100.00	0.00	100.00	12/30/2020		41302
			Sponsorship-Almanac	12905		100.00	0.00	100.00			
111189	CHK	A	IREA	343	5	27,578.10	0.00	27,578.10	12/30/2020		41302
			Electrical Charges	12292020B		15,592.26	0.00	7,115.75			
			Electrical Charges	12292020B		15,592.26	0.00	3,190.55			
			Electrical Charges	12292020B		15,592.26	0.00	5,285.96			
			Electrical Charges	12292020C		11,985.84	0.00	1,625.39			
			Electrical Charges	12292020C		11,985.84	0.00	10,360.45			
111190	CHK	A	JACK'S TIRE & OIL MANAGEMENT C	5215	2	1,160.56	0.00	1,160.56	12/30/2020	VOID	41302
			TIRE VEH #97	923134-88		580.28	0.00	580.28			
			Tire Veh # 92 PBG	923134-88A		580.28	0.00	580.28			
111191	CHK	A	LEWAN & ASSOCIATES, INC.	398	1	1,318.79	0.00	1,318.79	12/30/2020		41302
			12/20-01/21 Usage	IN1178602		1,318.79	0.00	1,318.79			
111192	CHK	A	MEBULBS	3794	1	567.83	0.00	567.83	12/30/2020		41302
			Repair Outdoor Lights @PW Shop	33310745-01		567.83	0.00	567.83			
111193	CHK	A	MCCARTHY, BURGESS & WOLFF	1	1	79.80	0.00	79.80	12/30/2020		41302
			Brinks Home Security	12092020		79.80	0.00	79.80			
111194	CHK	A	DAVID SAUER	1	1	131.87	0.00	131.87	12/30/2020		41302
			Clothes	12132020		131.87	0.00	131.87			

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111195	CHK	A	ELIZABETH & BRIAN KNODEL Utility Refund	1 121820	1	100.00 100.00	0.00 0.00	100.00 100.00	12/30/2020		41302
111196	CHK	A	SHADAI AKA JUDGE'S CHAR GRILL CVRF Business Relief	1 B040	1	15,000.00 15,000.00	0.00 0.00	15,000.00 15,000.00	12/30/2020		41302
111197	CHK	A	RED DIAMOND GASTRO TRUCK LLC CVRF Business Relief	1 B041	1	7,089.93 7,089.93	0.00 0.00	7,089.93 7,089.93	12/30/2020		41302
111198	CHK	A	BREATHE STUDIO AKA SUN PILATES CVRF Business Relief	1 B042	1	3,014.50 3,014.50	0.00 0.00	3,014.50 3,014.50	12/30/2020		41302
111199	CHK	A	UT PROISM AKA SMARTSTYLE HAIR CVRF Business Relief	1 B043	1	15,000.00 15,000.00	0.00 0.00	15,000.00 15,000.00	12/30/2020		41302
111200	CHK	A	MUNICIPAL TREATMENT EQUIPMENT Equipment- WTP	451 19876	1	4,434.31 4,434.31	0.00 0.00	4,434.31 4,434.31	12/30/2020		41302
111201	CHK	A	MUNIREVS INC Implementation Hosting and Support	5196 3428 3429	2	1,878.71 1,250.00 628.71	0.00 0.00 0.00	1,878.71 1,250.00 628.71	12/30/2020		41302
111202	CHK	A	MUTUAL OF OMAHA INSURANCE COMP Disability-Insurance Disability-Insurance	5128 1133685927 1142547059	2	7,700.91 3,865.95 3,834.96	0.00 0.00 0.00	7,700.91 3,865.95 3,834.96	12/30/2020		41302
111203	CHK	A	NORTHSTAR CHEMICAL CO. INC. Custodial Supplies- B&G	2569 7902	1	1,412.25 1,412.25	0.00 0.00	1,412.25 1,412.25	12/30/2020		41302
111204	CHK	A	PEAKVIEW ROOFING & GUTTERS Supply & Install Roof	4252 96280	1	9,410.00 9,410.00	0.00 0.00	9,410.00 9,410.00	12/30/2020		41302
111205	CHK	A	PROFESSIONAL POLICE SUPPLY Training Pistols	4796 INV342311	1	1,720.00 1,720.00	0.00 0.00	1,720.00 1,720.00	12/30/2020		41302
111206	CHK	A	SAFETY-KLEEN SYSTEMS, INC. Solvent Service-Fleet	555 84903379	1	1,722.50 1,722.50	0.00 0.00	1,722.50 1,722.50	12/30/2020		41302
111207	CHK	A	SCHUMACHER'S Repair #35 Repair # 11 Repair #92	561 68607 68621 68715	3	294.00 126.00 84.00 84.00	0.00 0.00 0.00 0.00	294.00 126.00 84.00 84.00	12/30/2020		41302
111208	CHK	A	SGS ACCUTEST INC. 10/2020 WATER QUALITY TEST 10/20 Water Quality Test 11/2020 WATER QUALITY TEST 11/20 Water Quality Test	4859 52160123614 52160123614A 52160123701 52160123701A	4	851.00 217.50 217.50 208.00 208.00	0.00 0.00 0.00 0.00 0.00	851.00 217.50 217.50 208.00 208.00	12/30/2020	VOID	41302
111209	CHK	A	STATUS: CODE 4, INC Empl. Services Inv #41	5101 41	1	3,160.00 3,160.00	0.00 0.00	3,160.00 3,160.00	12/30/2020		41302
111210	CHK	A	TELLER COUNTY WASTE 12/2020 PORTALET SERVICE Portalet Services 2020 Teller County Waste	4158 11799 11799A 12072020	10	1,925.00 350.00 350.00 612.50	0.00 0.00 0.00 0.00	1,925.00 350.00 350.00 410.00	12/30/2020	VOID	41302

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Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
			2020 Teller County Waste		12072020	612.50	0.00	149.75			
			2020 Teller County Waste		12072020	612.50	0.00	39.00			
			2020 Teller County Waste		12072020	612.50	0.00	13.75			
			12/20 Trash Service		12072020A	612.50	0.00	39.00			
			12/20 Trash Service		12072020A	612.50	0.00	13.75			
			12/20 Trash Service		12072020A	612.50	0.00	410.00			
			12/20 Trash Service		12072020A	612.50	0.00	149.75			
111211	CHK	A	TREATMENT TECH, INC.	1494	1	2,681.00	0.00	2,681.00	12/30/2020		41302
			Sodium Hypochlorite-WTP	183521		2,681.00	0.00	2,681.00			
111212	CHK	A	WALMART COMMUNITY	668	1	907.05	0.00	907.05	12/30/2020		41302
			Nov 2020	12162020		907.05	0.00	907.05			
111213	CHK	A	WAXIE SANITARY SUPPLY	4189	5	1,800.83	0.00	1,800.83	12/30/2020	VOID	41302
			CUSTODIAL SUPPLIES - WAC	79660747		110.43	0.00	110.43			
			Custodial Supplies WAC	79660747A		110.43	0.00	110.43			
			CUSTODIAL SUPPLIES - WAC	79661670		7.30	0.00	7.30			
			Custodial Supplies WAC	79661670A		7.30	0.00	7.30			
			Custodial Supplies	79679419		1,565.37	0.00	1,565.37			
111214	CHK	A	WIRELESS WATCHDOGS, LLC	5102	2	167.91	0.00	167.91	12/30/2020		41302
			IPhone Supplies	IN0079910		101.43	0.00	101.43			
			Phone Supplies	IN0079988		66.48	0.00	66.48			
111215	CHK	A	DOCUMART COPIES & PRINTING	3252	1	40.00	0.00	40.00	12/30/2020		41306
			Bus. Cards- Lawson and Alfieri	364549B		40.00	0.00	40.00			
111216	CHK	A	JACK'S TIRE & OIL MANAGEMENT C	5215	1	580.28	0.00	580.28	12/30/2020		41306
			Tire Veh #97 PBG	923134-88B		580.28	0.00	580.28			
111217	CHK	A	SGS ACCUTEST INC.	4859	2	425.50	0.00	425.50	12/30/2020		41306
			10/20 Water Quality Test	52160123614B		217.50	0.00	217.50			
			11/20 Water Quality Test	52160123701B		208.00	0.00	208.00			
111218	CHK	A	TELLER COUNTY WASTE	4158	5	962.50	0.00	962.50	12/30/2020		41306
			12/20 Portalet Service	11799B		350.00	0.00	350.00			
			12/20 Trash Service	12072020B		612.50	0.00	149.75			
			12/20 Trash Service	12072020B		612.50	0.00	13.75			
			12/20 Trash Service	12072020B		612.50	0.00	410.00			
			12/20 Trash Service	12072020B		612.50	0.00	39.00			
111219	CHK	A	WAXIE SANITARY SUPPLY	4189	3	1,683.10	0.00	1,683.10	12/30/2020		41306
			Custodial Supplies-WAC	79660747B		110.43	0.00	110.43			
			Custodial Supplies	79661670B		7.30	0.00	7.30			
			Custodial Supplies	79679419A		1,565.37	0.00	1,565.37			
111220	CHK	A	CIVICPLUS, LLC	5189	1	10,800.00	0.00	10,800.00	12/31/2020		41309
			Civic Clerk	208035		10,800.00	0.00	10,800.00			
111223	CHK	A	AT&T MOBILITY LLC	5118	1	125.99	0.00	125.99	12/31/2020		41322
			WIRELESS SERVICE	287290137930X1228202125.99			0.00	125.99			
111224	CHK	A	B&H PHOTO-VIDEO	5252	1	5,810.28	0.00	5,810.28	12/31/2020		41322
			AV SUPPLIES	181900601		5,810.28	0.00	5,810.28			

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111225	CHK	A	BADGER METER INC	4278	3	24,299.61	0.00	24,299.61	12/31/2020		41322
			Badger Meter	1400747		24,128.00	0.00	24,128.00			
			Badger Meter	1401726		26.50	0.00	26.50			
			WALL BRACKET INSTALL KIT	1407042		145.11	0.00	145.11			
111226	CHK	A	BLACK HILLS ENERGY	4035	4	10,894.69	0.00	10,894.69	12/31/2020		41322
			UTILITY CHARGES	122220		10,894.69	0.00	2,221.56			
			UTILITY CHARGES	122220		10,894.69	0.00	3,361.03			
			UTILITY CHARGES	122220		10,894.69	0.00	4,597.07			
			UTILITY CHARGES	122220		10,894.69	0.00	715.03			
111227	CHK	A	BURLAP BAG CLOTHING/BOOTS	1356	4	303.65	0.00	303.65	12/31/2020		41322
			UNIFOR - ST - DERRINGTON	20-8074		159.60	0.00	159.60			
			UNIFORM - HEINZELMAN - STREETS	20-8087		113.05	0.00	113.05			
			UNIFORMS - ALEX OFFUT	20-8154		31.00	0.00	20.15			
			UNIFORMS - ALEX OFFUT	20-8154		31.00	0.00	10.85			
111228	CHK	A	CINTAS CORPORATION NO 2	4977	1	61.80	0.00	61.80	12/31/2020		41322
			UNIFORM - FLEET	4070524122		61.80	0.00	61.80			
111229	CHK	A	COLORADO ANALYTICAL LAB	4028	2	234.00	0.00	234.00	12/31/2020		41322
			LAB SERVICES - WWTP	201208030		112.00	0.00	112.00			
			LAB SERVICES - WWTP	201208033		122.00	0.00	122.00			
111230	CHK	A	COLORADO ELECTRIC MOTOR REPAIR	2793	1	352.03	0.00	352.03	12/31/2020		41322
			EQUIPMENT - WWTP	67086		352.03	0.00	352.03			
111231	CHK	A	CONROY'S PLUS ONE INC	4918	1	1,200.00	0.00	1,200.00	12/31/2020		41322
			PLEXIGLASS - HOCKEY RINK	2503		1,200.00	0.00	1,200.00			
111232	CHK	A	CORE & MAIN LP	4980	1	364.08	0.00	364.08	12/31/2020		41322
			CURB BOX - F/S	N505520		364.08	0.00	364.08			
111233	CHK	A	CSG SYSTEMS, INC	5150	1	327.50	0.00	327.50	12/31/2020		41322
			PUBLIC NOTICE SIGN	264490		327.50	0.00	327.50			
111234	CHK	A	ENVIROTECH SERVICES INC	5170	2	3,476.00	0.00	3,476.00	12/31/2020		41322
			Ice Slicer- Delivered	CD202104062		3,419.52	0.00	3,419.52			
			ICE SLICER - BALANCE DUE	CD202104062A		56.48	0.00	56.48			
111235	CHK	A	FAITHFUL FRIENDS ANIMAL HOSPIT	5183	1	413.12	0.00	413.12	12/31/2020		41322
			K-9 SHOTS	94662		413.12	0.00	413.12			
111236	CHK	A	GLASER GAS, INC.	3244	1	26.00	0.00	26.00	12/31/2020		41322
			ZAMBONI REFILL - PROPANE	91720		26.00	0.00	26.00			
111237	CHK	A	HARBOR FREIGHT TOOLS	2298	2	102.95	0.00	102.95	12/31/2020		41322
			TOOLS - F/S	934999		102.95	0.00	66.92			
			TOOLS - F/S	934999		102.95	0.00	36.03			
111238	CHK	A	HIGH COUNTRY PEST CONTROL	3822	1	101.00	0.00	101.00	12/31/2020		41322
			PD MONTHLY SERVICE	73880A		101.00	0.00	101.00			
111239	CHK	A	FARM PLAN BIG R	2740	1	71.98	0.00	71.98	12/31/2020		41322
			SEAT COVERS FOR WORK TRUCK	G11232		71.98	0.00	71.98			

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111240	CHK	A	K&K TREE SERVICE/CHIPPING LLC	3995	1	2,475.00	0.00	2,475.00	12/31/2020		41322
			LOGS - MEADOWOOD PARKING	10129-20		2,475.00	0.00	2,475.00			
111241	CHK	A	LAB INSTRUMENT SPECIAL.	3250	1	579.85	0.00	579.85	12/31/2020		41322
			FILTERS - WWTP	21299		579.85	0.00	579.85			
111242	CHK	A	MCCANDLESS TRUCK CENTER LLC	2792	1	22.10	0.00	22.10	12/31/2020		41322
			BALANCE DUE-INV. S103015325:01	S103015325:01A		22.10	0.00	22.10			
111243	CHK	A	MEBULBS	3794	1	191.14	0.00	191.14	12/31/2020		41322
			LIGHTING - B&G	33555245-01		191.14	0.00	191.14			
111244	CHK	A	ROBERT FELTS	1	1	112.34	0.00	112.34	12/31/2020		41322
			REIMBURSEMENT	12312020		112.34	0.00	112.34			
111245	CHK	A	PETTY CASH - WPPD	2067	1	336.16	0.00	336.16	12/31/2020		41322
			10/2020-12/2020 RECONCILIATION	12312020		336.16	0.00	336.16			
111246	CHK	A	PIONEER SAND CO INC	512	1	493.67	0.00	493.67	12/31/2020		41322
			PEA GRAVEL - F/S	PSI1517660		493.67	0.00	493.67			
111247	CHK	A	PRIORITY RESEARCH	4392	1	35.60	0.00	35.60	12/31/2020		41322
			BACKGROUND CHECKS	220-451-3335		35.60	0.00	35.60			
111248	CHK	A	SAFETY-KLEEN SYSTEMS, INC.	555	1	384.05	0.00	384.05	12/31/2020		41322
			SOLVENT SERVICE	84615511		384.05	0.00	384.05			
111249	CHK	A	SHERWIN-WILLIAMS	1890	1	205.05	0.00	205.05	12/31/2020		41322
			PAINT - B&G	8314-0		205.05	0.00	205.05			
111250	CHK	A	SOUTHWEST CONTRACTOR SUPPLIES	5115	1	418.60	0.00	418.60	12/31/2020		41322
			GLOVES - WWTP	1636		418.60	0.00	418.60			
111251	CHK	A	STONE MOTORS, INC DBA KORF CON	5110	2	55,525.00	0.00	55,525.00	12/31/2020		41322
			2020 Ford F350	49648		55,525.00	0.00	36,091.25			
			2020 Ford F350	49648		55,525.00	0.00	19,433.75			
111252	CHK	A	STRATEGIC INSIGHTS, INC	5258	1	1,500.00	0.00	1,500.00	12/31/2020		41322
			CAPITOL PLANNING SOFTWARE	256		1,500.00	0.00	1,500.00			
111253	CHK	A	RED BARON CAR WASH	4191	2	137.00	0.00	137.00	12/31/2020		41322
			11/2020 CHARGES	1765		137.00	0.00	30.00			
			11/2020 CHARGES	1765		137.00	0.00	107.00			
111254	CHK	A	TRANSWEST TRUCK TRAILER RV	5253	1	25.88	0.00	25.88	12/31/2020		41322
			PARTS - #13	008P123071		25.88	0.00	25.88			
111255	CHK	A	UNCC UTILITY NOTIFICATION CNTR	2012	2	151.98	0.00	151.98	12/31/2020		41322
			UTILITY LOCATES	220121336		151.98	0.00	98.79			
			UTILITY LOCATES	220121336		151.98	0.00	53.19			
111256	CHK	A	UNITED REPROGRAPHIC SUPPLY	4285	1	215.50	0.00	215.50	12/31/2020		41322
			INK & ENGINEERING BOND	IN251783		215.50	0.00	215.50			
111257	CHK	A	USA BLUEBOOK	1779	1	92.30	0.00	92.30	12/31/2020		41322
			TUBING - WWTP	436879		92.30	0.00	92.30			

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111258	CHK	A	VSP-VISION SERVICE PLAN 12/2020 VISION	664	1	835.80	0.00	835.80	12/31/2020		41322
				11182020		835.80	0.00	835.80			
111259	CHK	A	VWR INTERNATIONAL, INC. LAB SUPPLIES - WWTP	983	1	552.74	0.00	552.74	12/31/2020		41322
				8803035265		552.74	0.00	552.74			
111260	CHK	A	WASTE MANAGEMENT WOODLAND PARK XTRA TRASH SERVICE - WTP	3004	1	13.34	0.00	13.34	12/31/2020		41322
				0005882-2517-7		13.34	0.00	13.34			
111261	CHK	A	WESTWOOD LAKES WATER DISTRICT WATER FEES	679	1	1,559.90	0.00	1,559.90	12/31/2020		41322
				12232020		1,559.90	0.00	1,559.90			
REGISTER TOTALS Checks: 243 Voids: 5											
					338	1,004,655.56	0.00	1,004,655.56			

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111122	CHK	P	PARK STATE BANK & TRUST	487	1	3,197.16	0.00	3,197.16	12/04/2020		41234
111123	CHK	P	PARK STATE BANK & TRUST	4764	2	3,916.75	0.00	3,916.75	12/04/2020		41234
111169	CHK	P	PARK STATE BANK & TRUST	487	1	3,142.99	0.00	3,142.99	12/18/2020		41295
111170	CHK	P	PARK STATE BANK & TRUST	4764	1	250.00	0.00	250.00	12/18/2020		41295

Bank Number: 99 / Name: VECTRA BANK COLORADO/PAYROLL / Description: PAYROLL ACCOUNT (719) 687-9246

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
18654	CHK	P	JOEL SMITH	7206	1	864.00	140.95	723.05	12/04/2020		41231
45684	NOD	P	NINA B ALLMOND	3306	1	2,059.77	701.40	1,358.37	12/04/2020		41231
45685	NOD	P	RUSTY L ANTHONY	1275	1	2,657.90	961.12	1,696.78	12/04/2020		41231
45686	NOD	P	RICHARD L AVERY IV	1293	1	2,532.86	561.44	1,971.42	12/04/2020		41231
45687	NOD	P	JUSTIN R BAADE	1300	1	1,453.40	381.94	1,071.46	12/04/2020		41231
45688	NOD	P	SARA R BAIRD	1331	1	360.74	62.06	298.68	12/04/2020		41231
45689	NOD	P	JEREMY M BARNES	1335	1	2,192.40	869.74	1,322.66	12/04/2020		41231
45690	NOD	P	JOANNA E BARTKO	1339	1	341.60	26.13	315.47	12/04/2020		41231
45691	NOD	P	ROBERT L BRAATZ JR	1421	1	1,819.26	577.64	1,241.62	12/04/2020		41231
45692	NOD	P	TIMOTHY S BRADLEY	1425	1	2,262.14	522.17	1,739.97	12/04/2020		41231
45693	NOD	P	KAITLYN K BROWN	5018	1	212.20	16.23	195.97	12/04/2020		41231
45694	NOD	P	ROBYN BROWN	1452	1	3,577.55	1,648.14	1,929.41	12/04/2020		41231
45695	NOD	P	JUDITH A BUNDY	1473	1	1,752.80	589.72	1,163.08	12/04/2020		41231
45696	NOD	P	DAVID J BURGESS	1472	1	1,930.29	589.36	1,340.93	12/04/2020		41231
45697	NOD	P	KAREN BURSACK	1467	1	618.40	121.39	497.01	12/04/2020		41231
45698	NOD	P	JASON Z CALDWELL	1495	1	1,701.77	574.90	1,126.87	12/04/2020		41231
45699	NOD	P	SUZANNE M CALVIN-YIM	1494	1	228.38	17.47	210.91	12/04/2020		41231
45700	NOD	P	HEATH CARGILL	1504	1	1,649.00	373.78	1,275.22	12/04/2020		41231
45701	NOD	P	KENNETH J CASE	1502	1	2,343.00	1,393.90	949.10	12/04/2020		41231
45702	NOD	P	JANEL CAVILEE	1506	1	2,239.72	446.51	1,793.21	12/04/2020		41231
45703	NOD	P	AYDEN J COLLINGE	1543	1	279.00	43.62	235.38	12/04/2020		41231
45704	NOD	P	KARLA K COLLINS	1533	1	1,152.75	250.38	902.37	12/04/2020		41231
45705	NOD	P	MICHAEL CORNELL	1541	1	1,531.45	405.95	1,125.50	12/04/2020		41231
45706	NOD	P	HOPE A COUCH	1524	1	2,555.75	796.46	1,759.29	12/04/2020		41231
45707	NOD	P	DENA M CURRIN	1598	1	3,891.00	1,305.32	2,585.68	12/04/2020		41231
45708	NOD	P	MAXIMILIAN G DALTON	1978	1	1,856.61	506.12	1,350.49	12/04/2020		41231
45709	NOD	P	CHARLES DAVIS	1979	1	66.00	5.05	60.95	12/04/2020		41231
45710	NOD	P	MILES J DE YOUNG	2010	1	4,221.15	1,491.14	2,730.01	12/04/2020		41231
45711	NOD	P	MANOLO DEJESUS	2011	1	2,471.46	476.38	1,995.08	12/04/2020		41231
45712	NOD	P	BRUCE L DERINGTON	2025	1	2,262.14	582.02	1,680.12	12/04/2020		41231
45713	NOD	P	TARYN DIMARITI	2056	1	1,856.61	432.90	1,423.71	12/04/2020		41231
45714	NOD	P	HUNTER S DRUMMOND	2151	1	250.25	19.14	231.11	12/04/2020		41231
45715	NOD	P	TINA M EDWARDS	2184	1	2,663.95	869.80	1,794.15	12/04/2020		41231
45716	NOD	P	LUCAS J ELLSWORTH	2194	1	1,587.14	512.63	1,074.51	12/04/2020		41231
45717	NOD	P	NICOLE S EVANS	2465	1	1,365.71	433.12	932.59	12/04/2020		41231
45718	NOD	P	SHANNON D EVERHART	2470	1	2,262.14	477.85	1,784.29	12/04/2020		41231
45719	NOD	P	ROBERT FELTS	2536	1	2,708.22	850.68	1,857.54	12/04/2020		41231
45720	NOD	P	CHAD FORSETT	2667	1	1,995.27	559.34	1,435.93	12/04/2020		41231
45721	NOD	P	RYAN J GALBREATH	2989	1	2,243.84	519.67	1,724.17	12/04/2020		41231
45722	NOD	P	BARRY GAMBLIN	3001	1	477.25	56.47	420.78	12/04/2020		41231
45723	NOD	P	GEFFREY V GIDDENS	3025	1	1,276.25	371.26	904.99	12/04/2020		41231
45724	NOD	P	ESPERANZA GIPSON	3067	1	228.00	31.62	196.38	12/04/2020		41231
45725	NOD	P	ANDREW HEINTZELMAN	3367	1	1,601.13	505.71	1,095.42	12/04/2020		41231
45726	NOD	P	BEVERLY A HODGES	4425	1	1,896.36	565.62	1,330.74	12/04/2020		41231
45727	NOD	P	RYAN P HOLZWARTH	3434	1	3,248.86	1,231.73	2,017.13	12/04/2020		41231
45728	NOD	P	CHRISTINE A HUBER	3600	1	1,590.37	501.68	1,088.69	12/04/2020		41231
45729	NOD	P	DOROTHY E HUBER	3601	1	2,624.42	1,088.00	1,536.42	12/04/2020		41231
45730	NOD	P	LISA A IVEY	3805	1	1,872.10	408.07	1,464.03	12/04/2020		41231
45731	NOD	P	MARY J JACKSON	3897	1	1,112.02	323.54	788.48	12/04/2020		41231
45732	NOD	P	AMY K JACOB	3885	1	2,375.12	888.68	1,486.44	12/04/2020		41231
45733	NOD	P	GRACE JOHNSON	3969	1	1,694.40	425.52	1,268.88	12/04/2020		41231
45734	NOD	P	EMILY KATSIMPALIS	3989	1	3,577.32	1,148.29	2,429.03	12/04/2020		41231
45735	NOD	P	CYNTHIA K KEATING	4200	1	3,577.32	1,215.91	2,361.41	12/04/2020		41231
45736	NOD	P	KAIDEN KENYON	4208	1	192.00	24.27	167.73	12/04/2020		41231
45737	NOD	P	MICHAEL LAWSON	5064	1	3,910.31	1,014.20	2,896.11	12/04/2020		41231
45738	NOD	P	SUZANNE LECLERCQ	4699	1	3,577.32	1,199.77	2,377.55	12/04/2020		41231

Bank Number: 99 / Name: VECTRA BANK COLORADO/PAYROLL / Description: PAYROLL ACCOUNT (719) 687-9246

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
45739	NOD	P	JENNIFER LEHTINEN	4703	1	1,545.85	473.88	1,071.97	12/04/2020		41231
45740	NOD	P	ANDREW A LEIBBRAND	4702	1	3,248.86	857.13	2,391.73	12/04/2020		41231
45741	NOD	P	ROBIN D LINDBERG	4790	1	2,844.83	851.32	1,993.51	12/04/2020		41231
45742	NOD	P	ROBERT G LUCE	4855	1	256.80	19.65	237.15	12/04/2020		41231
45743	NOD	P	MARK W MACKEL	5010	1	2,671.50	1,169.23	1,502.27	12/04/2020		41231
45744	NOD	P	ELIZABETH A MCCLINTOCK	5044	1	423.51	32.41	391.10	12/04/2020		41231
45745	NOD	P	DAVID MCCORMICK	5043	1	2,308.88	534.69	1,774.19	12/04/2020		41231
45746	NOD	P	KANDY L MCDANIEL	5055	1	1,547.17	524.15	1,023.02	12/04/2020		41231
45747	NOD	P	MICHAEL G MCDANIEL	5056	1	4,553.06	1,130.00	3,423.06	12/04/2020		41231
45748	NOD	P	BRITTANY MEYERS	5161	1	309.44	23.67	285.77	12/04/2020		41231
45749	NOD	P	JASON E MEYERS	5160	1	4,713.66	1,501.37	3,212.29	12/04/2020		41231
45750	NOD	P	CHAD M MILDBRANDT	5172	1	387.36	32.64	354.72	12/04/2020		41231
45751	NOD	P	CHRIS E MOORE	5200	1	940.75	171.88	768.87	12/04/2020		41231
45752	NOD	P	LAWRENCE W NORQUIST	5606	1	1,995.65	559.46	1,436.19	12/04/2020		41231
45753	NOD	P	ALEXANDER OFFUTT	5690	1	1,276.25	333.81	942.44	12/04/2020		41231
45754	NOD	P	LORETTA PELLEGRINO	6190	1	2,907.80	825.51	2,082.29	12/04/2020		41231
45755	NOD	P	PHILIP K PYLES	6700	1	2,340.49	696.35	1,644.14	12/04/2020		41231
45756	NOD	P	LEVENTE RACZ	6719	1	1,909.06	586.41	1,322.65	12/04/2020		41231
45757	NOD	P	EUGENE A RAMIREZ	6722	1	7,049.28	2,190.79	4,858.49	12/04/2020		41231
45758	NOD	P	JOSEF P RICHARDSON	6782	1	797.88	562.35	235.53	12/04/2020		41231
45759	NOD	P	SALLY W RILEY	6800	1	3,832.10	1,364.89	2,467.21	12/04/2020		41231
45760	NOD	P	JASMINE RIVAS	6877	1	1,499.20	397.42	1,101.78	12/04/2020		41231
45761	NOD	P	IVAN RODRIGUEZ	3372	1	3,105.90	640.47	2,465.43	12/04/2020		41231
45762	NOD	P	CRYSTAL ROE	6906	1	2,871.81	745.83	2,125.98	12/04/2020		41231
45763	NOD	P	MITCHELL L ROTH	6903	1	1,683.20	524.63	1,158.57	12/04/2020		41231
45764	NOD	P	ALLY RUSSO	6966	1	66.00	5.05	60.95	12/04/2020		41231
45765	NOD	P	JEFFREY SANCHEZ	6974	1	4,802.83	1,440.05	3,362.78	12/04/2020		41231
45766	NOD	P	DAVID J SAUER	6988	1	1,449.59	504.37	945.22	12/04/2020		41231
45767	NOD	P	KELLY A SIMPKINS	7193	1	2,059.77	1,022.44	1,037.33	12/04/2020		41231
45768	NOD	P	DORIE D SLAUGHTER	7198	1	861.44	255.27	606.17	12/04/2020		41231
45769	NOD	P	JOHN M SOCZEK	7227	1	2,361.12	833.48	1,527.64	12/04/2020		41231
45770	NOD	P	RYAN M SQUIRES	7276	1	1,640.88	386.80	1,254.08	12/04/2020		41231
45771	NOD	P	DANIEL L STOVER	7430	1	2,808.92	1,060.96	1,747.96	12/04/2020		41231
45772	NOD	P	KYLE D STROM	7447	1	1,996.00	571.23	1,424.77	12/04/2020		41231
45773	NOD	P	DARRIN K TANGEMAN	7477	1	5,918.36	1,453.57	4,464.79	12/04/2020		41231
45774	NOD	P	JENNIFER K TOBIAS	4205	1	2,389.40	910.28	1,479.12	12/04/2020		41231
45775	NOD	P	DARREN TRAYLOR RIVERA	7766	1	2,713.59	881.78	1,831.81	12/04/2020		41231
45776	NOD	P	KRISTOFER L TROEGER	7777	1	1,762.28	576.46	1,185.82	12/04/2020		41231
45777	NOD	P	STEVEN E VARNER	8316	1	2,346.98	542.79	1,804.19	12/04/2020		41231
45778	NOD	P	ERIKA D VIDA	8355	1	2,404.07	707.58	1,696.49	12/04/2020		41231
45779	NOD	P	COURTNEY C WADHAM	8475	1	2,000.80	471.26	1,529.54	12/04/2020		41231
45780	NOD	P	JOE WAGNER	8597	1	1,276.25	229.84	1,046.41	12/04/2020		41231
45781	NOD	P	LAWRENCE E WATTERS	8600	1	3,607.52	1,274.98	2,332.54	12/04/2020		41231
45782	NOD	P	LAINE M WILBERDING	8743	1	562.03	130.62	431.41	12/04/2020		41231
45783	NOD	P	HARRY H WILEY IV	8744	1	4,525.11	1,992.59	2,532.52	12/04/2020		41231
45784	NOD	P	MATT ZIMMERMAN	9020	1	1,515.50	393.93	1,121.57	12/04/2020		41231
18655	CHK	P	MICHAEL LAWSON	5064	1	5,000.00	1,078.65	3,921.35	12/11/2020		41272
18656	CHK	P	DARRIN K TANGEMAN	7477	1	21,812.26	6,845.53	14,966.73	12/11/2020	VOID	41272
18657	CHK	P	JOHNAVON J ALLISON	1258	1	108.00	8.26	99.74	12/18/2020		41291
18658	CHK	P	JOEL SMITH	7206	1	1,080.00	193.39	886.61	12/18/2020		41291
45785	NOD	P	NINA B ALLMOND	3306	1	2,059.77	701.39	1,358.38	12/18/2020		41291
45786	NOD	P	RUSTY L ANTHONY	1275	1	2,561.84	941.21	1,620.63	12/18/2020		41291
45787	NOD	P	RICHARD L AVERY IV	1293	1	3,036.44	652.18	2,384.26	12/18/2020		41291
45788	NOD	P	JUSTIN R BAADE	1300	1	1,272.60	359.07	913.53	12/18/2020		41291
45789	NOD	P	SARA R BAIRD	1331	1	848.80	176.64	672.16	12/18/2020		41291
45790	NOD	P	JEREMY M BARNES	1335	1	2,192.40	869.75	1,322.65	12/18/2020		41291

Bank Number: 99 / Name: VECTRA BANK COLORADO/PAYROLL / Description: PAYROLL ACCOUNT (719) 687-9246

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
45791	NOD	P	JOANNA E BARTKO	1339	1	167.75	12.83	154.92	12/18/2020		41291
45792	NOD	P	ROBERT L BRAATZ JR	1421	1	1,819.26	577.64	1,241.62	12/18/2020		41291
45793	NOD	P	TIMOTHY S BRADLEY	1425	1	2,262.14	522.16	1,739.98	12/18/2020		41291
45794	NOD	P	KAITLYN K BROWN	5018	1	424.40	51.76	372.64	12/18/2020		41291
45795	NOD	P	ROBYN BROWN	1452	1	3,577.55	1,648.14	1,929.41	12/18/2020		41291
45796	NOD	P	JUDITH A BUNDY	1473	1	1,752.80	596.59	1,156.21	12/18/2020		41291
45797	NOD	P	DAVID J BURGESS	1472	1	1,930.29	589.36	1,340.93	12/18/2020		41291
45798	NOD	P	KAREN BURSACK	1467	1	618.40	121.38	497.02	12/18/2020		41291
45799	NOD	P	JASON Z CALDWELL	1495	1	1,701.77	574.91	1,126.86	12/18/2020		41291
45800	NOD	P	SUZANNE M CALVIN-YIM	1494	1	268.98	20.58	248.40	12/18/2020		41291
45801	NOD	P	HEATH CARGILL	1504	1	1,649.00	373.78	1,275.22	12/18/2020		41291
45802	NOD	P	KENNETH J CASE	1502	1	2,343.00	1,393.89	949.11	12/18/2020		41291
45803	NOD	P	JANEL CAVILEE	1506	1	1,909.06	387.05	1,522.01	12/18/2020		41291
45804	NOD	P	AYDEN J COLLINGE	1543	1	225.00	31.09	193.91	12/18/2020		41291
45805	NOD	P	KARLA K COLLINS	1533	1	1,550.25	347.49	1,202.76	12/18/2020		41291
45806	NOD	P	MICHAEL CORNELL	1541	1	1,491.58	395.41	1,096.17	12/18/2020		41291
45807	NOD	P	HOPE A COUCH	1524	1	3,128.00	812.76	2,315.24	12/18/2020		41291
45808	NOD	P	DENA M CURRIN	1598	1	3,822.33	1,267.90	2,554.43	12/18/2020		41291
45809	NOD	P	MAXIMILIAN G DALTON	1978	1	1,605.19	437.20	1,167.99	12/18/2020		41291
45810	NOD	P	CHARLES DAVIS	1979	1	141.00	10.78	130.22	12/18/2020		41291
45811	NOD	P	MILES J DE YOUNG	2010	1	4,221.15	1,491.15	2,730.00	12/18/2020		41291
45812	NOD	P	MANOLO DEJESUS	2011	1	2,229.16	464.92	1,764.24	12/18/2020		41291
45813	NOD	P	BRUCE L DERINGTON	2025	1	2,262.14	583.21	1,678.93	12/18/2020		41291
45814	NOD	P	TARYN DIMARITI	2056	1	2,166.05	570.13	1,595.92	12/18/2020		41291
45815	NOD	P	HUNTER S DRUMMOND	2151	1	156.85	12.01	144.84	12/18/2020		41291
45816	NOD	P	TINA M EDWARDS	2184	1	2,663.95	869.79	1,794.16	12/18/2020		41291
45817	NOD	P	LUCAS J ELLSWORTH	2194	1	1,587.14	512.62	1,074.52	12/18/2020		41291
45818	NOD	P	NICOLE S EVANS	2465	1	1,365.71	433.13	932.58	12/18/2020		41291
45819	NOD	P	SHANNON D EVERHART	2470	1	2,262.14	477.85	1,784.29	12/18/2020		41291
45820	NOD	P	ROBERT FELTS	2536	1	2,262.55	742.12	1,520.43	12/18/2020		41291
45821	NOD	P	CHAD FORSETT	2667	1	1,995.27	559.33	1,435.94	12/18/2020		41291
45822	NOD	P	RYAN J GALBREATH	2989	1	2,277.33	536.88	1,740.45	12/18/2020		41291
45823	NOD	P	BARRY GAMBLIN	3001	1	610.88	86.05	524.83	12/18/2020		41291
45824	NOD	P	GEFFREY V GIDDENS	3025	1	1,276.25	371.24	905.01	12/18/2020		41291
45825	NOD	P	ESPERANZA GIPSON	3067	1	153.00	15.38	137.62	12/18/2020		41291
45826	NOD	P	ANDREW HEINTZELMAN	3367	1	1,605.19	506.68	1,098.51	12/18/2020		41291
45827	NOD	P	BEVERLY A HODGES	4425	1	1,896.36	565.61	1,330.75	12/18/2020		41291
45828	NOD	P	RYAN P HOLZWARTH	3434	1	3,248.86	1,231.73	2,017.13	12/18/2020		41291
45829	NOD	P	CHRISTINE A HUBER	3600	1	1,580.00	506.47	1,073.53	12/18/2020		41291
45830	NOD	P	DOROTHY E HUBER	3601	1	2,979.22	1,187.21	1,792.01	12/18/2020		41291
45831	NOD	P	LISA A IVEY	3805	1	1,701.94	375.99	1,325.95	12/18/2020		41291
45832	NOD	P	MARY J JACKSON	3897	1	966.97	281.67	685.30	12/18/2020		41291
45833	NOD	P	AMY K JACOB	3885	1	2,203.06	839.28	1,363.78	12/18/2020		41291
45834	NOD	P	GRACE JOHNSON	3969	1	1,694.40	425.51	1,268.89	12/18/2020		41291
45835	NOD	P	EMILY KATSIMPALIS	3989	1	3,577.32	1,148.29	2,429.03	12/18/2020		41291
45836	NOD	P	CYNTHIA K KEATING	4200	1	3,577.32	1,215.91	2,361.41	12/18/2020		41291
45837	NOD	P	KAIDEN KENYON	4208	1	210.00	28.44	181.56	12/18/2020		41291
45838	NOD	P	MICHAEL LAWSON	5064	1	3,910.31	1,014.21	2,896.10	12/18/2020		41291
45839	NOD	P	SUZANNE LECLERCQ	4699	1	3,577.32	1,199.76	2,377.56	12/18/2020		41291
45840	NOD	P	JENNIFER LEHTINEN	4703	1	1,547.20	481.87	1,065.33	12/18/2020		41291
45841	NOD	P	ANDREW A LEIBBRAND	4702	1	3,248.86	857.13	2,391.73	12/18/2020		41291
45842	NOD	P	ROBIN D LINDBERG	4790	1	2,711.14	830.40	1,880.74	12/18/2020		41291
45843	NOD	P	ROBERT G LUCE	4855	1	513.60	40.29	473.31	12/18/2020		41291
45844	NOD	P	MARK W MACKEL	5010	1	2,771.70	1,200.24	1,571.46	12/18/2020		41291
45845	NOD	P	ELIZABETH A MCCLINTOCK	5044	1	847.02	104.19	742.83	12/18/2020		41291
45846	NOD	P	DAVID MCCORMICK	5043	1	1,909.06	449.72	1,459.34	12/18/2020		41291

Bank Number: 99 / Name: VECTRA BANK COLORADO/PAYROLL / Description: PAYROLL ACCOUNT (719) 687-9246

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
45847	NOD	P	KANDY L MCDANIEL	5055	1	1,547.17	524.15	1,023.02	12/18/2020		41291
45848	NOD	P	MICHAEL G MCDANIEL	5056	1	3,763.46	1,159.94	2,603.52	12/18/2020		41291
45849	NOD	P	KENNETH J MERENDA	5158	1	94.64	7.23	87.41	12/18/2020		41291
45850	NOD	P	BRITTANY MEYERS	5161	1	328.78	25.15	303.63	12/18/2020		41291
45851	NOD	P	JASON E MEYERS	5160	1	4,713.66	1,501.37	3,212.29	12/18/2020		41291
45852	NOD	P	CHAD M MILDBRANDT	5172	1	387.36	32.63	354.73	12/18/2020		41291
45853	NOD	P	CHRIS E MOORE	5200	1	987.13	182.99	804.14	12/18/2020		41291
45854	NOD	P	LAWRENCE W NORQUIST	5606	1	1,995.65	559.45	1,436.20	12/18/2020		41291
45855	NOD	P	ALEXANDER OFFUTT	5690	1	1,276.25	333.79	942.46	12/18/2020		41291
45856	NOD	P	LORETTA PELLEGRINO	6190	1	2,907.80	825.51	2,082.29	12/18/2020		41291
45857	NOD	P	PHILIP K PYLES	6700	1	2,340.49	696.34	1,644.15	12/18/2020		41291
45858	NOD	P	LEVENTE RACZ	6719	1	1,909.06	586.41	1,322.65	12/18/2020		41291
45859	NOD	P	JOSEF P RICHARDSON	6782	1	797.88	566.58	231.30	12/18/2020		41291
45860	NOD	P	SALLY W RILEY	6800	1	3,832.10	1,366.66	2,465.44	12/18/2020		41291
45861	NOD	P	JASMINE RIVAS	6877	1	1,499.20	397.41	1,101.79	12/18/2020		41291
45862	NOD	P	IVAN RODRIGUEZ	3372	1	3,262.40	721.09	2,541.31	12/18/2020		41291
45863	NOD	P	CRYSTAL ROE	6906	1	2,498.35	697.95	1,800.40	12/18/2020		41291
45864	NOD	P	MITCHELL L ROTH	6903	1	1,683.20	524.64	1,158.56	12/18/2020		41291
45865	NOD	P	ALLY RUSSO	6966	1	111.00	8.50	102.50	12/18/2020		41291
45866	NOD	P	JEFFREY SANCHEZ	6974	1	3,194.84	1,108.51	2,086.33	12/18/2020		41291
45867	NOD	P	DAVID J SAUER	6988	1	1,376.33	487.43	888.90	12/18/2020		41291
45868	NOD	P	KELLY A SIMPKINS	7193	1	2,059.77	1,022.43	1,037.34	12/18/2020		41291
45869	NOD	P	DORIE D SLAUGHTER	7198	1	850.80	253.40	597.40	12/18/2020		41291
45870	NOD	P	JOHN M SOCZEK	7227	1	2,262.14	795.28	1,466.86	12/18/2020		41291
45871	NOD	P	RYAN M SQUIRES	7276	1	1,640.88	386.79	1,254.09	12/18/2020		41291
45872	NOD	P	DANIEL L STOVER	7430	1	2,808.92	1,060.97	1,747.95	12/18/2020		41291
45873	NOD	P	KYLE D STROM	7447	1	1,996.00	571.22	1,424.78	12/18/2020		41291
45874	NOD	P	DARRIN K TANGEMAN	7477	1	24,925.23	8,888.98	16,036.25	12/18/2020		41291
45875	NOD	P	JOHN E THOMPSON III	7599	1	80.47	6.16	74.31	12/18/2020		41291
45876	NOD	P	JENNIFER K TOBIAS	4205	1	2,262.14	879.29	1,382.85	12/18/2020		41291
45877	NOD	P	DARREN TRAYLOR RIVERA	7766	1	2,338.44	793.53	1,544.91	12/18/2020		41291
45878	NOD	P	KRISTOFER L TROEGER	7777	1	1,762.28	576.47	1,185.81	12/18/2020		41291
45879	NOD	P	STEVEN E VARNER	8316	1	2,453.03	564.88	1,888.15	12/18/2020		41291
45880	NOD	P	ERIKA D VIDA	8355	1	2,280.45	673.69	1,606.76	12/18/2020		41291
45881	NOD	P	COURTNEY C WADHAM	8475	1	2,000.80	471.25	1,529.55	12/18/2020		41291
45882	NOD	P	JOE WAGNER	8597	1	1,348.03	246.51	1,101.52	12/18/2020		41291
45883	NOD	P	LAWRENCE E WATTERS	8600	1	3,607.52	1,274.99	2,332.53	12/18/2020		41291
45884	NOD	P	LAINE M WILBERDING	8743	1	820.26	211.39	608.87	12/18/2020		41291
45885	NOD	P	HARRY H WILEY IV	8744	1	4,525.11	1,995.94	2,529.17	12/18/2020		41291
45886	NOD	P	AMY C WOLIN	8800	1	286.70	21.94	264.76	12/18/2020		41291
45887	NOD	P	MATT ZIMMERMAN	9020	1	1,383.91	359.95	1,023.96	12/18/2020		41291
18662	CHK	P	DARRIN K TANGEMAN	7477	1	21,812.26	6,108.98	15,703.28	12/31/2020		41311
REGISTER TOTALS					Checks: 213	Voids: 1					
						214	469,769.71	141,356.59	328,413.12		



WOODLAND PARK
CITY ABOVE THE CLOUDS

City of Woodland Park Staff Report for City Council

Meeting Date: January 21, 2021

<u>Agenda Item</u>	<u>Department</u>	<u>Presenter</u>
Interoffice Memorandum	Finance	Emily Katsimpalis Finance Director

ITEM:

Monthly Report of Mayor and Council Expenses

The following is a recap of the Council and Mayor Expense line items for December.

Description	Budget	Month Exp	YTD Exp	Balance	% Expended
Training/Travel	\$10,500	\$0.00	\$350.36	\$10,150	3%
Supplies	\$1,000	\$156.35	\$1,194.08	(\$194)	119%
Meetings/Mileage/Meals	\$3,000	\$0.00	\$229.63	\$2,770	8%
Special Projects	\$2,000	\$0.00	\$0.00	\$2,000	0%
Total	\$16,500	\$156.35	\$1,774.07	\$14,725.93	11%

December Expenditures:

Supplies: Councilmember Zuluaga software for iPad	\$	116.35
Supplies: Business cards for Councilmember Alfieri	\$	20.00
Supplies: Business cards for Mayor Carr	\$	20.00
	\$	156.35

CITY OF WOODLAND PARK
KECI COLORADO, INC
CONTRACT APPROVAL

=====

TYPE OF ACTION REQUESTED:

The Public Works/Engineering team requests approval of a contract, by and between the City of Woodland Park and KECI Colorado, in the amount of **\$281,017**, for construction of the Safe Routes to Schools sidewalk project.

The purpose of the contract is to provide sidewalk connectivity from Memorial Park to the Woodland Park High School/Gateway Elementary School, thereby providing a “safe route to school” for students.

BACKGROUND:

The Safe Routes to Schools (SRTS) program is a Federally “match” funded program that promotes walking and bicycling to school through infrastructure improvements and other means, thereby improving safety and increasing levels of physical activity for students. In Woodland Park, the SRTS funding is channeled through the State Department of Transportation then through Pikes Peak Area Council of Governments (PPACG) through the Transportation Improvement Plan (TIP). This project has been in the making since 2016, and is 80% funded by Federal dollars and 20% funded by local (City of Woodland Park) dollars, for a total of \$315,076. Design of the project was completed in mid-2020 by Wilson and Company. The project construction was sent out to bid in late summer 2020, with only one bidder responding. The proposed construction cost is \$281,017. As engineering and construction costs for this project were developed in 2016, both costs were above estimated costs, causing the overall project cost to be \$21,339 above original estimates. As the project has already been funded by CDOT, the City is responsible for the \$21,339 overmatch.

FACTUAL FINDINGS:

- The City’s 2021 budget was approved on December 17, 2020.
- This project is funded in the 410 Streets Fund of the approved budget. It was previously planned for 2020, and as this is a capital project, the funds have been carried over to 2021. The 410 fund is able to absorb the overmatch requirement of \$21,339 (6.8% of the budgeted cost; 6.3% of the overall proposed cost).
- The project includes construction of an attached sidewalk from the intersection of Henrietta Ave and Park St, eastward along the north side of Henrietta Ave to Laurel St, northward along the west side of Laurel St, then turning eastward along the north side of South Ave to the intersection of South Ave and Baldwin St.

- Most of this length does not have existing sidewalk. A short length of sidewalk exists along Henrietta Ave in front of the Clocktower Condominiums, which will remain in place and new sidewalk will tie into it.
- KECI Colorado was the only respondent to the bid request, which was advertised using the nationwide on-line system, BidNet.
- Due to the timing of the receipt of bids and the contractor's logistics, it was agreed upon to postpone the project to summer 2021 rather than risk working in inclement fall/winter weather. This ensures a better final product.
- Estimated completion is within 6 months of Notice to Proceed date.
- The KECI Colorado will provide the required insurance and performance bond documents to the City.
- The contract has been reviewed and approved by the City Attorney.

RECOMMENDED ACTION:

The Public Works/Engineering team provides the following recommendations:

- 1) Approve the contract for KECI Colorado as presented,
- 2) Provide authorization for the Mayor to sign said contract, and
- 3) Authorize the Public Works Director to prepare the Notice of Award and to negotiate and approve change orders up to an amount not to exceed 10% of the contract price.

CONSTRUCTION AGREEMENT



THIS AGREEMENT, made this ____ day of _____, 2021, by and between the City of Woodland Park (hereinafter called “Owner” or “City”), and **KECI Colorado, Inc.**, doing business as a corporation (hereinafter called “Contactor”).

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned:

1. **PROJECT NAME.** The Contractor will commence and complete the **Safe Routes to Schools Project (No. 20.ST.001).**
2. **CONTRACT ADMINISTRATOR.** The Contract Administrator for the project is **Robyn C. Brown, P.E., Director of Public Works.**
3. **FURNISHING OF MATERIALS AND LABOR.** The Contractor will furnish all of the materials, supplies, tools, equipment, labor, and other services necessary for the construction and completion of the Project described herein, unless specified otherwise in the Specifications.
4. **COMMENCEMENT OF WORK.** The Contractor will commence the Work required by the Contract Documents on the date(s) set between the Owner and the Contractor.
5. **CONTRACT AMOUNT.** The Contractor agrees to perform all of the Work described in the Contract Documents and comply with the terms therein for the cost of **\$281,017** as outlined in the Bid Schedule. The exact amount of work to be completed is determined by the amount of funds the City Council appropriates each year.
6. **OBLIGATION TO PROVIDE DOCUMENTS.** The Contractor agrees to complete and submit to Owner all necessary or relevant Contract Documents provided and to comply with the terms therein.
7. **STRICT PERFORMANCE.** The Contractor and Owner agree that failure of either party to insist on strict performance by the other party shall not constitute a waiver of any provision in the Contract Documents, waiver of any other default or a continuing waiver of the provisions in question.
8. **LIQUIDATED DAMAGES.** The Contractor hereby agrees that time is of the essence and that the Contractor’s bid was accepted, in part, because of the representation to Owner that the Contractor could complete the work within ninety (90) days of the agreed upon start date. Therefore, the Contractor agrees that for any delay that does not constitute an excusable delay under Section 108.08 (c)(1), of the CDOT Blue Book 2019, which is necessary to substantially complete the project, the Owner will deduct a daily charge of \$500 per calendar day as liquidated damages from the Contract price.
9. **COMMENCEMENT OF WORK.** The Contractor hereby agrees that he or she will be able to commence work within eighty-four (84) business days or one hundred twenty (120) calendar days after the date the Contractor is provided with a written Notice to Proceed and to

CONSTRUCTION AGREEMENT



substantially complete the project by September 30, 2021, subject to such extensions of time as provided in section 25 of this Agreement or mutually agreed to by the Parties.

10. CONTRACT DOCUMENTS. The term “Contract Documents” means and includes the following:

- A. Advertisement for Bids
- B. Information for Bidders
- C. Bid Form/Bid Schedule
- D. Certificate of Insurance
- E. Agreement
- F. Notice of Award
- G. Notice to Proceed
- H. Specifications as applicable and provided
- I. General Conditions
- J. Experience Record
- K. Addenda (including CDOT required forms submitted as part of Bid Proposal)

11. PAYMENT. The Owner certifies that funds have been appropriated and will be paid to the Contractor in monthly payments for work completed and material installed, subject to Contractor’s submission of supporting documentation.

12. NON-APPROPRIATION. Notwithstanding anything contained in this agreement to the contrary, in the event no funds or insufficient funds are appropriated and budgeted or are otherwise unavailable by any means whatsoever in any future fiscal year of the City, commencing in 2021, for payments due under Paragraph 11 of this agreement, the City shall immediately notify Contractor or its assignee in writing of such occurrence and the City’s obligations under this agreement shall terminate on the last of day of the fiscal year (December 31) for which appropriations have been received or made without penalty or expense to the City.

13. CONFLICT OF INTEREST. The Contractor hereby agrees that he or she has previously disclosed to Owner anyone among their team, any business entity or individual who is, or who is associated with, or is in any way likely to create a conflict of interest or a perception of conflict of interest and acknowledges that he or she has a continuing obligation to disclose any newly discovered or future conflict of interest.

14. EQUAL EMPLOYMENT OPPORTUNITY. The Contractor is aware of and fully informed of its obligations under Executive Order 11246 and Title 41 of the Code of Federal Regulations, Part 60. Where applicable, Contractor shall comply with the requirements of that Order, 41 CFR, Part 60, and all orders, rules and regulations promulgated there-under exempt there-from.

15. BINDING AGREEMENT. This agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

CONSTRUCTION AGREEMENT



16. WARRANTY OF SERVICE. Contractor expressly warrants that all materials and/or goods delivered under the Contract shall be merchantable and free from defects in material and workmanship, and of the quality, size and dimensions specified herein. Contractor additionally expressly warrants that all workmanship shall be finest and first-class, and all services will be performed in a good and workmanlike manner. Contractor's warranties shall survive inspection, acceptance and/or payment by the City and shall run to City, its successors and assigns. Contractor agrees to make good by replacement and/or repair, at its sole expense, any defects in materials or workmanship which may appear during the period ending on a date twenty-four (24) months after acceptance by the City, unless otherwise specified herein. Should Contractor fail to perform said replacement and/or repair to City's satisfaction within a reasonable period of time, City may correct or replace said defective or nonconforming materials and recover the costs thereof from Contractor. This warranty shall not operate to reduce the statute of limitations period for breach of contract actions or otherwise, or reduce or eliminate any legal or equitable remedy.

17. TERMINATION. Should the Contractor neglect to prosecute the work properly, or fail to perform any provision of the Contract, the City, after seven (7) days from written notice to the Contractor, may without prejudice to any other remedy they may have, make good the deficiencies and deduct the cost thereof from the payment then or thereafter due to the Contractor.

18. PERFORMANCE BEHAVIOR. Contractor shall employ staff that is courteous, helpful and considerate to provide services under this Contract. Contractor's employees shall not use improper language, or act in any inappropriate or improper manner as determined by the City. Contractor shall reassign any employee after notification by the City that such employee has engaged in unacceptable behavior.

19. INDEPENDENT CONTRACTOR. Contractor must be and remain an independent Contractor with respect to all services performed under the Contract. Contractor accepts full and exclusive liability for the payment of any and all contributions of taxes for social security, worker's compensation insurance, Medicare, unemployment insurance, or old age retirement benefits, pensions or annuities, now or hereafter imposed under any state or federal law, salaries or other remuneration paid to persons hired, including deposits of income tax withholding amount due, and it agrees to indemnify and save harmless the City from any claims for contributions, taxes or liability thereof.

20. INDEMNIFICATION. The Contractor shall defend, indemnify and hold harmless the City and its respective officers, agents and employees, from and against all damages, claims, losses, demands, suits, judgments and costs, including reasonable attorneys' fees and expenses, arising out of or resulting from the performance of the work. The Contractor further agrees to hold harmless and indemnify the City for any liability that arises under this agreement or as a result of the actions or omissions of the Contractor's employees.

21. ADDITIONAL INSURED. The Contractor warrants and guarantees that it shall maintain adequate insurance with minimum limits of \$1,000,000.00, for activities undertaken pursuant

CONSTRUCTION AGREEMENT



to this Agreement, and includes the City as an additional insured on the policy on a primary and non-contributory basis.

22. COORDINATION AND CONTROL. All work shall be performed as identified in the Contract Documents.

23. CHANGES. The City reserves the right to revise the "Scope of Work" and to make other changes as deemed necessary to best serve the needs of the City. However, no amendment or variation of the terms and conditions of this Contract shall be valid unless the same is in writing, and agreed to and signed by the parties hereto including a signed change order.

24. COMPLIANCE. If a formal and written complaint is registered with the Contractor in respect to unsatisfactory work performance, the Contractor shall have 72 hours to respond in person to the complaint, to remedy the problem(s). Failure to respond in the prescribed time to the complaint or to remedy the problem may result in termination of the Contract.

25. FORCE MAJEURE. Notwithstanding the requirements of this Agreement, Parties acknowledge that inclement weather, wildfire, flooding, and other acts of nature outside of the reasonable control of the Parties may result in delays. Parties agree to work in good faith to develop extended timelines in the event of a delay due to acts of nature for completion of the Work in compliance with industry standard.

26. SATISFACTION OF REMEDIATION. If the Contract Administrator is not satisfied with the results and remediation of the complaint, periodic and joint inspections with the Contractor may be required to discuss and point out Administrator's complaints. Failure of the Contractor to attend such inspection may result in termination of this Contract.

27. CHOICE OF LAW AND ATTORNEY'S FEES. This Contract shall be governed by and construed under the laws of the State of Colorado. Any action brought to enforce this Contract shall be brought in the state courts of Colorado with venue in Teller County.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in two copies each of which shall be deemed an original on the date first above written.

CITY OF WOODLAND PARK:

CONTRACTOR:

Signature

Signature

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

CITY OF WOODLAND PARK
HAYNES MECHANICAL SYSTEMS PROPOSAL
AGREEMENT APPROVAL

=====

TYPE OF ACTION REQUESTED:

The Public Works/Engineering team requests approval of a contract, by and between the City of Woodland Park and Haynes Mechanical Systems, in the amount of **\$62,453**, for HVAC upgrades at the Woodland Park Police Department.

The purpose of the contract is to design and construct replacement of the existing Trane front-end system with a new Direct Digital Controls Tridium Niagara front-end system.

BACKGROUND:

The City of Woodland Park maintains an annual contract for maintenance and minor repairs to HVAC systems in buildings City-wide. The current contract is with Haynes Mechanical Systems. Haynes specializes in evaluation, maintenance, and repair of *existing* HVAC systems. In 2020, as part of the contract, and at the Public Works team's request, Haynes provided an overview assessment of the existing HVAC systems in all City buildings and summarized their findings in a prioritized Asset Replacement Plan, with estimated associated costs. The highest priority item identified in the Asset Replacement Plan was the HVAC system at the Police Department. This system has become obsolete and parts, service, and tools required to repair or service the system are limited or nonexistent, and expensive.

FACTUAL FINDINGS:

- The City's 2021 budget was approved on December 17, 2020.
- This project is funded in the General Fund (Police Operations) of the approved budget. The approved amount is \$60,000. This project exceeds the budgeted amount by \$2,453 (4% of the budgeted cost; 3.9% of the overall proposed cost).
- The project includes design and construction of an HVAC system, which can be installed while the existing system is running.
- The existing system does not adequately cool and heat the Police Operations Center, creating hot and cold pockets in different zones of the building. This results in staff turning the heat up or down as necessary, and causing issues in opposing zones.
- As Haynes is the City's current provider of maintenance and service, and, as such, proven other proposals were requested. The initial informal estimate in the Asset Replacement Plan was \$80,000. Following subsequent study, the proposed cost was reduced to that described above.

- Haynes Mechanical Systems is ready to begin work is pending award of the contract.
- Estimated completion is within 6 months of Notice to Proceed date.
- The engineering firm will provide the required insurance and performance bond documents to the City.
- The proposal has been reviewed and approved by the City Attorney.

RECOMMENDED ACTION:

The Public Works/Engineering team provides the following recommendations:

- 1) Approve the proposal from Haynes Mechanical Systems as presented,
- 2) Provide authorization for the Mayor to sign said contract, and
- 3) Authorize the Public Works Director to prepare the Notice of Award and to negotiate and approve change orders up to an amount not to exceed 10% of the contract price.

CUSTOMER City of Woodland Park - Police Department
911 Tamarac Pkwy
Woodland Park, CO 80863

PROPOSAL NO. EM21-0112

DATE: January 12, 2021
JOB NAME Trane Front End Upgrade – Engineering

TERMS Net 30

Dear

Haynes Mechanical Systems is pleased to provide the following proposal for the recommended project to replace the existing Trane front end system with one (1) new Direct Digital Controls (DDC) Tridium Niagara front end system.

This proposal will include labor, project management, site containment, freight and materials to complete the items listed below:





EXECUTIVE SUMMARY

CURRENT STATE

The City of Woodland Park – Police Department is integral to the city. It is operationally dependent on the Heating, Ventilation and Air Condition (HVAC), and more specifically the controls that operate the HVAC equipment, under consideration of this proposal. The system has to be designed, operated, and maintained to provide the upmost reliability, comfort and energy conservation.

Currently, an obsolete proprietary Trane controls the HVAC system. This system is not connected to a computer and is only accessible by a technician plugging directly into the controller. The Trane system requires parts that are getting more and more expensive and requires a specific skill set to operate and troubleshoot. Outside of inspecting each individual component, there is no way to understand what or where an issue is or if a component is failing. The building does not have any means for remotely connecting into the system or allowing the onsite staff to actively monitor the HVAC system.

RISK

Based upon our assessment, comprised of 3 team members and over 24 hours of labor, we believe there are two primary areas of risk. Risk of:

Not taking action – we see vulnerability with the lack of the ability to control the HVAC equipment and optimize the building with the Trane system, especially when compared to other similar systems that utilize a modern direct digital control (DDC) system. This creates unnecessary risk of a disruption and discomfort to the occupants. Even though the equipment has a Trane control system, these controls directly serve the occupants and has not been updated and it should be considered how it effects the overall occupant comfort and ability to operate as efficiently as possible and maximize the equipment lifespan.

Not taking the right action –

Expandability – the Police Department building houses two floors that utilize old Trane controls. It should be taken into consideration future control projects and integration into the new front end system. The Haynes’ system is open protocol and open license allowing for other contractors to work on this system in the future and does not lock you into Haynes. This system can also be expanded in the future to incorporate other buildings throughout the city into one uniform front end.

Criticality – the project will be executed in an occupied space. We are coordinating this work to be completed via planning, attention to detail, and execution to guarantee this work is completed within the defined windows and minimal disruptions to the occupants. From our position, we see no time for errors or dealing with the unknown.

Accountability – In order to ensure a solution will absolutely deliver the desired outcome, there must be one company with 100% accountability for the implementation and service of this building. Haynes is uniquely positioned to accomplish this as we have the historical experience onsite as well as the ongoing maintenance partnership required to ensure seamless integration of the project with the overall facility operation.

SOLUTION

We have made a significant effort in understanding this project and have developed the best and most comprehensive solution in order to partner with Healthcare Realty so that we are poised to exceed your expectations. We have the knowledge, expertise, experience with this facility, and the team to execute a successful project. Please see our attached proposed project schedule outlining our plan to execute this project on time, on budget and no disruption to your organization.

NEXT STEPS

As a result, the most practical solution is to proactively upgrade your HVAC equipment and associated building automation system (BAS). Haynes Mechanical Systems is your partner of choice to accomplish this. We recommend a face to face collaborative discussion regarding our proposed solution in which we can finalize any changes that need to be made.

Please let us know if you have questions or concerns.

BAS UPGRADE PROPOSAL

Scope of Work:

Trane to Tridium Upgrade:

- Furnish and install one (1) JACE 8000 with the latest N4 protocol leveraging HTML5, including:
 - Niagara licenses and 1-year maintenance agreement to be a registered site
 - Create advanced 3-D graphics for the floor plans and the controlled systems
 - Two (2) floor plans, updated floor plans to be provided by owner
 - Three (3) RTU's
 - One (1) split FCU
 - Four (4) unit heaters
 - One (1) Radiant panel
 - Twelve (12) VVT end devices
 - Create trends to quickly monitor the historical operations for key control points
 - Create schedules to ensure the system runs optimally
 - Set up web remote access and notification of the system including emailing of alarms (computer, phone, table, etc., provided by owner)
 - Work with the customer's IT department to ensure compatibility and communication between the customer's server and the building automation system
 - Owner training
 - Static IP Connection to be provided and setup by owner
 - CAT-5/6 wiring to the JACE panel by owner

VVT controls upgrade:

- Furnish and install three (3) RTU controllers
 - These controllers will also serve the bypass dampers
- Furnish and install three (3) bypass damper actuators
- Furnish and install a controller with an integral damper actuator for each VVT damper (Typical of 12)
- Furnish and install a discharge air temperature sensor for each VVT (Typical of 12)

Unit Heaters:

- Furnish and install four (4) current sensors and relays to enable and monitor the operation of the unit heaters that serve the office space

Shooting Range:

- Furnish and install one (1) current sensor and relay to enable and monitor the operation of the radiant panel in the shooting range
- Furnish and install a VFD for the existing exhaust fan for the shooting range

Services Included: Project management, installation, work site containment, project engineering, programming, commissioning, and updated as-built control drawings, network assistance and low voltage wiring installation (up to 50VAC).

NOTE: Any existing controls for other systems not called out above are to remain and can be replaced in future phases as required. See following pages for complete list of exclusions & clarifications.



PRICING & ACCEPTANCE

TOTAL PRICE OF ENGINEERING PROJECT: \$ 62,453.00

CONTRACTOR

Signature (Sales Representative)

Eric Marowsky

Client Services Advisor

C: (720) 505-0964

O: (303) 779-0787

emarowsky@haynesmechanical.com

CUSTOMER

Signature (Authorized Representative)

Name and Title

THIS PROPOSAL IS SUBJECT TO CUSTOMER'S ACCEPTANCE OF THE ATTACHED HAYNES CLARIFICATIONS & EXCLUSIONS AND HAYNES TERMS AND CONDITIONS.



SERVICES NOT INCLUDED

- PC Workstation or BAS Controller Displays (unless otherwise noted above)
- Any temporary controls
- Troubleshooting, repair or replacement of any equipment being controlled and/or existing control devices
- Any items not specifically noted in this proposal

FINANCIAL ITEMS NOT INCLUDED

- Prevailing wage rates, bid bond, payment and performance bond, liquidated or consequential damages, demurrage or storage charges, or participation in OCIOP or CCIP insurance programs.

CLARIFICATIONS

- All work to be performed during normal business hours (8am to 5pm, M-F, non-holidays)
- Equipment Order Release and Services rendered are dependent on receipt of PO/Subcontract and credit approval
- Haynes will not perform any work if working conditions could endanger or put at risk the safety of our employees or subcontractors
- This assumes reusing raceways, conduit, low voltage wiring and control panels as needed
- Plenum rated cable can be used for all assessable concealed areas
- Scope assumes there are no existing or new system valves required for the chiller & boiler systems (isolation, bypass, pressure control, etc.)
- Remote access configurations, IP addresses, network cabling, switches, routers, computers, and firewalls provided by others
- Pricing assumes reusing existing devices as listed herein. All existing equipment assumed to be in good working order. Troubleshooting, repair, and/or replacement is not included.
- All required conduit for project shall be EMT
- PC or Server to be provided by owner
- In an effort to better serve our clients and vendors, we will invoice a percentage of project value (minimum of 15%) for our initial services upon approval of this agreement. The billing will cover pre-purchased inventory, engineering, administrative and mobilization costs. Subsequent billings will be based on work in progress
- This document in its entirety is the property of HMS and is confidential. Its contents may not be revealed to anyone except those employees and employers of the addressee that are directly involved in the purchasing decision. Its contents may not be used in solicitation of other suppliers or vendors
- This proposal is valid for 30 days
- Owner training – maximum of 8 hours

Haynes knows that this project will greatly improve the comfort and functionality of the Police Department Building. Haynes always looks forward to continuing our partnership with the Healthcare Realty staff to enhance building performance and operational reliability.



TERMS AND CONDITIONS OF SALE

<p>Acceptance and Prices The prices quoted on the face hereof are in consideration of Haynes Mechanical Systems, hereafter referred to as "HMS", terms and conditions of sale. This proposal is only effective for thirty days from date, and the prices are subject to change without notice prior to HMS' receipt of notice of placement of an order by Customer ("order receipt"). Following order receipt, the prices stated will be adjusted by the increase in list prices from those effective on the date of order receipt to those effective on date of shipment unless the prices are stated as "firm" and the conditions of the firm price proposal for release for immediate shipment and/or services are met. Prices stated in this proposal as "firm" will not be increased, provided that Customer's written notification for immediate production, shipment, and installation (if provided by HMS) is received at the factory no later than two (2) months from order receipt. If such notification is not received, the prices will be subject to renegotiation or at HMS's option, the order may be cancelled. If for any reason Customer Delays shipment after notification is received, prices will be subject to increase in proportion to increases in list prices during the period of delay.</p> <p>Performance HMS shall be obligated to furnish only the goods and services described in this document. Since HMS has a policy of continuous product and service improvement, it reserves the right to change specifications and design without notice</p> <p>The duty to perform under any order on the part of HMS and the price thereof is subject to the continuous approval of its Credit Department, and is also contingent upon acts of God, strikes, accidents, fires, the inability to procure materials from the usual sources of supply, the requirements of the United States Government (through the use of priorities or preference or in any other manner) that HMS diverts either the material or the finished product to the direct or indirect benefit of the Government, or upon any like or unlike cause beyond the control of HMS. Upon disapproval of the Credit Department or upon the occurrence of any such event as aforesaid, HMS may delay performance or, at its option, renegotiate prices and terms and conditions of sale with Customer. If HMS elects to renegotiate and HMS and the Customer are unable to agree on revised prices or terms, the order shall be cancelled without any liability.</p>	<p>Warranty and Liability No liability whatever shall attach to HMS until HMS has been paid. HMS warrants that the software, all new materials, equipment and labor furnished by HMS shall conform to specifications set forth in this document and shall be free from defects in material and workmanship arising from normal usage for a period of one (1) year on materials and thirty (30) days on labor from date of substantial completion.</p> <p>Upon substantial completion of the installation, HMS will demonstrate all functions of the system to the Customer's representative and the warranty period shall commence. When the total work of the order extends over a period of time, and the work can be separated into identifiable segments such that the Customer may have beneficial use ("substantial completion") of parts of the system before the total system is completed, it is agreed that system demonstration will proceed by segment, and the warranty period shall begin for each segment at the time that segment is demonstrated.</p> <p>HMS's obligation and liabilities under this warranty are limited to furnishing replacement equipment (or at the option of HMS parts therefor) and replacement labor therefor, provided the Customer makes written notice to HMS within thirty (30) days of the discovery of the defect.</p> <p>HMS does not represent or warrant that the equipment or labor may not be compromised or circumvented; that the equipment or labor will prevent any loss by burglary, robbery, fire, or otherwise, or that the equipment or labor will in all cases provide the protection or savings for which it is installed or intended. The Customer assumes all risk of loss or damage to the premises and the contents of the premises in which the Equipment is installed.</p> <p>It is agreed by the parties hereto that HMS is not an insurer. Prices are based solely on the value of the equipment and labor the services provided hereunder, and are unrelated to the value of the premises or the contents of the premises in which the Equipment is installed.</p> <p>The Customer does not desire this agreement to provide for any liability on the part of HMS and the Customer agrees that HMS shall not be liable for any loss or damage due directly or indirectly to any occurrence, or consequences therefrom, which the equipment and labor is designed to avert or detect.</p> <p>The warranty and liability set forth in the prior paragraphs are in lieu of all other warranties and liabilities, whether in contract, in negligence or in strict liability in tort, whether express or implied, in law or in fact, including implied warranties of merchantability and fitness for particular use. In no event shall HMS be liable for any incidental or consequential damages. In the event HMS should be found liable for loss or damage to property other than the equipment, proximately due to a failure on the part of equipment and/or workmanship or HMS, its liability to any person shall be limited to an amount not to exceed the amount of the order.</p>	<p>Patent Indemnity HMS shall protect and indemnify the Customer from and against all claims, damages, judgments, and loss arising from infringement or alleged infringement of any United States patent by any of the articles or material and/or labor delivered hereunder, provided that in the event of suit or threat of suit for patent infringement, HMS shall promptly be notified and given full opportunity to negotiate a settlement. HMS does not warrant against infringement by reason of Customer's design of the articles or the use thereof in combination of other materials or in the operation of any process. In the event of litigation, the Customer agrees reasonably to cooperate with HMS. All parties concerned shall be entitled, in connection with any proceeding under the provisions of the Article, to be represented by counsel at their own expense.</p> <p>Shipment Dates and Time For Completion Shipment dates and specified time for completion if stated on the face hereof are estimates only. HMS shall apply its best efforts to meet the shipment date and time for completion; however, HMS shall not be responsible for damages, if any, due to failure to meet the estimated shipment or completion dates. No contract will be made to ship or complete in a specified time unless in writing and signed by an officer of HMS. Shipment shall be f.o.b. factory for equipment installed by others or f.o.b. jobsite for equipment installed by HMS.</p> <p>Payment Terms Payment terms for equipment and services provided hereunder will be net 30 days from date of invoice unless contrary terms appear on the face hereof or unless expressly agreed in writing by HMS. HMS may invoice the customer for all goods furnished hereunder whether delivered to the site of installation or to an off-site storage facility and for all work performed on-site or off-site in connection with this order. Engineering, drafting, and other mobilization costs incurred may, at HMS's option, be included in an initial invoice, and be equal to fifteen percent (15%) of the order. The Customer agrees to pay and reimburse to HMS as a late charge, interest from the date of issuance at the lesser of 18% or a maximum allowable legal interest rate on the unpaid balance of any invoice outstanding more than thirty (30) days, as well as all cost and expenses, including a reasonable attorneys fee, which are incurred by HMS in a collection of amounts due and payable hereunder.</p>	<p>Taxes The prices stated do not include any applicable sales, or use tax, either Federal, State, or Local, payable on this transaction unless stated specifically in this document. However, any new or increased taxes or governmental charges upon labor or the production, shipment, sale, installation or use of the work covered hereby, which become effective after the date of proposal, shall be added to the order and paid by the Customer.</p> <p>Solicitation of Offer The intent of this proposal is to solicit an offer from the Customer to enter into an agreement on the terms and conditions herein. The Customer's making of such an offer shall be indicated by authorized signature on the face hereof, together with any other documents furnished by HMS. An offer on terms and conditions different from those contained herein may not be accepted by HMS except by written instrument signed by an officer of HMS.</p> <p>Cancellation In the event that all or any portion of this order is cancelled by the Customer without default on the part of HMS or without HMS's written consent, the Customer shall be liable to HMS for cancellation charges including but not limited to (a) HMS incurred costs, and (b) such profit as would have been realized by HMS from the transaction had the agreement not been breached by the Customer, but not less than one-third (1/3) of the order amount, less (c) the salvage value of equipment returned to HMS. Equipment must not be returned except by permission of HMS and when so returned will be subject to discount.</p> <p>Choice of Law This agreement shall be construed according to the laws of the State of Colorado</p>
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City of Woodland Park Staff Report for City Council

Meeting Date: February 4, 2021

<u>Agenda Item</u>	<u>Department</u>	<u>Presenter</u>
8A & 10A	Utilities Office	Kip Wiley Utilities Director

ITEM:

Ordinance 1390 and Resolution 869. Approval of certain water shares

BACKGROUND:

Resolution 869 authorizes the Mayor and City Clerk to enter into a contract for the City's purchase of 1.5 shares of stock in the Twin Lakes Reservoir and Canal Company from Ryan Jordan and Jason Jordan. Ordinance 1390 is the acceptance of the 1.5 Twin lake shares as they are considered real property. The Twin Lakes shares are extremely vital to our water customers. Twin Lakes Reservoir shares produce transbasin water as well as providing water storage space in Twin Lakes Reservoir. The water that is produced from the shares is fully consumable water and the City uses this water to replace the consumable portion of our local water therefore making it legal to pump water from our local water sources. This share purchase does not expand our available water however it ensures our water security for future years.

All parties have accepted our offer for the 1.5 Twin Lakes shares. This will be a onetime cash payment. The City did not use a water broker for this purchase and therefore was able to save some money. This contract is structured so that the City will pay for and take delivery of the water this year. The purchase will be funded with water capital funds from the Water Utility Enterprise. We cannot predict when reservoir shares might become available and this expense was not included in the 2021 budget. The fund balance for the Water Enterprise is healthy and we are in a great position to take this opportunity to help secure our water future.

STAFF RECOMMENDATION:

Approve Ordinance 1390 on initial posting and Resolution 869, authorizing the Mayor and City Clerk to execute and attest the Water Purchase Contract with Ryan Jordan and Jason Jordan for 1.5 Twin Lakes Reservoir shares.

CITY OF WOODLAND PARK, COLORADO
ORDINANCE NO. 1391 SERIES 2021

AN ORDINANCE DECLARING THE INSTRUMENT FOR PUBLIC NOTIFICATION PROCESS AND METHOD FOR THE CITY OF WOODLAND PARK FOR THE YEAR 2021.

WHEREAS, Charter Section 15.12 requires the City Council to annually determine and declare the instrument of notification to the public, by Ordinance; and,

WHEREAS, Charter Section 15.12 authorizes the City Council to determine and declare the instrument currently capable of providing the most information to Woodland Park residents, consistent with City budgetary constraints.

NOW, THEREFORE, THIS ORDINANCE:

THE CITY OF WOODLAND PARK, COLORADO, ORDAINS:

That an Ordinance entitled “AN ORDINANCE DECLARING THE INSTRUMENT FOR PUBLIC NOTIFICATION PROCESS AND METHOD FOR THE CITY OF WOODLAND PARK FOR THE YEAR 2021” be and the same is hereby adopted as follows:

Section 1. The City Council hereby finds and determines that the instrument currently capable of providing the most information to Woodland Park residents, consistent with City budgetary constraints shall be the City’s website www.city-woodlandpark.org.

Section 2. That the City Council hereby declares that Public Notices will be published in full on the City’s website for the Public to view.

PASSED BY CITY COUNCIL ON SECOND AND FINAL READING FOLLOWING PUBLIC HEARING THIS ____ DAY OF _____, 2021.

Val Carr
Mayor

ATTEST:

Suzanne Leclercq, MMC
City Clerk

**CITY OF WOODLAND PARK
Liquor License Summary**

Note: Liquor License forms contain a mixture of confidential and public information. In an effort to protect the confidentiality of items such as Social Security Numbers, Drivers License numbers, and dates of birth, liquor application forms will no longer be available to the public. This summary is intended to give Council and citizens the public content of the issue at hand.

=====

Type of Action Requested: Conduct Public Hearing for a transfer of a Retail Liquor Store License.

Applicant: Ash & Devi Corp dba Oasis Liquor, located at 1099 US Highway 24, Woodland Park, CO.

Application details:

- Applicant is Rajan Gurung.
- LLC has current sales tax license and FEIN number.
- Applicants currently hold a Temporary Liquor License for this location.
- The location is eligible to be licensed.
- Possession of the property is documented by a Lease expiring December 1, 2025.

Factual Findings:

- The application was submitted on December 18, 2020.
- Subject property was posted on January 4, 2021 as required by law.
- Public Notice was published On January 4, 2021 on the City's website.
- Character of the applicant is not an issue for this hearing.
- All applicable fees have been paid.
-

Recommended Action:

Following Public Hearing, approve application from Ash & Devi Corp. dba as Oasis Liquor for a transfer of a Retail Liquor Store License located at 1099 US Highway 24, Woodland Park, CO.

**CITY OF WOODLAND PARK
Liquor License Summary**

Note: Liquor License forms contain a mixture of confidential and public information. In an effort to protect the confidentiality of items such as Social Security Numbers, Drivers License numbers, and dates of birth, liquor application forms will no longer be available to the public. This summary is intended to give Council and citizens the public content of the issue at hand.

=====

Type of Action Requested: Conduct Public Hearing for a transfer of a Fermented Malt Beverage License.

Applicant: CF Altitude, dba as Alta #6006, located at 40 North Highway 67, Woodland Park, CO.

Application details:

- Applicant is CF Altitude.
- LLC has current sales tax license and FEIN number.
- Applicants currently hold a Temporary Liquor License for this location.
- The location is eligible to be licensed.
- Possession of the property is documented by a Lease expiring January 31, 2041.

Factual Findings:

- The application was submitted on January 5, 2021.
- Subject property was posted on January 14, 2021 as required by law.
- Public Notice was published On January 15, 2021 on the City's website.
- Character of the applicant is not an issue for this hearing.
- All applicable fees have been paid.
-

Recommended Action:

Following Public Hearing, approve application from CF Altitude. dba as Alta #6006 for a transfer of a Fermented Malt Liquor License located at 40 North Highway 67, Woodland Park, CO.



City of Woodland Park Memo to City Council

Council Meeting on Feb. 4, 2021

<u>Agenda Item</u>	<u>Department</u>	<u>Presenter</u>
9. C.	Planning	Sally Riley, AICP Planning Director

AGENDA ITEM

9. C. *To Consider Ordinance No. 1389, Series 2021 to amend Section 2.44.020 B. of the Municipal Code and to amend the Historical Preservation Committee Bylaws, specifically, Article II - Membership, Section 2: Appointment and Term of Office to establish four-year terms. (L)*

BACKGROUND

1. On April 7, 2020, a majority of the Woodland Park voters passed a City Charter amendment to Article V of the Charter that limits the appointments to the Historical Preservation Committee to two terms or a maximum of eight years whichever is the lesser.
2. Currently, §2.44.020. B. of the Municipal Code and the Historical Preservation Committee's original bylaws and rules of procedures limit HPC to two-year terms of office with no term limits.
3. Furthermore, the Historical Preservation Committee membership is required to uphold its Certified Local Government (CLG) status by maintaining professional expertise of 40% of its membership, and training requirements for all members.
4. Therefore, the current two-year term limit is recommended to change to a four-year term limit for Historical Preservation Committee appointments beginning in 2021 with appointments taking place on January 21, 2021.
5. On January 4, 2021, the Historical Preservation Committee met and voted unanimously to support Ordinance No. 1389.

RECOMMENDATION

To approve Ordinance No. 1389, Series 2021 to amend Section 2.44.020 B. of the Municipal Code and to amend the Historical Preservation Committee Bylaws, specifically, Article II - Membership, Section 2: Appointment and Term of Office to establish four-year terms.

ATTACHEMENTS

1. Ordinance 1389, Series 2021
2. Amended (redlined) HPC Bylaws and Rules of Procedures

Please contact the Planning Department (687-5283) if you have any questions.

**CITY OF WOODLAND PARK
ORDINANCE NO. 1389, SERIES 2021**

**AN ORDINANCE TO AMEND THE BYLAWS AND RULES OF PROCEDURES FOR
THE HISTORICAL PRESERVATION COMMITTEE AND AMEND §2.44.020. B. OF
THE MUNICIPAL CODE**

WHEREAS, the City Council of the City of Woodland Park, Colorado adopted Ordinance 607, Series 1994, which calls for the establishment of a Historical Preservation Committee with specific terms and no term limits; and

WHEREAS, Ordinance No. 607, Series 1994, Section 2. C, and codified as §2.44.020. C. of the Municipal Code states that the Historical Preservation Committee shall establish and operate according to bylaws, subject to the approval of same by City Council; and

WHEREAS, Ordinance No. 607, Series 1994, Section 2. B, and codified as §2.44.020. B. of the Municipal Code establishes terms of office of the Historical Preservation Committee; and

WHEREAS, Resolution 504, Series 2000, adopted the Historical Preservation Committee's original bylaws and rules of procedures that included two-year terms of office with no term limits; and

WHEREAS, Ordinance No. 1365, Series 2020 submitted a ballot question to the electors of the City related to amending the City Charter to create term limits for Boards, Commissions, and Committees; and

WHEREAS, on April 7, 2020, a majority of the voters passed a City Charter amendment to Article V of the Charter that limits the appointments to the Boards, Commissions, and Committees to two terms or a maximum of eight years whichever is the lesser; and

WHEREAS, the Historical Preservation Committee membership is required to uphold its Certified Local Government status by maintaining professional expertise of 40% of the appointed membership, and training requirements for all members; and

WHEREAS, the current two-year term limit is recommended to change to a four-year term limit for appointments to the Historical Preservation Committee beginning January 1, 2021.

NOW, THEREFORE, THE CITY OF WOODLAND PARK, COLORADO ORDAINS:

Section 1. §2.44.020. B of the Municipal Code is hereby amended as follows:

Appointment and Terms of Office. The members of the Committee ~~shall~~ **will** be appointed by the city council, and shall serve for ~~two-year~~ **four-year**, ~~overlapping~~ **staggered** terms. Members may continue to serve, until their successors have been appointed **and for no more than two four-year**

terms. In the event of a vacancy between terms, the city council shall appoint an interim member of the remainder of said term.

Section 2. The current Bylaws and Rules of Procedure of the Historical Preservation Committee, Article II – Membership, Section, 2. Appointment and Term of Office is hereby amended from a two-year term to a four-year term and a two-term limit as annotated by Exhibit A attached hereto.

The foregoing Ordinance was adopted at a regular meeting of the City Council, held in Woodland Park, Colorado, on the ____ day of _____, 2021.

Val Carr, Mayor

ATTEST:

Suzanne Leclercq, City Clerk

APPROVED AS TO FORM:

Jason Meyers, City Attorney

EXHIBIT A
CITY OF WOODLAND PARK
HISTORICAL PRESERVATION COMMITTEE
BYLAWS AND RULES OF PROCEDURE

These Bylaws and Rules of Procedures of the Woodland Park Historical Preservation Committee were adopted pursuant to the direction of the Woodland Park City Council on August 17, 2000 and amended on March 5, 2009. These amended Bylaws and Rules of Procedures were adopted on December 17, 2020 pursuant to the direction of the Woodland Park City Council and became effective on January 4, 2021.

ARTICLE I
PURPOSE

The purpose of the Woodland Park Historical Preservation Committee (hereinafter “The Committee”) will be to constitute a qualified advisory group to assist the City Council in analyzing and determining policies and plans of action in the areas of (1) protection and preservation of the historical and cultural heritage of the City of Woodland Park (“the City) through historic landmark designations, (2) orderly and effective acquisition, preservation and management of all significant historical documents, artifacts, and structures, (3) regulation of alteration, relocation, removal, or destruction of historically significant sites or artifacts, (4) encouragement and provision of educational opportunities to increase the appreciation and understanding of the unique heritage of the City of Woodland Park and surrounding areas and other projects as requested by the City Council. This purpose was established through the adoption of Ordinance No. 607, Series 1994.

ARTICLE II
MEMBERSHIP

Section 1: Eligibility. The Board shall consist of five (5) citizen members, at least three (3) of whom must be city residents. At least one member must be a Ute Pass Historical Society board member or designee. Each member of the Committee will be formally appointed by the City Council. Each member of the Committee shall be at least eighteen (18) years of age and possess qualifications that are compatible with the Committee’s purpose and authority. The Committee may also include (3) ex officio members; one member of the City Council, one member of the City Planning Commission and one youth member. The ex officio members will be appointed by the City Council and must be residents of Woodland Park. The ex officio members shall serve as liaisons to the City Council, City Planning Commission and youths of the City, respectively.

Section 2: Appointment and Term of Office: The members of the Committee will be

appointed by the Council to serve ~~two-year~~ **four-year**, staggered terms. ~~Initial appointments shall establish the staggering so that two members shall be appointed to a one-year term and the other three members will be appointed to a two-year term.~~ Appointments will be made at the ~~second~~ regular Council meeting in January of each year. Appointments will also be made at such times as necessary to fill vacancies caused by resignation, removal, death or incapacity. ~~There will be no limit on terms that a member may serve on the Committee.~~ **Any appointed member shall serve for no more than two, four-year terms.**

Section 3: Vacancies: Vacancies on the Committee will be filled by appointment of the Council, which appointment shall be effective only for the remainder of the term of the member who previously served.

Section 4: Removal. Any member of the Committee may be removed by the Council for non-performance of duty or misconduct. Unexcused absence for three or more consecutive regular meetings or six regular meetings within a calendar year will be considered a form of non-performance of duty.

Section 5: Compensation. The members of the Committee will receive no compensation. Members will be reimbursed for authorized actual expenses incurred in the performance of their official duties.

ARTICLE III **POWERS AND DUTIES**

Section 1: Adopt Criteria. The Committee will adopt criteria for review of historic resources and review of proposals to nominate, alter, move, remove, or demolish such resources. Criteria adopted by the Committee shall be subject to approval by City Council. The Committee will accept recommendations and relevant data input from City Staff and applicable services and will accept applicable services related to the conduct of such investigations and analyses as it deems appropriate, and forward recommendations for City Council consideration.

Section 2: Review Nominations. The Committee will review resources nominated for historical landmark designation and make recommendations to the City Council

Section 3: Review Alterations. The Committee will review and make recommendations on any proposed alteration to a designated historic landmark.

Section 4: Review Removal. The Committee will review and make recommendations on any proposed moving, removal, or demolition of a historical landmark.

Section 5: Advise. The Committee will advise and assist owners of historic properties

and /or potential historic properties as well as any citizen on the physical and financial aspects of preservation, renovation, rehabilitation, and reuse, including the nomination process.

Section 6: Education. The Committee will develop and/or assist in public education programs about local history.

Section 7: Historical Surveys. The Committee will conduct or assist in conducting historical surveys concerning historic resources.

Section 8: Local History. The Committee will advise the City Council as necessary on matters related to preserving local history.

Section 9: Financial Assistance. The Committee will actively pursue financial assistance for preservation-related programs and activities.

Section 10: Additional Powers and Duties. The Committee shall have additional powers and duties as are lawfully conferred upon it by the City of Woodland Park City Council, by the Charter, and Code of the City of Woodland Park.

ARTICLE IV **ORGANIZATION**

Section 1: Selection of Officers. The Committee will elect a Chairperson of the Committee and a Vice-Chairperson of the Committee at the first regular meeting after appointments by City Council each January.

Section 2: Duties. The Chairperson will preside at all meetings, maintain order, decide all points of procedure, and appoint any subcommittees deemed to be necessary. The Vice-Chairperson shall act as Chairperson in the absence of the Chairperson. In the absence of both the Chairperson and the Vice-Chairperson, the remaining members will designate a Chairperson for that meeting from among their number.

Section 3: Planning Department's Assistance. The City Manager or his/her designee will provide the Committee with administrative assistance to include, but not be limited to, preparation of agenda, publication of meeting notices, and preparation of meeting minutes. The City Planning Staff will also furnish professional and technical advice to the Committee.

Section 4: City Attorney Legal Assistance. All pertinent questions of law will be referred to the City Attorney for advice and opinion.

ARTICLE V

MEETINGS AND MEETING PROCEDURES

Section -II: Regular Meetings. The regular meeting date will be the first (1st) Monday of the month or as determined by the members of the Committee. Meetings will be scheduled when agenda items warrant a meeting that month. The meetings will be held at City Hall, Woodland Park, Colorado, unless advertised differently. If a meeting is deemed necessary and a legal holiday is on the same day as the regular meeting, or a quorum of members cannot attend for a meeting on a regular meeting date, such meeting will be rescheduled on an alternate day.

Section 2: Special Meetings. Special Meetings may be called by the Chairperson or at the request of any two (2) regular members of the Committee or at the request of the Mayor or the City Manager.

Section 3: Work Sessions. Work sessions for any purpose may be held on the request of either the Chairperson, Vice-Chairperson, any (2) regular Committee members or the City Manager. Work sessions may be held at any regular or special meeting of the Committee, subject to providing notice as provided herein.

Section 4: All Meetings are Open to the Public. All meetings of the Committee shall be open to the public.

Section 5: Notice of Meetings and Hearings. Written notice of all meetings will be given to Committee members by depositing notice in the mail five (5) days prior to a meeting or delivery in person to Committee members three (3) days prior to a meeting. The agenda and all reports and data shall accompany the notice. It will be Committee policy that a notice of any meeting will be published and advertised in the official City newspaper at least five (5) days prior to the meeting. The notice will specify the date, time, and place of the meeting and will include an agenda of the business to be transacted. In the event that publishing a notice of a meeting as stated above is not possible or not practical, a notice of the meeting will be posted at City Hall. The Committee shall publish notice of public hearings as required pursuant to the Municipal Code.

Section 6: Agenda. An agenda will be prepared for each meeting of the Committee. The agenda will include the various matters of business as scheduled for consideration by the Committee. Committee members may request items to be placed upon the agenda.

Section 7: Quorum. A majority of all of the regular members of the Committee shall constitute a quorum for conducting business at any meeting. No action shall be taken in the absence of a quorum, except to adjourn the meeting to a subsequent date.

Section 8: Order of Business. The Chairperson will conduct the meeting and maintain order. The Chairperson will call the Committee to order and will record or have recorded

the members present and absent. The order of business of a regular meeting will be as follows:

1. Call to Order and Roll Call
2. Approval of the Minutes of the Previous Meeting
3. Public Hearings
4. Committee Business
5. Reports
6. Public Comment on Items Not on the Agenda
7. Adjournment

Section 9: Public Hearing Procedure. Public hearings will be conducted by the Committee in order to collect and assess public opinion on specific issues, subject to the general procedure and order as defined by the City's Charter and Codes.

Section 10: Public Comment: The Committee may receive public comment on issues related to the powers and authority of the Committee without the formality of a public hearing at the discretion of the Committee.

Section 11: Rules of Order. Should any disputes arise regarding procedural matters, applicable law, ordinance, or these Bylaws shall resolve such dispute. If no law or ordinance is applicable, the Board will be governed by procedures set forth in "Robert's Rules of Order" in the current edition of such rules.

Section 12: Voting Procedure. Voting on all issues that can be resolved by a positive/affirmative vote will be by roll call and will be recorded by yes, no, or absent. All members of the Committee present including the Chairperson are required to cast a vote for each motion. The minutes of the proceedings will indicate the vote of each member on every matter acted upon and will indicate the member's determination or absence. A member may abstain only if said member has declared a conflict of interest. Voting by Committee will be held subject to the following rules:

- a) A quorum of the regular Committee members must be available to vote on any specific motion.
- b) When a motion in favor (or for denial) of any matter results in a tie vote, it will be entered into the minutes as a vote to table the motion being considered. Motions so tabled, will be forwarded to the agenda of the next regular Committee meeting if no immediate subsequent action is taken. Nothing herein shall prevent any member from making a subsequent motion on any matter where a prior motion is not approved by a majority vote of all members present.
- c) The Chairperson shall have the right to make motions or to second motions.
- d) A vote to continue or table a matter under consideration shall not be construed to constitute a vote on the merits of the matter.
- e) A motion to adopt or approve staff recommendations or to approve an action under consideration shall, unless particularly specified, be deemed to include adoption of all findings, and execution of all actions recommended and clearly

stipulated in the matter.

ARTICLE VI
MISCELLANEOUS PROVISIONS

Section 1: Conflict of Interest. In the event that any Committee member or any member of his/her immediate family has or could reasonably be construed to have a conflict of interest as defined by the laws of the State of Colorado and the City, the member will declare such conflict of interest prior to the commencement of any discussion on the agenda item and will recuse himself/herself from all further participation in the deliberation or voting on such item. Any member of the Committee who believes another member of the Committee has or may have a conflict of interest will so state. If, after discussion, a consensus has not been reached, the subject member has not determined that a conflict of interest exists, the chairperson will review the urgency of the subject issue with the Committee. If the Committee believes action should be taken at the current meeting, the Committee will so vote. If the Committee believes the subject member has a conflict of interest, it will so vote. If the Committee vote indicates action on the issue is not required at the current meeting, the Chairman and subject Committee members will consult the City Attorney and request his opinion on the issue of conflict of interest. The City Attorney's opinion shall be considered final.

Section 2: Official Records. The official records of the Committee shall include the Bylaws of the Committee, minutes of the Committee's Public Hearings, and any policy statements, reports, and plans recommended by the Committee. The records shall be maintained by the City Clerk or her appointed designee and shall be available for public inspection during customary office hours. The normal statutes and/or customary practices regarding municipal record retention shall apply to the Committee's records.

Section 3: Reports. The Committee will submit to the City Council such regular or special reports as may be requested by City Council or required pursuant to these Bylaws or the City Code, and such other information as the Council may from time to time request.

Section 4: Recording of Meetings. Meetings of the Committee will normally be recorded by electronic device which recordings will be retained according to the established City policy.

ARTICLE VII
AMENDMENTS

These Bylaws may be amended by majority vote of approval of all of the members of the Committee, followed by a majority vote of approval of the City Council.

IN WITNESS WHEREOF, THE CITY OF WOODLAND PARK HISTORICAL PRESERVATION COMMITTEE AND THE CITY OF WOODLAND PARK CITY COUNCIL HAVE APPROVED AND SIGNED THESE BYLAWS AND RULES OF PROCEDURE OF THE CITY OF WOODLAND PARK HISTORICAL PRESERVATION COMMITTEE UPON THE DAY, MONTH AND YEAR SPECIFIED BELOW. TO BE EFFECTIVE UPON THE ____ DAY OF _____, ~~2000~~2021. CITY OF WOODLAND PARK HISTORICAL PRESERVATION COMMITTEE APPROVED AND ADOPTED THIS ____ DAY OF _____. ~~2000~~2021.

HISTORICAL PRESERVATION COMMITTEE

CHAIRPERSON

VICE-CHAIRPERSON

CITY OF WOODLAND PARK CITY COUNCIL

REVIEWED AND ADOPTED THIS _____ DAY OF _____ ~~2000~~2021

CITY COUNCIL:

ATTEST:

MAYOR

CITY CLERK

CITY OF WOODLAND PARK, COLORADO
RESOLUTION NO. 869
SERIES 2021

A RESOLUTION AUTHORIZING THE PURCHASE OF WATER SHARES FROM CERTAIN SELLERS, AND APPROPRIATING CASH FROM THE ENTERPRISE FUNDS FOR SAID PURCHASE, AND AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AND ATTEST RESPECTIVELY THE CONTRACTS WITH SAID SELLERS.

WHEREAS, the City Council of the City of Woodland Park is desirous of enhancing the City's water supply; and,

WHEREAS, shares of Twin Lakes water are currently available for purchase at a competitive price; and,

WHEREAS, said purchase will result in cost savings to the City over a period of years.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WOODLAND PARK THAT:

1. The purchases of water shares from certain purchasers identified in Exhibit A attached hereto and made a part hereof (the "Sellers"), are hereby authorized and approved under the terms and conditions contained in the contracts with Sellers.
2. The Mayor and City Clerk are hereby authorized to execute and attest respectively the contracts with Sellers.
3. The payment for the purchase of said water shares in the amount of \$64,500.00, plus a contingency of \$1,000.00, shall be made from the Water Enterprise Fund.
4. This Resolution shall be effective immediately upon its passage.

PASSED AND ADOPTED at a regular meeting held this _____ day of _____, 2021.

Val Carr, Mayor

ATTEST:

Suzanne Leclercq, City Clerk

EXHIBIT A
List of Sellers of Water Shares

Ryan Jordan
9245 Fuchsia Ave.,
California City, CA 93505

0.5 Shares

Jason Jordan
9008 Webb Kay Dr.
Dallas, TX 75243

1.0 Shares

STAFF REPORT

TO: MAYOR CARR AND CITY COUNCIL

FROM: SUZANNE LECLERCQ, CITY CLERK

DATE: January 12, 2021

RE: REQUEST TO STREAMLINE PROCESS OF PERMISSION TO SERVE ALCOHOL IN MEADOWOOD PARK.

BACKGROUND:

The City’s Municipal Code contains Rules and Regulations for City Parks and Community Buildings. Specifically, Section 14.04.030 (15) provides Council with the opportunity to consider requests for alcohol in City Parks and reads as follows: “Alcoholic Beverage. It is unlawful for any person to possess, distribute, use or consume any alcoholic beverages or 3.2% beer in parks or community buildings, **except** by special permit issued by and at the discretion of the City Council, and then only in conformance with the statues of the State of Colorado and Ordinances of the City regarding the sale or consumption of alcoholic beverages or 3.2% beer.”

Every year we receive requests for alcohol at Meadowood Park during tournaments or special events. As Council will recall authority was given to the City Clerk to approve applications of alcohol in Memorial Park internally rather than putting them on the Council Agenda. The City Clerk’s Office would like to streamline the process by approving these requests for Meadowood Park in the same manner. The main goal for this new process is to improve customer service by expediting the customer’s park application approval.

The City Clerk’s Office will review each application to ensure that it provides for the proper controls of alcohol in the park. The City Clerk will let the Council know each time an application is approved as currently is the practice with applications of alcohol for Memorial Park.



City of Woodland Park Staff Report for City Council

Meeting Date: February 4, 2021

<u>Agenda Item</u>	<u>Department</u>	<u>Presenter</u>
10C	Utilities	Kip Wiley Utilities Director

ITEM:

Resolution 870, Single Family Water Tap Allotment for 2021

BACKGROUND:

The City's Water Tap Management plan adopted in 1997 provides the mechanism by which the City controls single family residential (SFR) water tap sales so that growth in the City stays compatible with the City's water supply. The plan requires a periodic assessment of water supply and demand and an annual allotment of SFR water taps.

For 2021 the total recommended single family water tap allotment is 72, reduced 4 taps from the 2020 allotment.

The 2021 water tap allotment includes 52 taps based on the water supply and the most recent tap planning number of 524; and it includes 20 taps available from the borrow bank set up as part of the original water tap management plan.

STAFF RECOMMENDATION:

Approve Resolution 870, establishing the number of Single Family Residential water taps available for the year 2021 at 72.

**CITY OF WOODLAND PARK, COLORADO
RESOLUTION NO. 870, SERIES 2021**

**A RESOLUTION ESTABLISHING THE SINGLE FAMILY RESIDENTIAL
WATER TAP ALLOTMENT FOR 2021.**

WHEREAS, the City Council of the City of Woodland Park adopted a Water Tap Management Plan in 1997; and

WHEREAS, the implementation of the Water Tap Management Plan requires the annual establishment of a single family residential water tap allotment in accordance with procedures established by the plan.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF WOODLAND PARK THAT:

The single family residential water tap allotment for the calendar year 2021 shall be as follows:

Annual SFR Allotment for 2021 (10% of current water tap planning no. and no more than 60)	52
Available from Tap Borrow Bank	<u>20</u>
Total Available SFR Water Taps for 2021	72

This resolution was adopted at a regular meeting of the City Council of the City of Woodland Park, Colorado held on the _____ day of _____, 2021.

Val Carr, Mayor

ATTEST:

Suzanne Leclercq, City Clerk

CITY OF WOODLAND PARK, COLORADO
RESOLUTION NO. 871, SERIES 2021

A RESOLUTION REASSERTING THE RIGHTS OF THE CITY OF WOODLAND PARK AND ITS RESIDENTS AND
CONDEMNING THE UNCONSTITUTIONAL LIMITATIONS IMPOSED UPON THEIR FREEDOMS BY THE
GOVERNOR OF COLORADO

WHEREAS, ALL businesses, places of worship, and governmental meetings are essential to the exercise of individuals fundamental rights and it is discriminatory for the state to treat some, but not all, establishments with preference by labeling them as “essential”; and

WHEREAS, the 14th Amendment to the United States Constitution states “No state shall make or enforce any law which shall abridge the privileges or immunities of citizens of the United States; nor shall any state deprive any person of life, liberty, or property, without due process of law; nor deny to any person within its jurisdiction the equal protection of the laws”; and

WHEREAS, the Supreme Court has upheld that individual citizens and groups have constitutionally protected rights of free speech, free assembly, and freedom to petition for redress of their grievances. *Edward v. South Carolina*, 372 U.S. 229, 235 (1963); and

WHEREAS, the Colorado Constitution in the Colorado Bill of Rights Article II, Section 24, *Right to assemble and petition* declares “The people have the right peaceably to assemble for the common good, and to apply to those invested with the powers of government for redress of grievances, by petition or remonstrance”; and

WHEREAS, the Constitution of Colorado Article II, Section 3 states, “All persons have natural, essential and inalienable rights, among which may be reckoned the right of enjoying and defending their lives and liberties; of acquiring, possessing and protecting property; and of seeking and obtaining their safety and happiness”; and

WHEREAS, the courts have repeatedly determined that the government is only lawfully permitted to regulate the time and manner of public gathering in the interest of public safety, peace, comfort of convenience. *Cantwell v. State of Connecticut*, 310 U.S. 296, 306 (1940) and “peaceable assembly for lawful discussion cannot be made a crime. The holdings of meetings for peaceable political action cannot be proscribed” *De Jonge v. State of Oregon*, 299 U.S. 353, 365 (1937); and

WHEREAS, the Governor altered restrictions without regard to their purpose of health and safety and for his own political interests thus demonstrating that the limitations on speech did not meet the limited requirements of protecting the health and safety of the public; and

WHEREAS, the Governor’s emergency orders, as enforced by State agencies, deny the rights of the people to peaceably assemble at government meetings and in private places of business to engage in constitutionally protected activities; and

WHEREAS, the citizens of Woodland Park are both responsible and aware of their own personal health risk factors better than the Governor and the health department; and

WHEREAS, the citizens of Woodland Park have the inalienable right to pursue happiness which includes the right to use their properties for any lawful purpose, among those purposes is to engage in commerce to provide livelihoods for themselves and the individuals in their employment; and

WHEREAS, on January 25, 2021, the Governor extended the state of emergency originally declared on March 11, 2020 for the 11th time, continuing to negate legislative due process and abusing the emergency powers temporary granted to him under Colorado State Statues, for when a state of emergency operates in perpetuity it becomes a state of tyranny;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WOODLAND PARK, COLORADO STATE THAT:

The City of Woodland Park will not abide by any executive orders limiting attendance of and free speech at public meetings within the city.

The City Council of the City of Woodland Park does not support COVID restriction that would shut down businesses in the City of Woodland Park.

The City of Woodland Park calls upon the Governor, to take all necessary steps to prevent harm to local businesses and minimize the harm of the unconstitutional orders by reclassifying every business as an “essential” business.

The City Council understands that, notwithstanding their unconstitutional nature, State authorities might attempt to pressure businesses to comply and may threaten their livelihoods. The City of Woodland Park does not have the ability to preclude State enforcement actions. The City Council therefore calls on each business and individual to determine for themselves the level of which they desire to comply, in their best interest, with the Governor’s unconstitutional orders.

The City Council calls upon each business to be responsible in evaluating their own establishment and their capacity to safely accept patrons.

The City Council calls upon each business and patron to respect the determination of others as they determine the levels of protection instituted on their property.

The City Council calls upon patrons to use their best judgement when entering any store and freely walk away if they do not feel safe based on their personal health conditions.

THE FOREGOING RESOLUTION WAS ADOPTED BY THE CITY COUNCIL OF THE CITY OF WOODLAND PARK, COLORADO AT A REGULAR MEETING HELD IN WOODLAND PARK, COLORADO ON THE 4TH DAY OF FEBRUARY 2021.

Val Carr, Mayor

ATTEST:

Suzanne Leclercq, City Clerk



City of Woodland Park Staff Report for City Council

Meeting Date: February 4, 2021

<u>Agenda Item</u>	<u>Department</u>	<u>Presenter</u>
11C	Finance	Emily Katsimpalis Finance Director

ITEM:

Tax Revenue Update

BACKGROUND:

The attached report reflects the City's three percent sales tax revenue and lodging tax **received** December 2020 for **sales incurred** by taxpayers during the month of November 2020.

New/terminated business/sales tax licenses:

- 2 new business/sales tax licenses were issued or reactivated in December.
- 4 businesses terminated or inactivated their business license in December.
- List of new business licenses are attached; new businesses within city limits are those that are highlighted.

CITY OF WOODLAND PARK
HISTORICAL TAX COLLECTIONS
November 2020

(unaudited)

Sales Tax Collection compared to prior years

MTD 2020 vs. MTD 2019 – 13% increase

YTD 2020 vs. YTD 2019 – 8% increase

YTD 2020 vs. YTD 2018 – 13% increase

YTD 2020 vs. YTD 2017 – 19% increase

Lodging Tax Collection compared to prior years

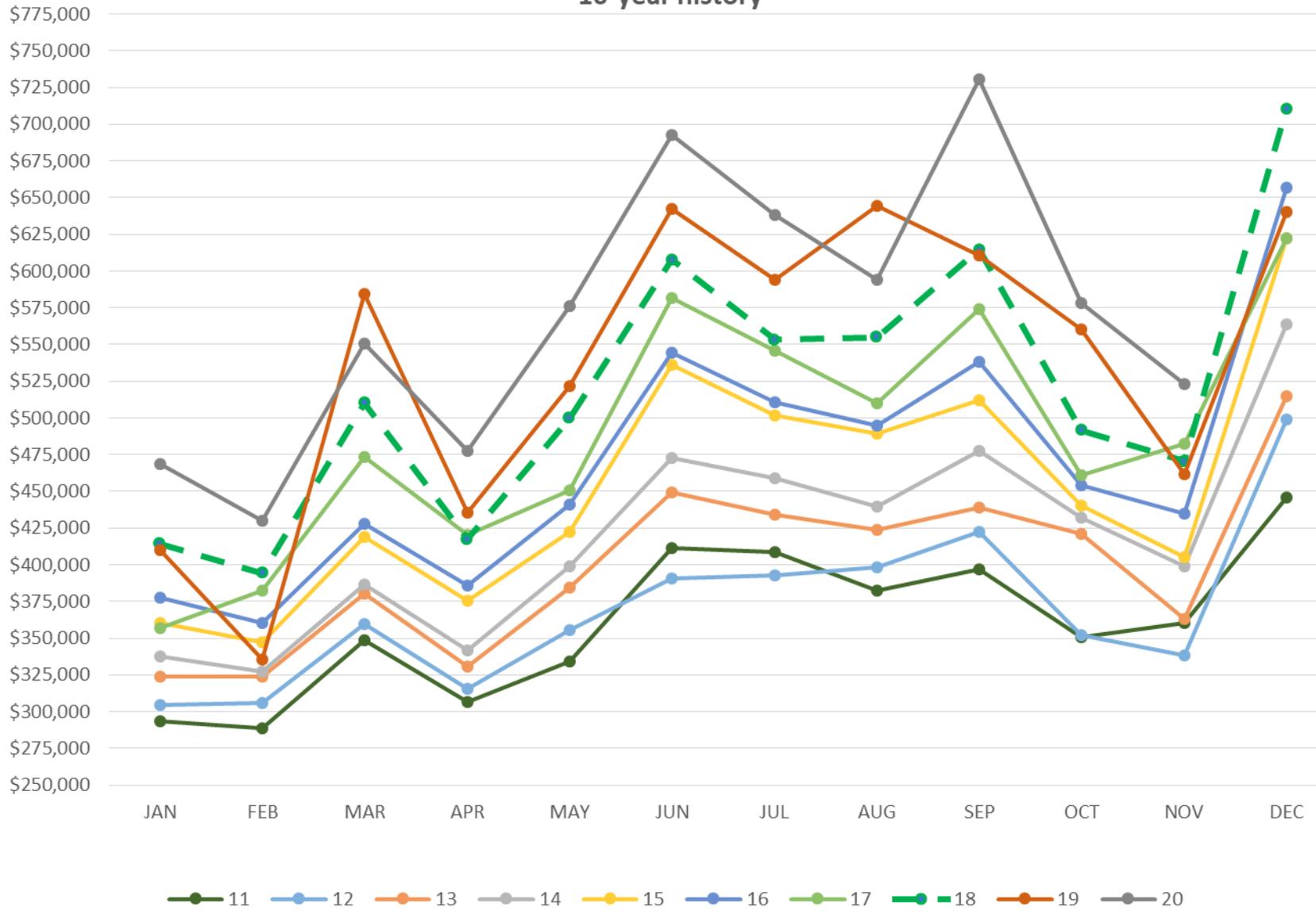
YTD 2020 vs. YTD 2019 – 28% increase

(see charts and tables below)

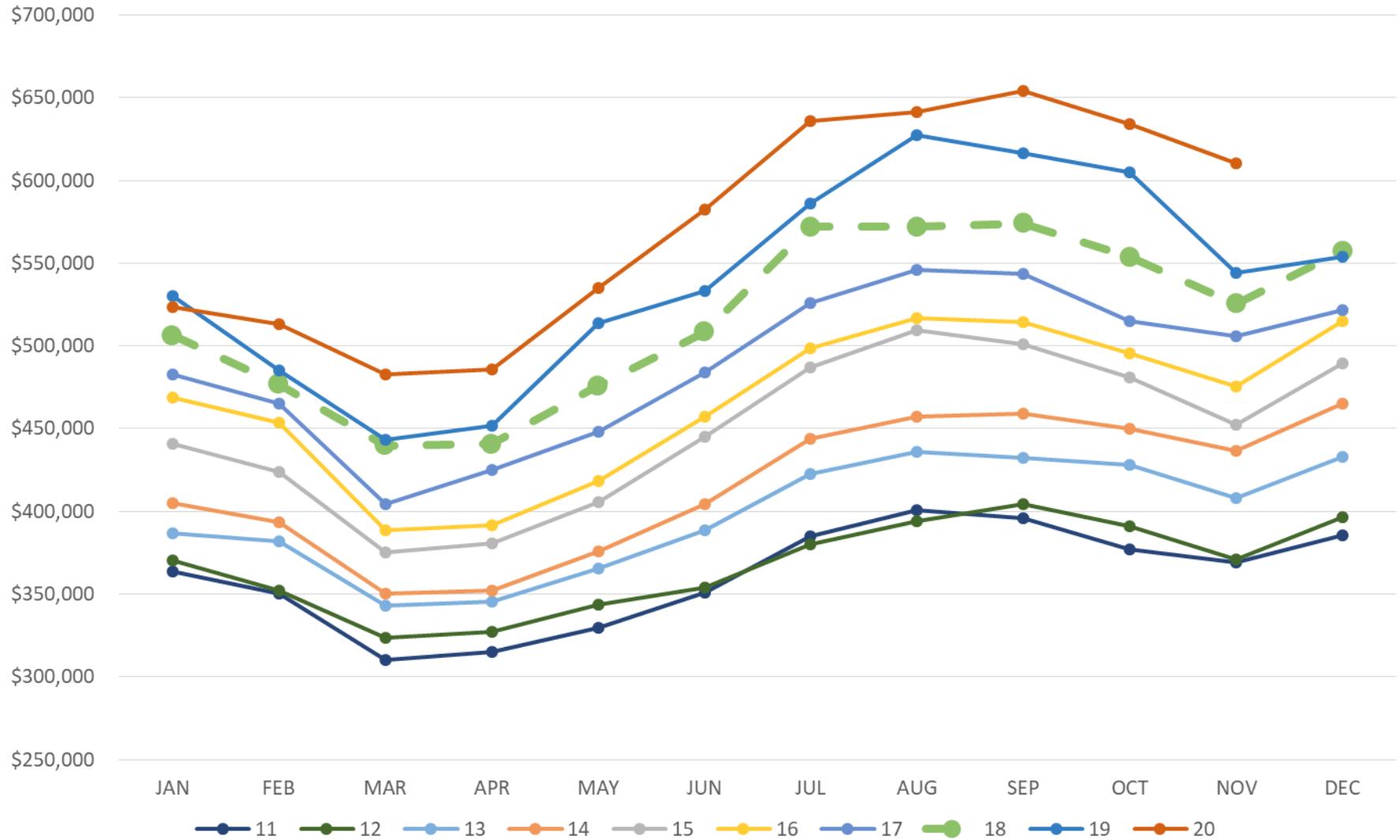
City of Woodland Park Sales Tax Collections 2017-2020



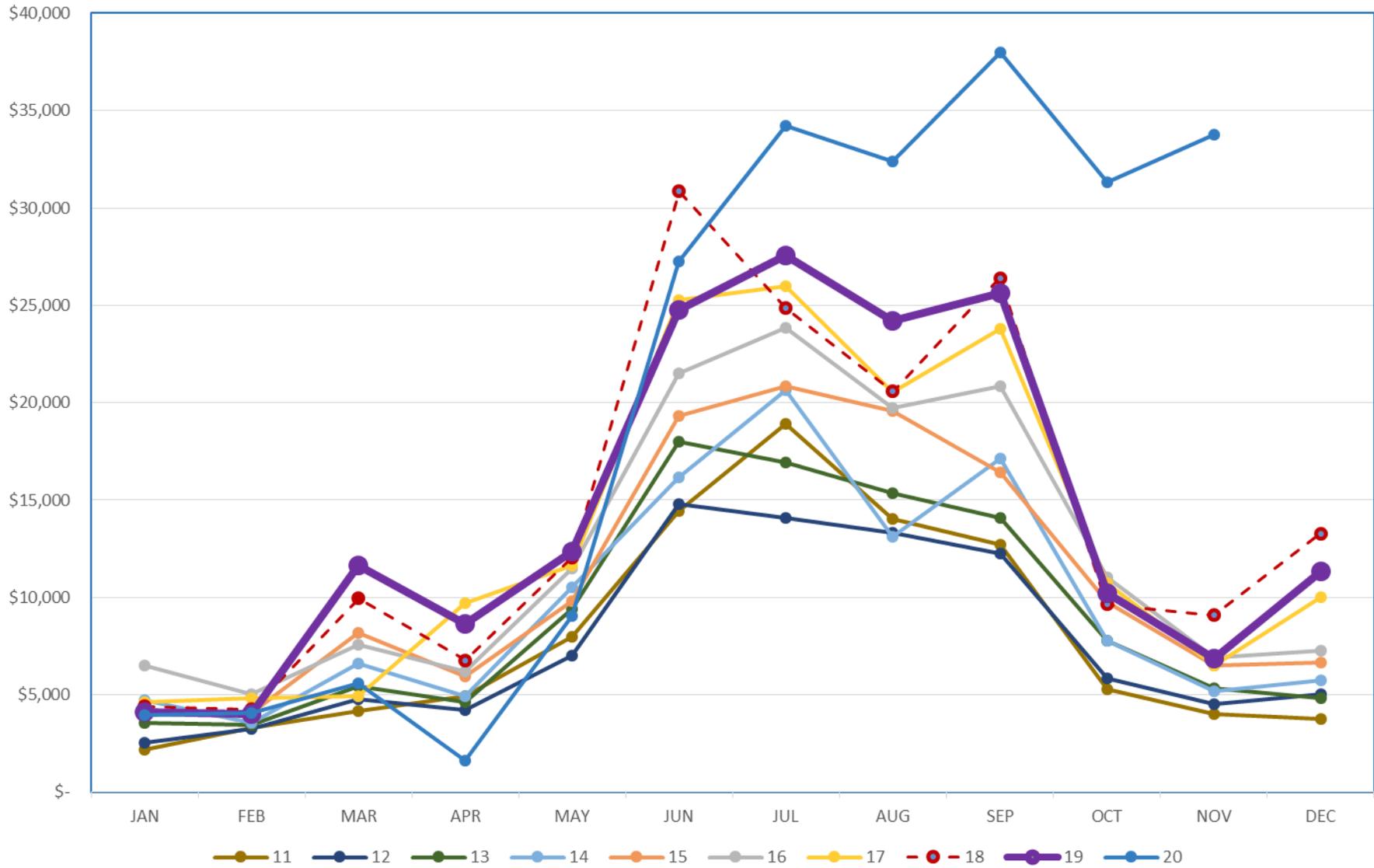
City of Woodland Park Sales Tax Collections 10-year history



**City of Woodland Park
Sales Tax Collections
Rolling 3-Month Average
10-Year History**



City of Woodland Park Lodging Tax Collections 10-Year History



Annual 3% Sales Tax Collection 10-Year History by Month (does not include the City's 1.09% sales tax for RE-2)

	11	12	13	14	15	16	17	18	19	20
JAN	\$293,508	\$304,571	\$323,621	\$337,313	\$360,348	\$377,888	\$356,613	\$414,283	\$409,798	\$468,475
FEB	\$288,866	\$306,084	\$324,061	\$327,397	\$347,055	\$360,223	\$382,348	\$394,349	\$335,333	\$429,745
MAR	\$348,880	\$359,606	\$380,656	\$386,803	\$418,812	\$428,017	\$473,419	\$510,278	\$584,507	\$550,768
APR	\$306,649	\$315,526	\$330,983	\$341,810	\$375,666	\$386,018	\$420,061	\$417,470	\$435,343	\$477,439
MAY	\$334,062	\$355,773	\$384,380	\$399,190	\$422,517	\$440,998	\$450,957	\$499,858	\$522,008	\$576,357
JUN	\$411,527	\$390,974	\$449,547	\$473,013	\$536,339	\$544,496	\$581,725	\$607,795	\$642,569	\$692,663
JUL	\$408,501	\$393,039	\$434,105	\$459,243	\$501,712	\$510,770	\$545,874	\$553,063	\$594,348	\$637,881
AUG	\$382,666	\$398,219	\$424,025	\$439,395	\$489,560	\$494,905	\$510,191	\$554,799	\$644,473	\$594,142
SEP	\$397,063	\$422,565	\$438,862	\$477,853	\$512,221	\$538,141	\$573,766	\$614,404	\$610,360	\$730,476
OCT	\$350,740	\$351,905	\$421,024	\$431,819	\$440,193	\$453,849	\$460,952	\$491,494	\$560,010	\$578,061
NOV	\$360,495	\$338,598	\$363,458	\$399,206	\$405,197	\$434,807	\$482,500	\$470,367	\$461,604	\$523,004
DEC	\$445,725	\$498,801	\$514,984	\$563,532	\$622,513	\$657,016	\$622,098	\$710,516	\$640,506	
TOTALS	\$ 4,328,682	\$ 4,435,661	\$ 4,789,706	\$ 5,036,574	\$ 5,432,133	\$ 5,627,128	\$ 5,860,504	\$ 6,238,675	\$ 6,440,861	\$ 6,259,011
1% amount	\$1,442,894	\$1,478,554	\$1,596,569	\$1,678,858	\$1,810,711	\$1,875,709	\$1,953,501	\$2,079,558	\$2,146,954	\$2,086,337
2% amount	\$ 2,885,788	\$ 2,957,107	\$ 3,193,137	\$ 3,357,716	\$ 3,621,422	\$ 3,751,419	\$ 3,907,003	\$ 4,159,117	\$ 4,293,907	\$ 4,172,674

Annual Lodging Tax Collections 10-Year History by Month

	11	12	13	14	15	16	17	18	19	20
JAN	\$ 2,201	\$2,539	\$3,571	\$4,734	\$4,003	\$6,484	\$4,604	\$4,417	\$4,136	\$3,944
FEB	\$ 3,325	\$3,258	\$3,458	\$3,578	\$4,067	\$5,031	\$4,836	\$4,253	\$3,990	\$4,071
MAR	\$ 4,169	\$4,786	\$5,438	\$6,630	\$8,166	\$7,595	\$4,936	\$9,938	\$11,623	\$5,576
APR	\$ 4,922	\$4,192	\$4,648	\$4,947	\$5,924	\$6,177	\$9,705	\$6,768	\$8,666	\$1,598
MAY	\$ 7,982	\$6,998	\$9,411	\$10,522	\$9,799	\$11,504	\$11,652	\$12,073	\$12,368	\$9,046
JUN	\$ 14,425	\$14,814	\$17,999	\$16,144	\$19,332	\$21,492	\$25,295	\$30,867	\$24,744	\$27,267
JUL	\$ 18,909	\$14,078	\$16,913	\$20,630	\$20,852	\$23,862	\$25,998	\$24,867	\$27,564	\$34,220
AUG	\$ 14,056	\$13,330	\$15,350	\$13,101	\$19,589	\$19,739	\$20,545	\$20,572	\$24,198	\$32,413
SEP	\$ 12,718	\$12,267	\$14,067	\$17,127	\$16,412	\$20,863	\$23,805	\$26,415	\$25,655	\$37,969
OCT	\$ 5,270	\$5,825	\$7,796	\$7,764	\$9,761	\$11,038	\$10,748	\$9,656	\$10,207	\$31,347
NOV	\$ 4,010	\$4,516	\$5,325	\$5,185	\$6,490	\$6,936	\$6,524	\$9,092	\$6,843	\$33,788
DEC	\$ 3,780	\$5,055	\$4,851	\$5,749	\$6,658	\$7,276	\$10,016	\$13,281	\$11,361	
TOTAL	\$ 95,767	\$91,658	\$108,827	\$116,111	\$131,053	\$147,997	\$158,664	\$172,198	\$171,357	\$221,238

New Businesses Started Between 12.01.2020 And 12.31.2020 - Sorted by Business Name - Including Contact Information - Only Status Codes: A

Payid/ Location Code	Customer Name/ Business Name/ Contact Name	Business Phone/ Corr Phone/ Contact Phone	Business Address/ Location Address	Sector/SIC#-Description/ Contact Email	Start Date	Business Type/ Tax Description	IntCnt Files	Res	Exmt	Pdlr
08945.1	PEAK VIEW MASSAGE, LLC	(303)501-0035	750 E Us Highway 24, Woodland Park, CO 80863							
6000	PEAK VIEW MASSAGE, LLC	(303)501-0035	Woodland Park	490-MASSAGE BUSINESS	12.01.2020	LLC	THEY	No	No	No
	ROSA MENDOZA	(303)501-0035		rmendoza1039@gmail.com		BUSINESS LICENSE YEARLY				
08930.1	THE FOOD CORNER, LLC	(303)903-5767	226 Ponderosa Ln, Woodland Park, CO 80863							
6000	JOANIE'S DELI	(303)903-5767	Woodland Park	585-RESTAURANT	12.01.2020	LLC	THEY	No	No	No
	REBECCA RUDELLE	(303)903-5767		rebeccaruddell15767@gmail.com		BUSINESS LICENSE YEARLY				
						SALES TAX	QUTRLY			

Record Count: 2

**CITY OF WOODLAND PARK
ANNUAL BUSINESS LICENSE REVENUE
Ten year history
(2020 as of December)**

